

425927-2026 - Competition

Italy – Computer-related services – Procedura di gara aperta per l'affidamento del SERVIZIO DI DIGITALIZZAZIONE DEGLI ARCHIVI DI EDILIZIA PRIVATA DEL COMUNE DI BARLETTA - DAEP
OJ S 118/2026 22/06/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: AREA IV - SERVIZI ISTITUZIONALI, GENERALI - GESTIONE AGENDA DIGITALE - BENI DEMANIALI E PATRIMONIALI

Email: protocollo@cert.comune.barletta.bt.it

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: Procedura di gara aperta per l'affidamento del SERVIZIO DI DIGITALIZZAZIONE DEGLI ARCHIVI DI EDILIZIA PRIVATA DEL COMUNE DI BARLETTA - DAEP

Description: Procedura di gara aperta per l'affidamento del SERVIZIO DI DIGITALIZZAZIONE DEGLI ARCHIVI DI EDILIZIA PRIVATA DEL COMUNE DI BARLETTA - DAEP

Procedure identifier: 39dbbc38-14fb-41be-9681-8d437c3361ae

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72500000 Computer-related services

2.1.2. Place of performance

Town: BARLETTA (BT)

Country subdivision (NUTS): Barletta-Andria-Trani (ITF48)

Country: Italy

2.1.3. Value

Estimated value excluding VAT: 354 809,80 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: Procedura di gara aperta per l'affidamento del SERVIZIO DI DIGITALIZZAZIONE DEGLI ARCHIVI DI EDILIZIA PRIVATA DEL COMUNE DI BARLETTA - DAEP

Description: Procedura di gara aperta per l'affidamento del SERVIZIO DI DIGITALIZZAZIONE DEGLI ARCHIVI DI EDILIZIA PRIVATA DEL COMUNE DI BARLETTA - DAEP

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72500000 Computer-related services

Options:

Description of the options: art. 120 c. 9 d.lgs. 36/2023

5.1.2. Place of performance

Town: BARLETTA (BT)

Country subdivision (NUTS): Barletta-Andria-Trani (ITF48)

Country: Italy

5.1.3. Estimated duration

Duration: 10 Months

5.1.5. Value

Estimated value excluding VAT: 354 809,80 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.10. Award criteria

Criterion:

Type: Quality

Description: 1.1 Qualità del progetto esecutivo in termini di dettaglio operativo delle fasi di lavoro, capacità organizzativa, nonché di gestione progetti in ambito archivistico, con evidenziazione delle eventuali criticità e misure per il loro superamento (risk analysis e management).

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 18

Criterion:

Type: Quality

Description: 1.2 Qualità dello staff di progetto proposto, con particolare riferimento alle esperienze, competenze e qualifiche delle unità proposte.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 6

Criterion:

Type: Price

Description: Offerta economica

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 10

Criterion:

Type: Quality

Description: 1.3 Chiarezza e qualità del cronoprogramma, anche in termini di esplicitazione delle fasi operative, delle risorse da utilizzare e dei vincoli esecutivi, nonché in termini di facilità di misurazione delle milestone di progetto.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 6

Criterion:

Type: Quality

Description: 2.1 Caratteristiche generali della sede operativa

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 10

Criterion:

Type: Quality

Description: 2.2 Tempi di consegna della documentazione richiesta in urgenza

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 4

Criterion:

Type: Quality

Description: 3.1 Strumenti hardware di digitalizzazione

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 6

Criterion:

Type: Quality

Description: 3.2 Applicativi software di digitalizzazione

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 12

Criterion:

Type: Quality

Description: 4.1 Titoli di studio

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 1

Criterion:

Type: Quality

Description: 4.2 Certificazione ICDL

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 1

Criterion:

Type: Quality

Description: 4.3 Esperienza pregressa dell'OE in progetti di digitalizzazione archivi

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 3

Criterion:

Type: Quality

Description: 5.1 Certificazioni possedute dall'OE

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 8

Criterion:

Type: Quality

Description: 6.1 Descrizione dell'intero processo di dematerializzazione

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 8

Criterion:

Type: Quality

Description: 7.1 Sistema di riconoscimento testuale OCR

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 2

Criterion:

Type: Quality

Description: 7.2 Adozione di strumenti software di digitalizzazione basati su IA

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 5

5.1.11. Procurement documents

Address of the procurement documents: <https://appalti.comune.barletta.bt.it/PortaleAppalti/it/procedure/codice/G03891>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Allowed

Address for submission: <https://appalti.comune.barletta.bt.it/PortaleAppalti/it/procedure/codice/G03891>

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Allowed

Variants: Allowed

Deadline for receipt of tenders: 21/07/2026 23:59:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 270 Days

Information about public opening:

Opening date: 22/07/2026 09:30:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered

employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

Financial arrangement: Vedi documentazione di gara

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: TAR Puglia - Bari

Organisation providing additional information about the procurement procedure: AREA IV - SERVIZI ISTITUZIONALI, GENERALI - GESTIONE AGENDA DIGITALE - BENI DEMANIALI E PATRIMONIALI

Organisation providing more information on the review procedures: AREA IV - SERVIZI ISTITUZIONALI, GENERALI - GESTIONE AGENDA DIGITALE - BENI DEMANIALI E PATRIMONIALI

Organisation receiving requests to participate: AREA IV - SERVIZI ISTITUZIONALI, GENERALI - GESTIONE AGENDA DIGITALE - BENI DEMANIALI E PATRIMONIALI

8. Organisations

8.1. ORG-0001

Official name: AREA IV - SERVIZI ISTITUZIONALI, GENERALI - GESTIONE AGENDA DIGITALE - BENI DEMANIALI E PATRIMONIALI

Registration number: 00741610729

Postal address: Palazzo di Citta' Corso V. Emanuele n. 94

Town: BARLETTA (BT)

Postcode: 70051

Country subdivision (NUTS): Barletta-Andria-Trani (ITF48)

Country: Italy

Email: protocollo@cert.comune.barletta.bt.it

Telephone: 0883 578488

Buyer profile: <https://appalti.comune.barletta.bt.it>

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation receiving requests to participate

Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: TAR Puglia - Bari

Registration number: 93012720723

Postal address: Piazza Massari n. 6

Town: BARI (BA)

Postcode: 70122

Country subdivision (NUTS): Bari (ITF47)

Country: Italy

Email: tarba-segrprotocolloamm@ga-cert.it

Telephone: 080 5733111

Fax: 080 5733220

Internet address: <https://www.giustizia-amministrativa.it/tribunale-amministra>

Roles of this organisation:

Review organisation

Notice information

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