

**United Kingdom-Coventry: Security services**  
**OJ S 238/2015 09/12/2015**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Henley College Coventry  
Postal address: Henley Road, Bell Green  
Town: Coventry  
NUTS code: UKG33 Coventry  
Postal code: CV2 1ED  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.henley-cov.ac.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/henley\\_college\\_coventry\\_security](http://www.litmuspartnership.co.uk/project/henley_college_coventry_security)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Henley College Coventry — Security Services.

**II.1.2. Main CPV code**

79710000 Security services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The successful tenderer will be required to provide security services at Henley College Coventry.

The contract being tendered is for 3 years in duration from 1.8.2016 until 31.7.2019, with an option for a further extension at the end of the contract term.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKG33 Coventry

Main site or place of performance: Henley College Coventry, Coventry, West Midlands, United Kingdom.

#### **II.2.4. Description of the procurement**

The successful tenderer will be required to provide security services at Henley College Coventry which is a vibrant and friendly, medium sized FE College that provides education, training and apprenticeships for approximately 5 000 part-time and 1 600 full-time students. The College has an excellent reputation for vocational courses in a wide range of areas including engineering, hospitality and catering, health and social care, hair and beauty, computing and sport. Study options are available at all levels up to and including higher education.

Henley College Coventry's redevelopment has now been completed and was officially opened in March 2014. The 8 000 000 GBP facilities at Henley College Coventry includes a new entrance hall with an exhibition space to display learners' work, a new block with 14 large classrooms and state-of-the-art conference facilities, 4 new hair and beauty salons, a lively restaurant, a sports and fitness centre and a Grade 1 nursery. Henley College Coventry believes in providing the best possible learner experience.

The contract being tendered is for 3 years from 1.8.2016 concluding on 31.7.2019, with an option for a further extension at the end of the contract term and will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis. At present the College employs 2 guards (1 being the Supervisor on days) from approximately 7:00 to 19:00 hours. A third guard covers nights from 19:00 to 7:00 hours. These guards also work weekends, with another guard required for cover on either days or nights.

Current costs are in the region of 120 000 GBP + VAT per annum.

We expect the successful contractor to be able to bring innovation and excellence as part of the contractual relationship, as well as the desire to be proactive in the management of the Security Services Contract moving into this contractual term.

It is the objective of this tender for the successful contractor to have in place a management support structure, site supervision and training plan that ensures that all locations are kept secure at all times and that the required specification is achieved consistently.

The College's objectives:

- To build upon the already improved standards of security within the College;
- To receive a service that complies with the service standards;
- To maintain a secure working environment for all students and staff within the College;
- To receive pro-active management support for the security staff;
- To hold regular review meetings with the successful contractor;
- To support the Contractor in working with Students with regard to work experience and apprenticeships;
- To achieve overall value for money.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 360 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2016 End: 31/07/2019

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/01/2016

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 12/02/2016

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Henley College Coventry

Town: Coventry

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

04/12/2015