

United Kingdom-St Albans: Photocopying and offset printing equipment

OJ S 241/2014 13/12/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Oaklands College

Postal address: Smallford, Hatfield Road, Oaklands

Town: St Albans

Postal code: AL4 0JA

Country: United Kingdom

Contact person: In-tend Ltd

For the attention of: Allan Openshaw

E-mail: procurementservices@in-tend.co.uk**Internet address(es):**Address of the buyer profile: <https://in-tendhost.co.uk/intendsharedservices.aspx/Home>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Reprographics Equipment and Multi-Functional Devices.

II.1.2. Type of contract and place of performance or delivery

Supplies

A combination of these

Main site or place of performance: Hertfordshire.

NUTS code UKH23 Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The purpose of this tender is for Oaklands College to contract with a suitable supplier who can meet their reprographics equipment requirement over the next four years.

All returns must be sent electronically via the In-tend portal — <https://in-tendhost.co.uk/intendsharedservices/asp/Home>

II.1.6. CPV code(s)

30120000 Photocopying and offset printing equipment, 50310000 Maintenance and repair of office machinery, 30121100 Photocopiers

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 750 000 and 1 000 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be advised in the Invitation to Tender.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the case of a group of bidders, any successful tenderer will be a legally recognised personae and will be held jointly and severally liable for the performance of any contract awarded under this procurement.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Via a Pre-Qualification Questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: Via a Pre-Qualification Questionnaire.

Minimum level(s) of standards possibly required: Via a Pre-Qualification Questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:

Via a Pre-Qualification Questionnaire.

Minimum level(s) of standards possibly required:

Via a Pre-Qualification Questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.1.2015 - 10:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.1.2015 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.1.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority reserves the right not to award or enter into any contract/agreement as a result of this tendering process.

In-Tend Ltd are managing this tender on behalf of the contracting authority.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.12.2014