

United Kingdom-Newcastle-under-Lyme: Cleaning and sanitation services

OJ S 245/2013 18/12/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Newcastle-under- Lyme Borough Council

Postal address: Civic Offices, Merrial Street

Town: Newcastle-under-Lyme

Postal code: ST5 2AG

Country: United Kingdom

For the attention of: Julian Lythgoe (Facilities Manager)

E-mail: julian.lythgoe@newcastle-staffs.gov.uk

Telephone: +44 1782742368

Fax: +44 1782636541

Internet address(es):General address of the contracting authority: www.newcastle-staffs.gov.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The Aspire Group & P.M. Training

Postal address: The Brampton

Town: Newcastle-under-Lyme

Postal code: ST5 0QW

Country: United Kingdom

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services
NUTS code UKG23 Stoke-on-Trent

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Newcastle-under-Lyme Borough Council are seeking a service provider to deliver cleaning services to various sites which include, a leisure facility, Museum, Crematoria and Cemetery buildings.

These buildings are in various locations within the geographical boundary within the borough of Newcastle-under-Lyme, Staffordshire.

II.1.6. CPV code(s)

90900000 Cleaning and sanitation services, 90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Quantities and scope of the service are included as part of the PQQ and Tender Documents. The questionnaire together with supporting information can be obtained from the following link www.newcastle-staffs.gov.uk/cleaningcontract

Estimated value excluding VAT:

Range: between 545 000 and 640 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Any information relevant to deposits or guarantees will be contained in the tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required by the grouping of providers but each provider will be required to become jointly and severally responsible for the contract before acceptance.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Any Tender may be rejected from a company/organisation who interalla (a) Is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations. (b) Is the subject to proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or an arrangement with creditors or any other similar proceedings under national laws and regulations. (c) has been convicted by a judgement which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct. (d) has been guilty of grave professional misconduct proven by means which the contracting authorities can demonstrate. (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority. (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority. (g) is guilty of a serious misrepresentation in supplying the information required under this Section or has not supplied such information. (h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA (i) has been the subject of a conviction for corruption, as defined in article 3 of the Council Act of 26.05.1997 and Article 3(1) of Council Joint Action 98/742/JHA respectively. (j) has been subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities. (k) has been the subject of a conviction for money laundering, as defined in Article 1 of the Council Directive 91/308/EEC of 10.06.1991 on prevention of the use of the financial system for the purpose of money laundering, Please refer to Regulation no 23 of the Public Procurement Regulations 2006 (SI No 5) for additional rejection criteria (see link). <http://www.opsi.gov.uk/si/si2006/20060005.htm>

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Parent organisation guarantees and/or performance bonds may be required subject to the Council's assessment of the financial status legal structure and capabilities of the service provider and the risks associated with the contract. and to assess economic and technical standards which will be set out in the ITT which must be completed and returned with the expression of interest (PQQ) no later than 17.00 hours on the 20/01/2014 and tender if shortlisted on the 17/03/2014. The questionnaire together with supporting information can be obtained from the following link www.newcastle-staffs.gov.uk/cleaningcontract

III.2.2. Economic and financial ability

List and brief description of conditions: Information required from service providers concerning their own position and to assess economic and financial capacity will be set out in the tender (PQQ) pack. Completed packs to be returned no later than 17.00 hours on the 20.1.2014.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: Some sections of the PQQ involve a numerical scoring system whilst others require a Pass or Fail decision. If any bidder receives a Fail mark in any of the sections, they will be eliminated from the next stage of the process. Further information can be found in the PQQ and tender packs.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CCC001.JL:2014

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

20.1.2014 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.2.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 18.3.2014 - 12:00

Place:

Newcastle-under-Lyme Borough Council, Civic Offices

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Completion of the PQQ is the first stage in a possible three-stage process. The PQQ will be analysed and assessed on receipt and the Council will produce a short-list of applicants. Some sections of the PQQ involve a numerical scoring system whilst others require a Pass or Fail decision. If any bidder receives a Fail mark in any of the sections, they will be eliminated from the next stage of the process. All applicants will be advised of their status and those short-listed will be advised of the requirements and timescales of further stages (ITT). Short-listed applicants will then enter the final stage of the selection process, which may require them to deliver a presentation or to support a site visit from the Councils evaluation team to support their tender submission.

The contract period is 1 year plus a possible 1 year extension. The indicative value in this contract notice is the total budget for a 2 year contract term i.e. 1 + 1 years.

This contract notice is open for use by The Aspire Group and/or PM Training.

The indicative value in this contract notice is estimated for the three parties. Newcastle-under-Lyme's indicative contract value is between 120 000 to 140 000 GBP.

The Aspire Group and/or PM Training indicative contract value 425 000 to 500 000 GBP.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.12.2013