

Italy-Quartu Sant'Elena: Supply services of office personnel
OJ S 134/2023 14/07/2023
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: COMUNE DI QUARTU SANT'ELENA

Postal address: via Eligio Porcu n. 141

Town: QUARTU SANT'ELENA

NUTS code: ITG2F Cagliari

Postal code: 09045

Country: Italy

Contact person: Laura Marcello

E-mail: l.marcello@comune.quartusantelena.ca.it

Telephone: +39 07086012366

Internet address(es):

Main address: <https://www.comune.quartu.ca.it>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SERVIZIO DI SUPPORTO ALL'ATTIVITA' DEGLI AFFARI GENERALI, ORGANI ISTITUZIONALI, DEMOGRAICI, URP

II.1.2. Main CPV code

79621000 Supply services of office personnel

II.1.3. Type of contract

Services

II.1.4. Short description

Procedura aperta per il servizio di supporto a: A)Attività di Verbalizzazione delle sedute delle Commissioni Consiliari, B) Assistenza ai Matrimoni civili, C) Ufficio Relazioni con il Pubblico URP, D) Attività di Front Office e Back Office del Protocollo, E) Ufficio back office dei Messi, F) Attività dei Servizi Demografici, nonché la fornitura della strumentazione necessaria all'espletamento dei servizi (personal computer, eventuali stampanti, materiale di consumo).

II.1.6.

Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 792 573,60 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: ITG2F Cagliari

Main site or place of performance: Quartu Sant'Elena

II.2.4. Description of the procurement

Procedura aperta per il servizio di supporto a: A)Attività di Verbalizzazione delle sedute delle Commissioni Consiliari, B) Assistenza ai Matrimoni civili, C) Ufficio Relazioni con il Pubblico URP, D) Attività di Front Office e Back Office del Protocollo, E) Ufficio back office dei Messi, F) Attività dei Servizi Demografici, nonché la fornitura della strumentazione necessaria all'espletamento dei servizi (personal computer, eventuali stampanti, materiale di consumo)

II.2.5. Award criteria

Quality criterion - Name: Modalità di gestione del servizio / Weighting: 35

Quality criterion - Name: Gestione risorse umane / Weighting: 25

Quality criterion - Name: Offerte migliorative / Weighting: 10

Price - Weighting: 30

II.2.11. Information about options

Options: yes

Description of options:

L'appalto prevede una durata triennale con possibilità di applicazione dell'art. 63, comma 5 del D.Lgs. n. 50/2016 per una ulteriore annualità

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2023/S 043-125504](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

30/06/2023

V.2.2. Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: ALI INTEGRAZIONE SOCIETA' COOPERATIVA SOCIALE

Postal address: Via Dante n. 37

Town: Cagliari

NUTS code: ITG2F Cagliari

Postal code: 09128

Country: Italy

E-mail: info.integrazione@aliservizi.it

Telephone: +39 0703486876

Internet address: www.aliservice.it

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Total value of the contract/lot: 792 573,60 EUR

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: TAR Sardegna

Town: Cagliari

Country: Italy

VI.5. Date of dispatch of this notice

10/07/2023