

**Belgium-Brussels: Printed envelopes**

OJ S 135/2023 17/07/2023

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Direction Générale Organisation Judiciaire - Direction Infrastructure

National registration number: 0308.357.753\_16865

Postal address: Boulevard de Waterloo 80

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

Contact person: Ruben Lombaert

E-mail: [ruben.lombaert@just.fgov.be](mailto:ruben.lombaert@just.fgov.be)

Telephone: +32 25522650

**Internet address(es):**Main address: <https://justitie.belgium.be/>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=489364>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=489364>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=JUST-DGOJ-DINFRA-2023%2FDGSUPPORT%2FENVELOPES\\_OMSLAGEN-F02](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=JUST-DGOJ-DINFRA-2023%2FDGSUPPORT%2FENVELOPES_OMSLAGEN-F02)**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

2023/DGSUPPORT/ENVELOPES\_OMSLAGEN

Reference number: JUST-DGOJ-DINFRA-2023/DGSUPPORT/ENVELOPES\_OMSLAGEN-F02\_0

**II.1.2.**

**Main CPV code**

30199710 Printed envelopes

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

Procédure ouverte relative d'une part à l'impression et la fourniture d'enveloppes et d'autre part à la fourniture d'étuis postaux pour divers clients répartis sur l'entièreté du territoire belge pour le compte de la Direction générale « Support » du Service Public Fédéral Justice.

**II.1.5. Estimated total value**

Value excluding VAT: 200 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

**II.2. Description****II.2.1. Title**

Enveloppes  
Lot No: 1

**II.2.2. Additional CPV code(s)**

30199710 Printed envelopes, 30199711 Printed window envelopes, 30199712 Printed non-window envelopes

**II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Main site or place of performance: livraisons dans toute la Belgique

**II.2.4. Description of the procurement**

livraisons d'enveloppes et d'étuis postaux

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 200 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 12/02/2024 End: 11/02/2025

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.12.**

### **Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

###### **II.2.1. Title**

fourniture d'étuis postaux  
Lot No: 2

###### **II.2.2. Additional CPV code(s)**

30199710 Printed envelopes, 30199711 Printed window envelopes, 30199712 Printed non-window envelopes

###### **II.2.3. Place of performance**

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Main site or place of performance: livraisons dans toute la Belgique

###### **II.2.4. Description of the procurement**

fourniture d'étuis postaux

###### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

###### **II.2.6. Estimated value**

Value excluding VAT: 200 000,00 EUR

###### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 12/02/2024 End: 11/02/2025  
This contract is subject to renewal: no

###### **II.2.10. Information about variants**

Variants will be accepted: no

###### **II.2.11. Information about options**

Options: no

###### **II.2.12. Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

###### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

###### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Classe: N/A, Catégorie: N/A

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 25/08/2023 Local time: 10:50

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French, Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 25/08/2023 Local time: 10:50

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: CONSEIL D'ETAT

Postal address: Rue de la Science, 33

Town: BRUXELLES  
Postal code: 1040  
Country: Belgium  
Telephone: +32 22349923  
Fax: +32 22349499  
Internet address: <http://www.raadvst-consetat.be>

**VI.4.2. Body responsible for mediation procedures**

Official name: CONSEIL D'ETAT  
Postal address: Rue de la Science, 33  
Town: BRUXELLES  
Postal code: 1040  
Country: Belgium  
Telephone: +32 22349923  
Fax: +32 22349499  
Internet address: <http://www.raadvst-consetat.be>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: CONSEIL D'ETAT  
Postal address: Rue de la Science, 33  
Town: BRUXELLES  
Postal code: 1040  
Country: Belgium  
Telephone: +32 22349923  
Fax: +32 22349499  
Internet address: <http://www.raadvst-consetat.be>

**VI.5. Date of dispatch of this notice**

12/07/2023