

United Kingdom-Manchester: Document management software package

OJ S 187/2018 28/09/2018

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Wythenshawe Community Housing Group

Postal address: Wythenshawe House, 8 Poundswick Lane, Wythenshawe

Town: Manchester

NUTS code: UKD34 Greater Manchester South West

Postal code: M229TA

Country: United Kingdom

E-mail: procurement@wchg.org.uk**Internet address(es):**Main address: <https://www.wchg.org.uk/>Address of the buyer profile: <https://www.in-tendhost.co.uk/wchg.aspx/Home>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.in-tendhost.co.uk/wchg.aspx/Home>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.in-tendhost.co.uk/wchg.aspx/Home>

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.in-tendhost.co.uk/wchg.aspx/Home>**I.4. Type of the contracting authority**

Other type: Housing Association

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Electronic Document Management System

Reference number: AO005

II.1.2. Main CPV code

48311000 Document management software package

II.1.3.

Type of contract

Supplies

II.1.4. Short description

An electronic document and records management system that will enhance the work already done and support our strategic aims. The system will need to support:

- our growing mobile workforce,
- enhanced customer offering (self-service web portal, electronic tenancy sign ups),
- integrations across all core systems (Orchard Housing, Open Accounts, MS Dynamics),
- an IT strategic theme of maximum flexibility,
- exceptional internal demand for technology driven solutions.

The system will also need to have proven integration with Open Accounts/EBIS Financials.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

48311000 Document management software package

II.2.3. Place of performance

NUTS code: UKD34 Greater Manchester South West

Main site or place of performance:

II.2.4. Description of the procurement

An electronic document and records management system that will enhance the work already done and support our strategic aims. This system will need to support:

- our growing mobile workforce,
- enhanced customer offering (self-service web portal, electronic tenancy sign ups),
- integrations across all core systems (Orchard Housing, Open Accounts, MS Dynamics),
- an IT strategic theme of maximum flexibility,
- exceptional internal demand for technology driven solutions.

The system will also need to have proven integration with Open Accounts/EBIS Financials.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 120

This contract is subject to renewal: yes

Description of renewals:

The Contract will run for a period of 3 years, with an option to extend for 7 further 12-month periods, subject to satisfactory performances and annual review.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 26/10/2018 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 26/10/2018 Local time: 10:00

Place:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Wythenshawe Community Housing Group

Town: Manchester

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

VI.5. Date of dispatch of this notice

25/09/2018