

United Kingdom-Leeds: Printers and plotters

OJ S 234/2015 03/12/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: North Eastern Universities Purchasing Consortia

Postal address: The Leeds Innovation Centre, 103 Clarendon Road

Town: Leeds

Postal code: LS2 9DF

Country: United Kingdom

Contact person: <http://www.in-tend.co.uk/neupc>

For the attention of: Andy Hughes

E-mail: a.d.hughes@leeds.ac.uk

Telephone: +44 1133443957

Internet address(es):

General address of the contracting authority: <http://www.neupc.ac.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

National Education Printer Agreement (Provision of print equipment and managed print services).

II.1.2. Type of contract and place of performance or delivery

Supplies

A combination of these

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 20 000 000 and 80 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

This agreement is intended to provide a full document print equipment supply with related services and peripherals.

Included in this remit is office document print hardware, multi-functional devices, print production hardware, print management solutions and services (including software solution if required) and additional peripheral hardware to enable fulfilment of managed print services i.e user authentication hardware and money loaders.

Large format printers are within scope of this agreement and may be supplied under lots 1-4. Print Audit is also included under the addition of Lot 5.

Framework award will be direct to Original Equipment Manufacturers who will have the option to appoint up to 3 additional routes to market to service the framework requirements.

II.1.6. CPV code(s)

30232100 Printers and plotters, 30232110 Laser printers, 30232150 Inkjet printers, 30232130 Colour graphics printers, 30232120 Dot-matrix printers, 72810000 Computer audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Lot1 — Non Managed Print Equipment — Maximum of 8 Suppliers.

In addition to the general specification requirements stated in the ITT document for the framework Lot 1 suppliers must supply an approved range of print equipment and associated options for ordering institutions to manage themselves.

Deliver to any reasonable location within the premises of the institutions authorised to call off from this framework (this will include non ground floor locations).

Lot 2 — Managed Print Equipment and Services (Including MFDs) — Maximum of 8 Suppliers.

In addition to the general specification requirements stated in the ITT document for the framework Lot 1 suppliers must supply a range of approved print related equipment and in addition offer a managed service covering institutional print requirements. For the purposes of this framework 'Managed Print' will encompass any requirement involving supply of additional service elements following supply of equipment.

As a minimum awarded suppliers will be expected to offer:

Timely provision of consumables required and included within the service.

Delivery and full installation to contracting authorities utilising the framework.

Training on any and all products offered (hardware, software or ancillary products).

Analysis of current facilities / future requirements and recommendations.

A mixture of MFDs and Printers.

Full Service and Maintenance of any product provided for minimum of 5 years.

A range of print management software.

Peripheral Hardware including but not limited to user authentication hardware and money loaders.

Lot 3 — Production Print Equipment — Maximum of 8 Suppliers.

In addition to the general specification requirements stated in the ITT document for the framework Lot 3 suppliers must supply an appropriate range of approved production print equipment and machinery.

Additional Finishing options both on and off line.

Conformance to a highly responsive SLA.

Print Management Software and associated peripherals.

Lot 4 — One Stop Shop For Office Print Equipment — Maximum of 8 Suppliers.

One stop shop for the supply of all office range printers and MFDs with the ability to provide a managed service where required (as specified in Lot 1 and Lot 2). For clarity this lot will not require supply of 'Production Print Equipment'.

Lot 5 — Provision of an independent Print Audit Service — Maximum of 4 Suppliers.

Suppliers awarded to Lot 5 will be required to provide an independent Print Audit Service.

This service must be totally independent of any awarded OEM.

Audits would be expected to include both networked and non-networked devices.

A high level of data collection, analysis and provision will be required and suppliers will be expected to make generic recommendations and aid in the production of further competition / tender documents if requested.

Call-off patterns will vary between Buyers and it is anticipated that call-off will be made in a number of ways, such as below:

Choosing a single Supplier.

Undertaking a further competition to select a preferred Supplier when the Buyer has specific requirements;

Selecting the most economically advantageous offer or lowest price offer for each order placed;

Where the terms governing the provision of the Goods or Services concerned laid down in the Framework Agreement are sufficiently precise, Member Institutions can award a Contract to the Supplier without reopening competition (Direct Award), using the objective conditions in the Framework Agreement for determining which of the Suppliers that are party to the Framework Agreement shall perform such Goods or Services, namely the determination of which Supplier has the most economically advantageous tender offer (MEAT — value for money) based on the award criteria used in the Tender Document

Framework award will be direct to Original Equipment Manufacturers who will have the option to appoint up to 3 additional routes to market to service the framework requirements.

II.2.2. Information about options

Options: yes

Description of options: The initial framework award will be for a duration of 2 years at the conclusion of which the NEUPC reserves the right to invoke a maximum of a further 2 1-year extensions.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 36 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Non Managed Print Equipment

1) Short description

Lot 1 suppliers must supply an approved range of print equipment and associated options for ordering institutions to manage themselves.

2) CPV code(s)

30232100 Printers and plotters, 30232120 Dot-matrix printers, 30232150 Inkjet printers, 30232130 Colour graphics printers, 30232110 Laser printers

3) Quantity or scope

Lot 1 suppliers must supply an approved range of office print equipment and associated options for ordering institutions to manage themselves.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Managed Print Equipment and Services

1) Short description

Lot 2 suppliers must supply a range of approved print related equipment and in addition offer a managed service covering institutional print requirements. For the purposes of this framework 'Managed Print' will encompass any requirement involving supply of additional service elements following supply of equipment.

As a minimum awarded suppliers will be expected to offer:

Timely provision of consumables required and included within the service.

Delivery and full installation to contracting authorities utilising the framework.

Training on any and all products offered (hardware, software or ancillary products).

Analysis of current facilities / future requirements and recommendations.

A mixture of MFDs and Printers.

Full Service and Maintenance of any product provided for minimum of 5 years.

A range of print management software.

Peripheral Hardware including but not limited to user authentication hardware and money loaders.

2) CPV code(s)

30120000 Photocopying and offset printing equipment, 30232110 Laser printers, 42962000 Printing and graphics equipment, 30232100 Printers and plotters, 30232150 Inkjet printers, 30232120 Dot-matrix printers, 79810000 Printing services, 42991200 Printing machinery

3) Quantity or scope

Lot 2 suppliers must supply a range of approved print related equipment and in addition offer a

managed service covering institutional print requirements. For the purposes of this framework 'Managed Print' will encompass any requirement involving supply of additional service elements following supply of equipment.

As a minimum awarded suppliers will be expected to offer:

Timely provision of consumables required and included within the service.

Delivery and full installation to contracting authorities utilising the framework.

Training on any and all products offered (hardware, software or ancillary products).

Analysis of current facilities / future requirements and recommendations.

A mixture of MFDs and Printers.

Full Service and Maintenance of any product provided for minimum of 5 years.

A range of print management software.

Peripheral Hardware including but not limited to user authentication hardware and money loaders.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Production Print Equipment

1) Short description

Lot 3 suppliers must supply an appropriate range of approved production print equipment and machinery.

Additional Finishing options both on and off line.

Conformance to a highly responsive SLA.

Print Management Software and associated peripherals.

2) CPV code(s)

30232100 Printers and plotters, 30232130 Colour graphics printers

3) Quantity or scope

Lot 3 suppliers must supply an appropriate range of approved production print equipment and machinery.

Additional Finishing options both on and off line.

Conformance to a highly responsive SLA.

Print Management Software and associated peripherals.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Office Printer Equipment and Managed Services One Stop Shop

1) Short description

One stop shop for the supply of all office range printers and MFDs with the ability to provide a managed service where required (as specified in Lot 1 and Lot 2). For clarity this lot will not require supply of 'Production Print Equipment'.

2) CPV code(s)

30120000 Photocopying and offset printing equipment, 30232110 Laser printers, 42962000 Printing and graphics equipment, 30232130 Colour graphics printers, 30232100 Printers and plotters, 30232150 Inkjet printers, 30232120 Dot-matrix printers, 42991200 Printing machinery

3)

Quantity or scope

One stop shop for the supply of all office range printers and MFDs with the ability to provide a managed service where required (as specified in Lot 1 and Lot 2). For clarity this lot will not require supply of Production Print Equipment'.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Independant Print Audit and Consultancy

1) Short description

Suppliers awarded to Lot 5 will be required to provide an independent Print Audit and Consultancy Service.

This service must be totally independent of any awarded OEM.

Audits would be expected to include both networked and non-networked devices.

A high level of data collection, analysis and provision will be required and suppliers will be expected to make generic recommendations and aid in the production of further competition / tender documents if requested.

2) CPV code(s)

72150000 Computer audit consultancy and hardware consultancy services

3) Quantity or scope

Suppliers awarded to Lot 5 will be required to provide an independent Print Audit and Consultancy Service.

This service must be totally independent of any awarded OEM.

Audits would be expected to include both networked and non-networked devices.

A high level of data collection, analysis and provision will be required and suppliers will be expected to make generic recommendations and aid in the production of further competition / tender documents if requested.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability under English law.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

III.2.2. Economic and financial ability

List and brief description of conditions: As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

Minimum level(s) of standards possibly required: As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

III.2.3. Technical and professional ability

List and brief description of conditions:

As per detailed within the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

ITS2003 NE

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 5.1.2016

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.1.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 48 Months.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The initial framework is not subject to any external funding but it should be noted that individual call offs may involve funding from external sources to procuring members. Further details will be provided if applicable within any further competitions.

VI.4. Procedures for review

VI.4.1. Review body

Official name: NEUPC Ltd

Postal address: Leeds Innovation Centre 103 Clarendon Rd

Town: Leeds

Postal code: LS2 9DF

Country: United Kingdom

E-mail: a.d.hughes@leeds.ac.uk

Internet address: <http://www.neupc.ac.uk>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.12.2015