

United Kingdom-Salford: Office furniture
OJ S 231/2016 30/11/2016
Contract notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: HM Revenue & Customs (HMRC)
Postal address: 5th Floor West, Ralli Quays, 3 Stanley Street
Town: Salford
NUTS code: UK United Kingdom
Postal code: M60 9LA
Country: United Kingdom
Contact person: Regina Roseff/Lesley Bond
E-mail: regina.roseff@hmrc.gsi.gov.uk
Telephone: +44 3000587720
Internet address(es):
Main address: www.hmrc.gsi.gov.uk

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:
www.hmrc.gsi.gov.uk
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions>
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Other activity: collection of taxes

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Furniture Requirement for Croydon and Transitional Sites.
Reference number: 1605-SCR-1586

II.1.2. Main CPV code

39130000 Office furniture

II.1.3. Type of contract

Supplies

II.1.4. Short description

To supply, deliver and install furniture and accessories for the HMRC Building our Future Programme for Croydon and Transitional Sites as part of the overall Government Hub Programme. Furniture will include task furniture such as workstations, workstation chairs, storage, monitor arms, desktop power modules and general sundries and loose furniture such as collaboration, break-out furniture, conference furniture and general sundries — the specification for which is included in the tender documents. The requirement will cover the supply and delivery of furniture, its implementation, post implementation activities such as training, guidance and transfer of knowledge on the correct operational use of the furniture, after-care of furniture and provision of identified specialist user requirements.

II.1.5. Estimated total value

Value excluding VAT: 5 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: United Kingdom.

II.2.4. Description of the procurement

HM Revenue and Customs (HMRC) is the UK's tax and customs authority, responsible for making sure that the money is available to fund the UK's public services and for helping families and individuals with targeted financial support.

Through our customs service we facilitate legitimate trade and protect our economic, social and physical security.

The Building our Future Programme is overseeing the structural reorganisation of HMRC, which will see the current landscape of 170 offices reoriented into 13 big, modern Regional Centres, equipped with the digital infrastructure and training facilities needed to make HMRC a more highly-skilled organisation, fit for the demands of the 21st century, as part of the Government Hubs Programme.

The Government Hubs Programme will transform central government's office estate by accommodating departmental workforces in shared regional hubs and supporting office estate. The hubs will be where our future workforce needs to be: strategic locations with great public transport connectivity, local amenities and a modern working environment, including technology that supports smart working. They will be shared spaces where departments will be supported in attracting and retaining the talented individuals we need to deliver the best possible service to the public.

Croydon Regional Office is the first of 13 Regional Centres to be delivered throughout the UK over the 5 year Programme, replacing some 23 outdated and poorly located offices scattered across South East England with a single Grade A office building at a site that meets the core principles of the HMRC Locations Strategy. Staff will be drawn in from the full range of HMRC lines of business, alongside colleagues from the Valuation Office Agency.

Transitional Site — There is a requirement for a transitional site as a temporary home for teams who need to move out of Head Office and to give flexibility to support the move to the new Regional Centres.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 5 000 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Full details regarding legal, economic, financial and technical information to be provided at the tender stage will be detailed in the tender documentation. Potential Tenderers should be aware, however, that they may be required to forward the following information:

(a) A copy of the most recent audited accounts covering the Tenderer's last two years of trading (or for the period that is available if trading for less than three years) or

(b) For the most recent full year of trading, where this information is not available in audited form, a copy of the draft or unaudited financial accounts or equivalent information showing the Tenderer's turnover, profit and loss and cash flow position and an end period balance sheet or, where this cannot be provided, a statement signed by the finance director or similar responsible person detailing any major changes in the current financial position since the date of the latest audited accounts provided.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The Contractor must have highly relevant successful experience of supplying, delivering and installing large scale office furniture solutions.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.6. Information about electronic auction

An electronic auction will be used
Additional information about electronic auction:
The Authority reserves the right to use e-auctions as part of the tendering or procurement process.

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/01/2017

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 06/01/2018

IV.2.7. Conditions for opening of tenders

Date: 06/01/2017 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. The contracting authority considers this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Economic operators who wish to view the tender documentation electronically can do so on the Contracts Finder website: <https://sid4gov.cabinetoffice.gov.uk/login> 48 hours after the dispatch of this notice. The Awarding Authority (HMRC) use SAP Ariba Sourcing Pro (thereafter referred to as HMRC's SAP Ariba) which must be used to express an interest and /or bid for the opportunity. (Further information about HMRC's SAP Ariba is available at: www.hmrc.gov.uk/about/supplying.htm) Economic operators who have used HMRC's SAP Ariba previously will be registered as part of the HMRC Ariba Supplier Network and you should access the system to obtain your account ID number. Contact details on the system should be checked and, where necessary, additional users added to help avoid duplicate registrations for the same organisation. Previously registered users having difficulty recovering their account ID number or identifying users within their organisation should email sapariba.hmrcsupport@hmrc.gsi.gov.uk Economic operators using HMRC's SAP Ariba for the first time, including suppliers who are already registered on the wider SAP Ariba supplier network, will need to register at <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full> (You must ensure that you are directed to the registration page for HMRC's SAP Ariba, identified

with the HMRC logo at the top of the page, and to do this you may need to cut and paste the web address directly into your web browser). You will receive a system generated email asking you to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email confirming the 'registration process is now complete' and providing you with 'your organisation's account ID' number. If an email response from HMRC is not received within 1 working day of your request, please re-contact sapariba.hmrcsupport@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made. Once you have obtained 'your account ID' number, please email e.procurement@hmrc.gsi.gov.uk no later than 12:00 on 2.12.2016 with the following information as confirmation that you wish to express an interest and/or bid for the opportunity. The contract reference shown in Section IV.3.1) of this Contract Notice.

Your HMRC SAP Ariba account ID: AN.

Your organisation's name:

Your name:

Your email address:

Your telephone number:

Economic operators who have complied with the foregoing will receive an e-mail confirming access to the online questionnaires. If access is not provided within 1 working day, please contact e.procurement@hmrc.gsi.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your request for access to the online questionnaires was first made.

Online questionnaires must be fully completed (and any associated hard-copy documents received by HMRC) no later than 12:00 on 6.1.2017. The deadline for clarification questions is 19.12.2016 with responses provided by the 22.12.2016 allowing the required 6 days for the information to be considered by Tenderers. Expressions of interest not submitted in the required form (or containing the requested information) may be rejected. (When requesting access to the online questionnaires, please notify HMRC if you have any accessibility issues (disabilities) which may prevent you from providing a high-quality response using the online format. This will then allow HMRC to agree with you an appropriate format. HMRC does not bind itself to accept any tender.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=228660822>

GO Reference: GO-20161125-PRO-9158269.

VI.4. Procedures for review

VI.4.1. Review body

Official name: VI.4.2)

Town: Salford

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

HMRC will incorporate a minimum 10 calendar day standstill period at the time the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Such additional information should be requested from the address at I.1). Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Authority to amend any document and may award damages. If the contract has been entered into, the Court may only award damages.

VI.5. Date of dispatch of this notice

25/11/2016