

**Italy-Feltre: Collection agency services**

OJ S 204/2017 24/10/2017

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Feltre

Postal address: P.tta delle Biade 1

Town: Feltre

Postal code: 32032

Country: Italy

Contact person: U.O. Affari Generali

E-mail: [contratti@comune.feltre.bl.it](mailto:contratti@comune.feltre.bl.it)

Telephone: +39 04398851

Fax: +39 0439885246

**Internet address(es):**General address of the contracting authority: <http://www.comune.feltre.bl.it>Address of the buyer profile: <http://www.comune.feltre.bl.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Affidamento in appalto a terzi del servizio di gestione accertamento riscossione ordinaria e coattiva dell'imposta comunale sulla pubblicità e de diritto delle pubbliche affissioni.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Feltre.

NUTS code ITH33 Belluno

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

La gara ha per oggetto l'affidamento in appalto del servizio di gestione, accertamento, riscossione ordinaria e coattiva con concessione di poteri nel territorio comunale di Feltre relativamente a: a) imposta comunale sulla pubblicità e diritti sulle pubbliche affissioni b) materiale affissione dei manifesti.

### **II.1.6. CPV code(s)**

79940000 Collection agency services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 280 500 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

## **II.3. Duration of the contract or time limit for completion**

Start 1.1.2018. Completion 31.12.2020

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Cauzione provvisoria pari al 2 % dell'importo a base di gara

Cauzione definitiva pari al 10 % del contratto.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Art. 5 C.S.A.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Art.45 e 48 del D.Lgs. 50/2016.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: a) Essere dotati del capitale sociale minimo interamente versato previsto dall'art.3 bis del D. l. 40/2010 convertito nella L.73/2010; b) Sussistenza della capacità economica e finanziaria dimostrabile attraverso idonea dichiarazione bancaria in originale rilasciata da almeno due istituti di credito attestante che la ditta concorrente è solida e ha sempre fatto fronte ai propri impegni con regolarità e puntualità.

### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

a) Iscrizione C.C. I.A.A. b) iscrizione all'albo dei soggetti abilitati art.53 del D.Lgs. 446/1997 c) certificazione di qualità ISO 9001 specifica per l'attività di accertamento e riscossione dei tributi locali.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: D.Lgs. 446/1997.

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

CIG 72457169FD

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 23.11.2017

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

28.11.2017 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Lithuanian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 29.11.2017 - 11:00

Place:

Feltre, P.tta delle Biade 1.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Vedi CSA.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR Veneto

Town: Venezia

Country: Italy

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

19.10.2017