

**United Kingdom-Telford: Residential building rental or sale services**

OJ S 231/2016 30/11/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Wrekin Housing Trust Ltd

Postal address: Colliers Way, Old Park

Town: Telford

NUTS code: UKG West Midlands (England)

Postal code: TF3 4AW

Country: United Kingdom

E-mail: [Caroline.Guy@wrekinhousingtrust.org.uk](mailto:Caroline.Guy@wrekinhousingtrust.org.uk)

Telephone: +44 1952217100

Fax: +44 1952213960

**Internet address(es):**Main address: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA0904](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0904)Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA0904](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0904)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

<http://www.mytenders.org>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA0904](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0904)**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Provision Of Valuation Services.

Reference number: WHT/Legal/2017

**II.1.2. Main CPV code**

70311000 Residential building rental or sale services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Wrekin Housing Trust ('the Trust') was set up specifically for the purpose of accepting the transfer of properties from Telford and Wrekin Council, providing of social housing with activities in all of Shropshire, Staffordshire, Wolverhampton and part of North Herefordshire. The Trust is a member of the Wrekin Housing Group.

The Wrekin Housing Trust and The Wrekin Housing Group are both registered proprietors of social housing and are companies limited by guarantee. The Trust is also a registered charity. The Trust currently owns over 11 000 housing units mainly in the Borough of Telford and Wrekin but increasingly elsewhere in Shropshire, Herefordshire, Wolverhampton and parts of Staffordshire. Its registered office and principal place of business is at: HQ Offices, Colliers Way, Old Park, Telford, TF3 4AW.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

70311000 Residential building rental or sale services

### **II.2.3. Place of performance**

NUTS code: UKG West Midlands (England)

### **II.2.4. Description of the procurement**

The Trust invites tenders for the provision of valuations, advice and estate agency and auction services in relation to its development programme, asset renewal strategy and asset management strategy. The full scope of services required is described in Part 2 of this document. Potential tenderers (by requesting this tender document) and the Trust (by issuing this tender document) agree to observe and perform the requirements of this document and the Public Contracts Regulations 2015 as amended but without any obligation to submit or to accept a tender.

It is envisaged that more than 1 tenderer will be appointed on the terms of the Framework Agreement. The successful tenderers will be invited to quote for specific work packages or the available work will be allocated in the Trust's discretion among tenderers by way of a rota system on the basis that the costs will be no more than the tendered rates or prices, but may be less. The Trust reserves the right to change the way available work is allocated among successful tenderers in light of changes to any regulatory requirements.

The whole tender process will be managed electronically by the 'MyTenders' Web portal. <https://www.mytenders.org> for which you will need to register your company details with so allowing access to the Documents.

All contact with the Trust (including any queries) in respect of this tender must be directed through:

Mrs Caroline Guy, Head of Legal, E-mail: [Caroline.Guy@wrekinhousingtrust.org.uk](mailto:Caroline.Guy@wrekinhousingtrust.org.uk)

1. In the first instance the 'Provision of Valuation Services PQQ Document' will need to be downloaded, completed and submitted via the post box facility, as they can become corrupt on

the system, so the trust can then short-list for the next stage of the process. Please ensure that all the info is provided as requested within the PQQ Documents along with the Financial information.

## 2. Background to the Trust and this tender

The Wrekin Housing Trust ('the Trust') was set up specifically for the purpose of accepting the transfer of properties from Telford and Wrekin Council. The Trust is now a major developing registered provider of social housing with activities in all of Shropshire, the Western parts of Staffordshire, Wolverhampton and part of North Herefordshire.

The Trust is a member of the Wrekin Housing Group. The Group consists of several partner organisations and subsidiaries:

The Wrekin Housing Trust — affordable housing.

Old Park Property Services — trading activities, principally property repairs and recycling with a retail social enterprise operation called Revive for recycled furniture.

Choices Housing Association — care services particularly for those with learning disabilities.

Shropshire Housing Alliance — advice services related to housing and homelessness.

South Shropshire Furniture Scheme — furniture recycling and related charitable activities.

FUSE Enterprise CIC — developing new social enterprises.

The Wrekin Housing Trust and The Wrekin Housing Group are both registered proprietors of social housing and are companies limited by guarantee. The Trust is also a registered charity.

The Trust currently owns over 11 000 housing units mainly in the Borough of Telford and Wrekin but increasingly elsewhere in Shropshire, Herefordshire, Wolverhampton and parts of Staffordshire. Its registered office and principal place of business is at:

HQ Offices, Colliers Way, Old Park, Telford, TF3 4AW.

Further information is available through [www.wrekinhousingtrust.org.uk/](http://www.wrekinhousingtrust.org.uk/)

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60 %

Cost criterion - Name: Price / Weighting: 40 %

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 03/04/2017 End: 31/03/2021

This contract is subject to renewal: no

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 6 Maximum number: 999

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.12. Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions for participation

##### III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

##### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.2. Conditions related to the contract

##### III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession

##### III.2.2. Contract performance conditions

As Per the Contract Documentation.

##### III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Restricted procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators  
Envisaged maximum number of participants to the framework agreement: 4

##### IV.1.6. Information about electronic auction

An electronic auction will be used  
Additional information about electronic auction:  
My Tenders Website.

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/01/2017 Local time: 12:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 16/01/2017

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=188574](http://www.myTenders.org/Search/Search_Switch.aspx?ID=188574)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.myTenders.org/sitehelp/help\\_guides.aspx](http://www.myTenders.org/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref: 188574).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Wrekin Housing Trust Ltd

Postal address: Colliers Way, Old Park

Town: Telford

Postal code: TF3 4AW

Country: United Kingdom

Telephone: +44 1952217041

Fax: +44 1952213960

#### **VI.5. Date of dispatch of this notice**

25/11/2016