

**United Kingdom-Luton: Supply services of personnel including temporary staff**

OJ S 205/2017 25/10/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: The Shared Learning Trust

Postal address: Leagrave High Street

Town: Luton

NUTS code: UK United Kingdom

Postal code: LU4 0NE

Country: United Kingdom

E-mail: [james.alger@thesharedlearningtrust.org.uk](mailto:james.alger@thesharedlearningtrust.org.uk)**Internet address(es):**Main address: <http://www.thesharedlearningtrust.org.uk>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://suppliers.multiquote.com>Tenders or requests to participate must be submitted electronically via: <https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the abovementioned address

Additional information can be obtained from another address:

Official name: The Shared Learning Trust

Postal address: Leagrave High Street

Town: Luton

NUTS code: UK United Kingdom

Postal code: LU4 0NE

Country: United Kingdom

E-mail: [james.alger@thesharedlearningtrust.org.uk](mailto:james.alger@thesharedlearningtrust.org.uk)**Internet address(es):**Main address: <http://www.thesharedlearningtrust.org.uk>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

TSLT day to day temp teaching staff.

Reference number: CA4355

**II.1.2. Main CPV code**

79620000 Supply services of personnel including temporary staff

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

All Trust Academies utilise the services of recruitment agencies for day-to-day and foresee a need to continue doing so for the duration of this contract. Historically the 4 Academies combined have an annual spend in the region of 500 000 GBP. During the term of the contract this value may increase or decrease subject to the needs of the individual Academies. The initial term of the contract will be 2 years. The Trusts reserve the right to extend the contract by 1 further periods of 12 months.

**II.1.5. Estimated total value**

Value excluding VAT: 500 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: UK United Kingdom  
Main site or place of performance: Luton.

**II.2.4. Description of the procurement**

All Trust Academies utilise the services of recruitment agencies for day-to-day and foresee a need to continue doing so for the duration of this contract. Historically the 4 Academies combined have an annual spend in the region of 500 000 GBP. During the term of the contract this value may increase or decrease subject to the needs of the individual Academies. The initial term of the contract will be 2 years. The Trusts reserve the right to extend the contract by 1 further periods of 12 months.  
The Contracts will be managed by the Trusts Cover Supervisors.  
Approved suppliers are not guaranteed any business upon being appointed. The success of their appointment will be based on the quality of the candidates presented for each vacancy and the value for money they offer to the Trusts.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36  
This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

## **Information about options**

Options: yes

Description of options:

36 month(s) from the commencement date, with 24 initial month(s) and option to extend 1x12 month(s).

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A pre qualification questionnaire must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of enrollment on professional or trade registers and details on whether bankruptcy, convictions of professional misconduct, non payment relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators  
Envisaged maximum number of participants to the framework agreement: 10

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/11/2017 Local time: 17:05

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7. Conditions for opening of tenders**

Date: 22/11/2017 Local time: 17:05

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Section II.3) — dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) — any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Exeter College

Postal address: Hele Rd

Town: Exeter

Postal code: EX4 4JS

Country: United Kingdom

##### **VI.4.2. Body responsible for mediation procedures**

Official name: Exeter College

Postal address: Hele Rd

Town: Exeter

Postal code: EX4 4JS

Country: United Kingdom

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

**VI.5. Date of dispatch of this notice**

23/10/2017