

United Kingdom-London: Accounting and auditing services

OJ S 238/2015 09/12/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Monitor

Postal address: Wellington House, 133-155 Waterloo Road

Town: London

Postal code: SE1 8UG

Country: United Kingdom

For the attention of: Dhar Grewal

E-mail: procurement@monitor.gov.uk

Telephone: +44 2037470399

Internet address(es):

General address of the contracting authority: <http://www.monitor.gov.uk>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA11241

Electronic access to information: www.mytenders.org

Electronic submission of tenders and requests to participate: www.mytenders.org

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Costing Assurance Programme.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Contract activity will take place at providers of NHS healthcare (including NHS Trusts and Foundation Trusts) across England; management, analysis of audits and reporting will be undertaken at the supplier's offices. Attendance may also be required at Monitor's offices in London, SE1.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The National Tariff (<https://www.gov.uk/government/publications/national-tariff-payment-system-2014-to-2015>) contains national prices for healthcare and rules that commissioners and providers of NHS funded services (the 'Providers') must follow when agreeing locally-determined prices for healthcare.

In order to produce national prices, Monitor requires accurate and relevant Cost Submissions ('approved reporting currencies' and 'approved guidance', currently Reference Costs) from the providers of NHS funded services.

The Objectives of the Costing Assurance Programme are to:

- Improve the accuracy and consistency of Cost Submissions used to set national, and agree local, prices.

- Provide assurance that Mental Health and Acute Providers' Cost Submissions have been prepared in accordance with Monitor's Approved Costing Guidance.

- Assess the overall accuracy of Cost Submissions by Providers.

It is expected that an Opinion on every Acute Provider's compliance with Monitor's Approved Costing Guidance will be given over a two-year cycle (estimated to be around 78 Providers per year), with Mental Health Providers over a three-year cycle (estimated to be around 22 Providers per year). The actual number of audits carried out per year will be approved by Monitor at the start of each year.

The Successful Supplier shall be required to:

- Provide Opinions on whether circa 100 Providers' Cost Submissions have, in all material respects been prepared in accordance with Monitor's Approved Costing Guidance. The list of Providers will be selected by Monitor.

- Assess the overall accuracy of Cost Submissions from Providers each year.

The Contract shall be for an initial term of 3 years, with an option to extend by a further 2 years in 12 month increments at Monitor's sole discretion and subject to the approval of any additional business cases that Monitor may be required to make.

Monitor expects the Successful Supplier's team to have and maintain the following skills:

- Experience of NHS or other relevant health systems.

- Knowledge of NHS data and classifications.

- Experience of costing in the NHS, other relevant health systems or relevant industries.

- Experience of clinical coding in the NHS or other relevant health systems.

- An understanding of costing systems used in the NHS.

An accounting qualification is not necessary but experience of delivering relevant audit or consultancy with NHS bodies would be beneficial.

Given the scope of the Costing Assurance Programme, Monitor welcomes proposals from consortia led by professional services firms, including skills, expertise and resources to best meet our requirements.

Possible Future Changes.

- Opinions on whether the Cost Submissions from community or ambulance Providers have

been prepared in accordance with Monitor's Approved Costing Guidance are not included within the scope of the Contract. However, if such Providers become subject to Costing Audits, a change control under the Contract may be activated.

— It is possible that a multi year tariff will be introduced during the term of the Contract, using Cost Submissions from one year to set national prices for a number of years. In this event, we may wish to obtain Opinions on compliance with Monitor's Approved Costing Guidance for all of the Providers in one Contract Year with fewer in the subsequent Contract Years so that the total number of Opinions provided under the Contract remains unchanged.

— Monitor's Approved Costing Guidance is published annually and, whilst incremental changes will be made annually, significant changes are not expected in the first three (3) years of the Contract. The following changes are planned to this Guidance and the service requirements during the term of the Contract:

— The requirement for Providers to prepare Reference Cost Submissions in accordance with the clinical costing standards on a 'comply or explain' basis will be removed from June 2016. Monitor will issue new clinical costing standards to be complied with by Providers after this date.

— Monitor's Approved Reporting Currencies defines the Cost Submissions that Providers must complete; currently this is in the form of Reference Costs though will transition to patient level information and costing systems ('PLICS').

— It is currently intended that Acute Providers will submit both Reference Costs and PLICS submissions in 2018/19 (the Approved Reporting Currencies from this date) and only PLICS submissions from 2019/20 onwards. It is expected that PLICS submissions will be audited in the fourth and fifth year of the Contract.

Out of Scope.

— The Monitor Benchmark (formerly known as the PbR National Benchmark), which was originally part of the PbR assurance framework is out of scope.

For further information in relation to Monitor's scope of requirements under the Contract, please see the Statement of Requirements document.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=165851

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.myTenders.org/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

79210000 Accounting and auditing services, 79212000 Auditing services, 79200000 Accounting, auditing and fiscal services, 79212300 Statutory audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

As set out at II. 1.5 above.

Estimated value excluding VAT:

Range: between 0 and 3 900 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Initial Contract Term will be 3 years with an optional 2 year extension, solely at Monitor's discretion, in 12 month increments.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

If any Potential Supplier fails the minimum standards for economic and financial standing at this or a later stage in the procurement process, or Monitor otherwise has concerns about the financial standing or reliability of the Potential Supplier, Monitor may, in its absolute discretion, require a Potential Supplier's parent company (or other guarantor, if approved by Monitor) to provide additional security (in a form specified by Monitor) in the event that such Potential Supplier becomes the Successful Supplier. If such security is not forthcoming or is provided in a form other than the form specified by Monitor, Monitor reserves the right to exclude the relevant Potential Supplier.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As specified within Annex A of the Instructions to Tenderers documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Monitor reserves the right to require groupings of contractors (for example, a joint venture arrangement or a consortium) to take a particular legal form or to require a single contractor to take primary liability or to require that each contracting counter-party to the Contract is jointly and severally liable in respect of all liabilities arising from the same.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: All operators who express an interest in our requirement will be required to complete and return the Pre-Qualification Questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: All operators who express an interest in our requirement will be required to complete the Pre-Qualification Questionnaire which will include a request for financial information.

Minimum level(s) of standards possibly required: As set out in the PQQ Evaluation Methodology.

III.2.3. Technical and professional ability

List and brief description of conditions:

All operators who express an interest in our requirement will be required to complete and return the Pre-Qualification Questionnaire.

Minimum level(s) of standards possibly required:

As set out in the PQQ Evaluation Methodology.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: Maximum number 10 based on ranking, as an outcome of the evaluation of PQQ Responses in accordance with the PQQ Evaluation Methodology.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

T-PRI-1115-164

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2015/S 203-368748](#) of 20.10.2015

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate
15.1.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates
26.2.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Not applicable.
(MT Ref:165851).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.12.2015