

United Kingdom-Rochdale: Personnel and payroll services

OJ S 206/2017 26/10/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Rochdale Boroughwide Housing
Postal address: Sandbrook House, Sandbrook Way
Town: Rochdale
Postal code: OL11 1RY
Country: United Kingdom
Contact person: Rochdale Boroughwide Housing
For the attention of: RBH Procurement team
E-mail: rbh.procurement@rbh.org.uk
Telephone: +44 1706274271

Internet address(es):General address of the contracting authority: <http://www.rbh.org.uk>Address of the buyer profile: www.rbh.org.ukElectronic access to information: www.the-chest.org.ukElectronic submission of tenders and requests to participate: www.the-chest.org.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: First Choice Homes Oldham

Postal address: First Place, 22 Union Street

Town: Oldham

Postal code: OL1 1BE

Country: United Kingdom

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

ITT For the Provision of a HR and Payroll System.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Rochdale Boroughwide Housing, Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY.

NUTS code UKD3 Greater Manchester

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

For the Provision of a HR and Payroll System.

II.1.6. CPV code(s)

79631000 Personnel and payroll services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

1.

Estimated value excluding VAT:

Range: between 350 000 and 450 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Warranty.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

30 Days from date of invoice via BACS.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Contracted supplier.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: RBH Terms and conditions.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: N/A.

III.2.2. Economic and financial ability

List and brief description of conditions: Within the tender specification.

Minimum level(s) of standards possibly required: CCS SQ form and specification.

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

As detailed in the specification.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 1.12.2017 - 17:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.12.2017 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 4.12.2017 - 9:00

Place:

RBH Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: RBH Legal team.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 5 years.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.10.2017