

## Belgium-Schaerbeek: Office cleaning services

OJ S 187/2018 28/09/2018

### Contract notice Services

#### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Service bâtiments

National registration number: 0207.367.687\_23851

Postal address: Place Colignon

Town: Schaerbeek

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1030

Country: Belgium

Contact person: Abdessamad Mellas

E-mail: [amellas@schaerbeek.irisnet.be](mailto:amellas@schaerbeek.irisnet.be)

Telephone: +32 22447758

Fax: +32 22447766

#### Internet address(es):

Main address: <http://www.schaerbeek.be/>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=321137>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=321137>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Regional or local authority

### I.5. Main activity

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Nettoyage et Entretien de divers bâtiments communaux pendant une durée de 3 ans: 2019 – 2022, dans le respect de l'environnement et des conditions sociales des travailleurs

Reference number: Schaerbeek Infra-Scha/Infra/2018/006-bis-F02\_0

#### II.1.2. Main CPV code

90919200 Office cleaning services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Objet et nature du marché:

Le présent marché constitue un marché de services au sens de la loi du 17.6.2016. Il a pour objet le nettoyage et l'entretien de divers bâtiments communaux (37 bâtiments au total) pendant une durée de 3 ans (2019–2022). Ceci, dans le respect de l'environnement et des conditions sociales des travailleurs.

L'administration communale de Schaerbeek porte une attention particulière aux aspects sociaux et environnementaux dans le cadre du présent marché.

Ce marché porte sur des services de nettoyage et l'entretien de divers bâtiments communaux, la fourniture des consommables, à savoir les divers produits écologiques d'entretien et d'hygiène dont les produits de nettoyage, les savons à mains, les papiers-toilettes, les papiers essuie-mains..., etc.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Lot I

Lot No: 1

### **II.2.2. Additional CPV code(s)**

90919200 Office cleaning services

### **II.2.3. Place of performance**

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Commune de Schaerbeek

### **II.2.4. Description of the procurement**

Lot I avec 4 postes — nettoyage de:

— poste 1: le bâtiment du CSA,

— poste 2: le bâtiment du CTR,

— poste 3: les espaces de proximités et sites décentralisés comme les maisons de quartiers, les bibliothèques, salles de sports, ..., etc.,

— Poste 4: prestations en remplacement du personnel d'entretien de la commune.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Le marché est conclu pour une période de 3 ans. Le cas échéant, le marché peut être prolongé pour une durée d'1 an.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Lot II

Lot No: 2

**II.2.2. Additional CPV code(s)**

90919200 Office cleaning services

**II.2.3. Place of performance**

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Commune de Schaerbeek

**II.2.4. Description of the procurement**

Nettoyage du bâtiment administratif Vifquin: rue Vifquin 2 à 1030 Schaerbeek.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Le marché est conclu pour une période de 3 ans. Le cas échéant, le marché peut être prolongé pour une durée d'1 an.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

- lot I: entreprise de nettoyage avec références,
- lot II: Entreprise de travail adapté (ETA) reconnue par un organisme public compétent.

#### III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

### III.2. Conditions related to the contract

#### III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Restricted procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/10/2018 Local time: 11:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 27/11/2018

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

French, Dutch

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 8 (from the date stated for receipt of tender)

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Tous les 3 à 4 ans.

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium  
E-mail: [info@raadvanstate.be](mailto:info@raadvanstate.be)  
Internet address: <http://www.raadvst-consetat.be>

#### **VI.4.2. Body responsible for mediation procedures**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium  
E-mail: [info@raadvanstate.be](mailto:info@raadvanstate.be)  
Internet address: <http://www.raadvst-consetat.be>

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium  
E-mail: [info@raadvanstate.be](mailto:info@raadvanstate.be)  
Internet address: <http://www.raadvst-consetat.be>

### **VI.5. Date of dispatch of this notice**

26/09/2018