

United Kingdom-Solihull: Architectural services for building extensions

OJ S 244/2014 18/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Solihull Community Housing

Postal address: Endeavour House, Meriden Drive

Town: Solihull

Postal code: B37 6BX

Country: United Kingdom

Contact person: Procurement Team

For the attention of: Stacie Williams

E-mail: procurement@solihullcommunityhousing.org.uk

Telephone: +44 1217171515

Fax: +44 1217798888

Internet address(es):General address of the contracting authority: www.solihullcommunityhousing.org.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

SCH — Architect Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Metropolitan Borough of Solihull.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

In April 2010 Solihull Community Housing (SCH) launched Solihull Independent Living (SIL), an agency to help vulnerable people who are older persons, disabled or on a low income to repair, improve, maintain or adapt their homes. They are a local, not-for-profit organisation. SIL brings services previously provided by SCH, Solihull Council and Solihull Care Trust under one umbrella.

SIL is the agency responsible for carrying out adaptations for SCH tenants, private sector tenants and homeowners across the Metropolitan Borough of Solihull.

SIL is looking to appoint an architectural firm to provide the services to support the delivery of its adaptation works.

The required service is to include, but not be limited to:

- Arranging and undertaking visits to residential properties to survey;
- Production of scheme sketch drawings;
- Production of full scheme drawings, Specification and Schedule of Works pricing documents;
- Applications for Building Regulations and Planning Permission;
- All necessary Structural Calculations;
- Completion of all necessary 3rd party wall consent agreements.

The required service may also include the management of works on site, to include:

- Pre-construction CDM plan and F10 applications;
- Weekly site visits including reports to SIL;
- Management of Health and Safety including reports to SIL;
- Verification of payment certificates;
- Final certification pack preparation.

It is anticipated that the Contract shall commence 1.9.2015.

The proposed term of this Contract is for a period of 3 years with an option to extend, subject to performance, by up to a further 3 twelve month periods.

The Contract value is estimated at GBP 125 000 per annum.

The successful contractor is to be selected through a formal tender process.

In order to be considered for inclusion on SCH's select list of contractors who are to be invited to tender, contractors must express an interest in this tender and complete a set of Pre-Qualification Questionnaire document(s).

The closing date for the submission of completed Pre-Qualification Questionnaires is no later than 12:00 noon on Monday 9.2.2015.

Additional Information:

Briefing Session: A briefing session lasting approximately one hour is being held on Monday 19 January, where the SCH Procurement Officer and Contract Administrator will explain the details of the contract and outline the procurement procedure. Please see the attached PQQ letter for details of how to register your interest in attending this session.

TUPE: Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) will not apply in respect of this contract.

Social Value: The contract is to be procured and delivered in accordance with the Public Services (Social Value) Act 2012 and all bidders will be expected to collaborate with SCH to deliver improvements to the borough of Solihull through the delivery of this contract.

II.1.6. CPV code(s)

71223000 Architectural services for building extensions, 71200000 Architectural and related services, 71000000 Architectural, construction, engineering and inspection services, 71221000 Architectural services for buildings, 71251000 Architectural and building-surveying services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Refer to Section II.1.5) Short description of the contract or purchase(s).

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

It may be necessary for the appointed economic operator, prior to the commencement of the Contract, to provide a Contract Performance Guarantee Bond or cash deposit equivalent to 10 percent of the annual contract value.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Completion of Pre-Qualification Questionnaire (PQQ) documentation; minimum requirements are as set out in the PQQ documents which are available via Solihull Community Housing's tendering web portal: <http://www.csw-jets.co.uk/> Suppliers must register their organisation and formally express an interest in this contract opportunity on the web portal in order to gain access to documents and participate in the procurement process.

III.2.2. Economic and financial ability

List and brief description of conditions: Completion of Pre-Qualification Questionnaire (PQQ) documentation; minimum requirements are as set out in the PQQ documents which are available via Solihull Community Housing's tendering web portal: <http://www.csw-jets.co.uk/> Suppliers must register their organisation and formally express an interest in this contract opportunity on the web portal in order to gain access to documents and participate in the procurement process.

Minimum level(s) of standards possibly required: Minimum standards are as set out in the PQQ documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

Completion of Pre-Qualification Questionnaire (PQQ) documentation; minimum requirements are as set out in the PQQ documents which are available via Solihull Community Housing's tendering web portal: <http://www.csw-jets.co.uk/>

Suppliers must register their organisation and formally express an interest in this contract opportunity on the web portal in order to gain access to documents and participate in the procurement process.

Minimum level(s) of standards possibly required:

Minimum standards are as set out in the PQQ documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Applicant Organisations must hold and maintain Chartered Practice Status as described by the Royal Institute of British Architects.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 6: and Maximum number 10

Objective criteria for choosing the limited number of candidates: Economic operators must complete and submit a set of Pre-Qualification Questionnaire (PQQ) documents; the subsequent assessment and scoring of submitted information will determine who will be invited to tender.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PROJECT - 00002616

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

9.2.2015

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

Social Value: Under the Public Services (Social Value) Act 2012 Solihull Community Housing (SCH) must consider:

(a) how what is proposed to be procured might improve the economic, social and environmental well-being of the area where it exercises its functions, and

(b) how, in conducting the process of procurement, it might act with a view to securing that improvement.

Accordingly, the subject matter of the contract has been scoped to take into account the priorities of SCH relating to economic, social and environmental well-being. These priorities are described in the invitation to tender and are reflected in the evaluation criteria for the award of the contract.

Constructionline:

Solihull Community Housing has adopted Constructionline methodology for demonstrating

financial risk and technical capability and Safety Schemes in Procurement (SSIP) as its vehicle for health and safety assessment. Constructionline is the UK government owned certification service for construction-related contractors, consultants and material suppliers, and has been developed to save the industry millions of pounds by reducing duplication in the pre-qualification process.

Constructionline registered suppliers need only complete the Solihull Community Housing Questionnaire.

Suppliers not registered with Constructionline will not be precluded from expressing an interest in this contract notice but will need to demonstrate that they meet the pre-qualification requirements. Non-registered suppliers must therefore complete the full Constructionline pre-qualification questionnaire plus the Solihull Community Housing Questionnaire. The answers provided in the PQQ and/or information held by Constructionline will form the basis of the information required for short listing.

Applicants not registered with Constructionline are encouraged to do so as this will simplify the pre-qualification process. Any supplier wishing to register to respond to this advert should contact your dedicated Business Development Manager at Constructionline, Andrew Turner on +44 7860949906 or email andrew.turner2@capita.co.uk at the earliest opportunity to discuss becoming a member of Constructionline or to understand more about SSIP.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

15.12.2014