

United Kingdom-Edinburgh: Architectural and related services

OJ S 244/2013 17/12/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Scottish Historic Buildings Trust (SHBT)

Postal address: Riddle's Court, 322 Lawnmarket

Town: Edinburgh

Postal code: EH1 2PG

Country: United Kingdom

For the attention of: Audrey Dakin

E-mail: audrey@shbt.org.uk

Telephone: +44 1312201232

Internet address(es):

General address of the contracting authority: www.shbt.org.uk

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA17444

Electronic access to information: www.publiccontractsscotland.gov.uk

Electronic submission of tenders and requests to participate: www.publiccontractsscotland.gov.uk

Additional information can be obtained from:

Official name: Scottish Historic Buildings Trust (SHBT)

Postal address: Riddle's Court, 322 Lawnmarket

Town: Edinburgh

Postal code: EH1 2PG

Country: United Kingdom

For the attention of: Audrey Dakin

E-mail: audrey@shbt.org.uk

Telephone: +44 1312201232

Internet address: www.shbt.org.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Scottish Historic Buildings Trust (SHBT)

Postal address: Riddle's Court, 322 Lawnmarket

Town: Edinburgh

Postal code: EH1 2PG

Country: United Kingdom

For the attention of: Una Richards, Director

E-mail: una@shbt.org.uk

Telephone: +44 1312201232

Internet address: www.shbt.org.uk

I.2. Type of the contracting authority

Other: Building Preservation Trust

I.3. Main activity

Other: Building conservation

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Patrick Geddes Centre at Riddle's Court, Edinburgh Design Team for RIBA Stages E-L.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Riddle's Court, 322 Lawnmarket, Edinburgh EH1 2PG.

NUTS code UKM25 Edinburgh

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Riddle's Court is a category A listed merchant's house just off the Royal Mile in Edinburgh. It is to be repaired and sensitive alterations made to transform it into the Patrick Geddes Centre.

A Design Team is to be appointed to provide professional services to take the existing scheme for the project (which has been developed to RIBA Stage D and submitted for planning and listed building consent) through RIBA Stages E-L inclusive. [Note throughout references are to the stages in the RIBA Plan of work 2007 and revisions].

You are invited to submit proposals as Lead Design Team Consultant, co-ordinating a team of your choice comprising Quantity Surveyor, Structural Engineer, Mechanical and Electrical Engineer and CDM co-ordinator. In order to satisfy grant-giving funder's criteria, the Design Team Leader must be an Accredited Conservation professional and it is desirable that the Project Architect is also accredited.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=288250

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

71200000 Architectural and related services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Fee tender should be provided as a percentage fee, broken down according to the table provided in the Form of Tender.

For information, the Capital Project Construction Cost Stage D Probable Cost is GPP 3,650,000 (ref. Morham and Brotchie's cost Plan no 10, dated 13 August 2013).

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

No deposits or guarantees required but PII is required as follows:

The successful Consultant (and team) will be required to have as a minimum, and maintain until 6 years after completion of this Commission, the following insurance cover for any one occurrence or series of occurrences arising from one event:

Professional Indemnity - GPP 2.0M

Public Liability - GPP 5.0M

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Delivery payment.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(2) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

In order to satisfy grant-giving funder's criteria, the Design Team Leader must be an Accredited Conservation professional and it is desirable that the Project Architect is also accredited.

See invitation to tender for full list of material to be supplied as part of the Quality submission for this tender

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

See invitation to tender for full list of material to be supplied as part of the Quality submission for this tender

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(2) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.

(3) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;

See invitation to tender for full list of material to be supplied as part of the Quality submission for this tender

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Design team leader to be an architect covered by the Architects Act 1997

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

22.1.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 22.1.2014 - 14:00

Place:

Riddle's Court, 322 Lawnmarket, Edinburgh EH1 2PG

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

See Invitation to tender document, downloadable from www.publiccontractsscotland.gov.uk (SC Ref:288250)

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5.

Date of dispatch of this notice

13.12.2013