

United Kingdom-Luton: Hotel, restaurant and retail trade services

OJ S 243/2014 17/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Luton and Dunstable University Hospital NHS Foundation Trust

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

Contact person: The Litmus Partnership Ltd

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276673880

Internet address(es):

General address of the contracting authority: <http://www.ldh.nhs.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning and Catering Services Contract with Staff and Visitor Restaurant.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 17: Hotel and restaurant services

Main site or place of performance: Luton, United Kingdom.

NUTS code UKH21 Luton

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

To provide the patient catering, operate a staff and visitor restaurant and deliver cleaning services to the Luton and Dunstable University Hospital.

II.1.6. CPV code(s)

55000000 Hotel, restaurant and retail trade services, 55520000 Catering services, 90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Trust is a 650 bedded hospital. The approximate total cleanable area is 62 000 m² and the number of patient meal days is approximately 200 000 per annum. The Trust require the successful bidder to provide a complete cleaning and catering service to satisfy the requirements set down in a performance specification. The catering service will be for both patients and staff/visitors and the contractor will be required to provide a complete solution on the basis of the central production being closed or refurbished as part of the bidders' solution. The contract will commence on 1.9.2015 for a minimum of 5 years with a possible extension of two further periods of 1 year.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.9.2015. Completion 31.8.2022

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

An appropriate bond and/or guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Monthly in arrears of a VAT invoice being submitted for the previous months work.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required but the successful contractor will be required to become jointly and severally responsible for the contract before acceptance.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The Contract will be subject to a rigorous performance management regime.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Good financial standing.

Evidence of relevant insurance or indemnities.

Tenderers shall have in place insurance cover of a minimum:

Public Liability Cover — 10 000 000 GBP;

Employers Liability Cover — 10 000 000 GBP.

III.2.2. Economic and financial ability

List and brief description of conditions: Good financial standing.

Overall turnover for each of the services to which the contract relates for the past three years overall and also in a healthcare environment.

Minimum level(s) of standards possibly required: Economic and financial standing —

Tenderers are required to have a minimum annual turnover of 150 000 000 GBP.

Suppliers must be financially fluid and currently trading.

They must not be recorded at Companies House as having any negative action / event (dissolved, removed, in liquidation, etc.) that calls into question their financial / corporate standing. Such action / event will be deemed to be a failure to meet minimum standards of economic and financial standing. Additionally, suppliers must provide suitable evidence in the form of the last full year of accounts (audited and accompanied by auditors' confirmation where they are above the statutory threshold for providing audited accounts, or certified by their bank if they are below the statutory audit threshold). Non provision of such evidence to a satisfactory standard will be deemed to be a failure to meet minimum standards of economic and financial standing.

If a business has been recently set up and not audited, annual or endorsed accounts have been produced, unaudited or management accounts for the 3 (three) months prior to the application must be provided and certified by an independent Chartered Accountant or accompanied by a positive bankers reference for the bidder.

Where information is available to the contracting authority that points to concerns over financial viability, further information may be requested to evidence financial viability and non-availability of, or refusal to provide such evidence, will be deemed to be a failure to meet minimum standards of economic and financial standing.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of ALL previous work of the same nature undertaken in respect of the services in an acute NHS hospital.

Current manpower employed in the services.

Technical and Quality accreditations attained that are appropriate for the services to be provided as part of this contract.

Experience of, and approach to, TUPE transfers from NHS Organisations especially with regard to NHS pensions.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: Organisations interested in being considered for this opportunity are required to complete and submit a PQQ by the deadline specified below. Selection of the organisations to be invited to tender will be based on the results of the evaluation of the completed PQQs. The objective criteria to be used to select the Organisations to be invited to tender are detailed in the PQQ a copy of which can be obtained by expressing an interest (by email) to pqq@litmuspartnership.co.uk

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Catering and Cleaning Contract

IV.3.2. Previous publication concerning this procedure

Notice on a buyer profile

Notice number in the OJ S: [2014/S 9-011578](#) of 14.1.2014

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

12.1.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

26.1.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 5-7 years.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Organisations interested in participating in this tender are required to complete and submit a pre-qualification questionnaire (PQQ) by the date set out in this Notice.

A copy of the PQQ and associated documents are available by registering an expression of interest (via email) to: pqq@litmuspartnership.co.uk

Luton and Dunstable University Hospital NHS Foundation Trust will not be responsible for any costs or expenses incurred by organisations in participating in the tender process and responding to the PQQ.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Luton and Dunstable University Hospital NHS Foundation Trust FAO Director of Estates and Facilities

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Trust will incorporate a 10 calendar day standstill period at the point that the award of contract is notified to the tenderers. This period allows unsuccessful tenderers to seek an additional debriefing from the Trust before the Contract is entered into (this is addition to the debrief on your submission, even if successful, that is offered under the Public Contract Regulations). Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days prior to the end of the standstill period.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Luton and Dunstable University Hospital NHS Foundation Trust FAO Director of Estates and Facilities

Postal address: Lewsey Road

Town: Luton

Postal code: LU4 0DZ

Country: United Kingdom

VI.5. Date of dispatch of this notice

12.12.2014