

Norway-Karasjok: Guidance and counselling services

OJ S 242/2014 16/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Samediggi/Sametinget

National registration number: 974760347

Postal address: Avjovargeaidnu 50

Town: Karasjok

Postal code: 9730

Country: Norway

For the attention of: Jørn Gunnar Olsen

E-mail: jorn.gunnar.olsen@samediggi.no

Telephone: +47 99307806

Fax: +47 78474090

Internet address(es):General address of the contracting authority: <http://www.sametinget.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2082>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/124783>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Framework agreement reviews, evaluations and analyses.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Karasjok, Norway.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 5

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 7 000 000 and 9 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

Sametinget would like to receive tenders for a framework agreement for external assistance for reviews, evaluations and analyses.

We envisage that this assistance shall cover the following services:

- Assistance with preparing trade and business analyses.
- Evaluation of the Sametinget's policy instrument schemes.
- Evaluations of Sametinget's areas of activity. This can be policy instrument use, implemented projects or Sametinget's ways of organising the entity.
- Needs analyses and mapping.
- Impact assessments.
- Professional development work.
- Assistance with obtaining knowledge for notification work.

Examples of possible evaluations and reviews:

- Evaluation of the publishing grant.
- Evaluation of the grant scheme for Sami book busses.
- Evaluation of the teaching aid scheme and other grant schemes in basic education.
- Evaluation of the administration of the bilingual grant.
- Evaluation of grants for developing teaching aids.
- Follow-up evaluation of the culture business project.
- Analyses of culture development in Sami areas.
- Social and business analyses of Sami areas.

II.1.6. CPV code(s)

85312300 Guidance and counselling services, 72221000 Business analysis consultancy services, 79300000 Market and economic research; polling and statistics, 79400000 Business and management consultancy and related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 7 000 000 and 9 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.5.2015. Completion 1.5.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: 1) Company registration certificate.

Foreign service providers must provide certificates from equivalent authorities to the Norwegian authorities.

2. Tax certificate.

3. Certificate for paid VAT.

The certificates mentioned in points 2 and 3 shall not be older than 6 months, calculated from the tender deadline.

4. Signed HSE self-declaration.

III.2.2. Economic and financial ability

List and brief description of conditions: The company's annual accounts with the auditor's report for the last three years.

If there is doubt about whether the requirement is fulfilled, the contracting authority can request that a credit rating report from Dun & Bradstreet or similar is sent.

III.2.3. Technical and professional ability

List and brief description of conditions:

An account is to be enclosed of the service provider's organisation and experience, as well as a list of a minimum of 3 relevant/important assignments in the last 3 years, including the company name, contact person, telephone number, the nature of the assignment, its extent and value.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

14/6646

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

9.2.2015 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian. Sami.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.5.2015

IV.3.8. Conditions for opening of tenders

Date: 10.2.2015 - 14:00
Place: Official name: Sametinget
National registration number: 974760347
Postal address: Avjuvargeaidnu 50
Town: 9730
Postal code: Karasjok
Country: Norway
Karasjok, Norway
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Due to staff holidays the in period 12.12.2014 - 2.1.2015, feedback will not be given on enquiries about additional information.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.12.2014