

**Norway-Oslo: Advisory and consultative engineering services**

OJ S 245/2014 19/12/2014

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ås kommune v/Gille advokater DA

National registration number: 991 166 246

Postal address: Akersgata 8

Town: Oslo

Postal code: 0158

Country: Norway

For the attention of: Esther Lindalen Rohde Garder

E-mail: [esther@gille.no](mailto:esther@gille.no)

Telephone: +47 93401211

**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2126>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/125214>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Other: property

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Ås municipality — project and construction manager services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Oslo, Norway.

NUTS code NO Norge

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 2

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 000 000 and 8 000 000 NOK

**II.1.5. Short description of the contract or purchase(s)**

Ås municipality, the Property Department, invites tenderers to an open tender contest for a framework agreement for project and construction manager services with associated assignments. See the tender documentation for further information on the competition.

**II.1.6. CPV code(s)**

71318000 Advisory and consultative engineering services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Ås municipality is a growth municipality, in which the expectation is that there will be an increasing need for investments in buildings and property in the coming years.

The annual investment budgets depend on political decisions and can vary considerably. The annual grants for investments are decided by the municipal council.

Based on experience, we estimate that the need for project and construction manager services can vary from approx. 1-3 to 4 man-labour years per annum, i.e. a value of approx. NOK 2 000 000 to NOK 7 000 000 - 8 000 000. This is only an estimate and the assignment can be both larger and smaller than estimated. The contracting authority does not carry any risk for the extent of the assignment.

**II.2.2. Information about options**

Options: yes

Description of options: 'Project top manager' shall also be offered as an option.

Ås municipality, the Property Department, would like to employ a 'project top manager'. If this engagement is not successful, there will be a need to hire this position for a period. The role will be responsible for the management and control of all major ongoing investment projects carried out by the Property Department. The person awarded this role must have an office place at the property department approx. 2-3 days per week. The extent will depend on when someone is permanently employed, but the extent of such a 'temporary staff service' is expected to be for a minimum of 8 months.

There is also an option for a contract extension for 1+1 year, cf. the competition documentation.

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Requirement:

The service provider must be a legally established company.

Documentation:

Norwegian service providers:

Company Registration Certificate.

Foreign service providers:

Confirmation that the service provider is registered in a trade register or company register in accordance with the law in the country where the service provider is established.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Requirement:

The service provider must have their affairs in order with respect to the payment of tax, payroll tax and value added tax (VAT).

Documentation:

Tax and VAT certificates, not older than 6 months calculated from the tender deadline.

Requirement:

The service provider shall have sufficient economic and financial strength to be able to fulfil the contract.

Documentation:

The tenderer's annual accounts including notes with the Board's and the auditor's reports from the last 2 years.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Requirement:

The service provider shall fulfil Norwegian HSE requirements.

Documentation:

Filled in and signed HSE self-declaration. Preferably use the attached template.

Requirement:

The service provider shall have good implementation ability.

Service providers shall document that they have competence and experience from project and construction manager assignments.

Documentation:

A description or list of the following shall be given:

An account of the company's business idea, core competence and a short description of the current company.

A description of how the service provider is organised for the execution of this contract.

An account of the service provider's average workforce and the number of employees in the administrative management in the last 2 years.

The most important deliveries and services performed in the last 3 years divided between project and construction management (2 specific lists).

An account shall be given of the value, date and the name of the public or private recipients.

A concise description of the overall quality assurance system that the service provider will use for this contract.

— As the extent and the need is so uncertain, tenderers must be able to set aside 3-4 man-labour years for the municipality. Tenderers shall therefore give a self-declaration that they have the capacity and provide a description of how one intends to ensure such 'reserve capacity'.

Requirement:

Service providers shall document good deliveries from equivalent assignments.

Documentation:

Minimum three certificates from similar deliveries in the last 2 years. The certificates should be signed or confirmed in writing by the Contracting Authority for the different deliveries, and as a minimum shall include:

— Brief description of the delivery.

— Date of execution.

— Scope of delivery in monetary amount.

— Name, and telephone number of the reference person at the contracting authority.

If it is not possible to acquire signed or verified attestations, the service provider shall provide a description of relevant contracts with descriptions according to the above points.

The Contracting Authority must have the possibility to contact the contact persons who are listed.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Open

#### IV.1.2. Information about the limits on the number of candidates to be invited

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

08/14

#### IV.3.2. Previous publication concerning this procedure

no

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

#### IV.3.4. Time limit for receipt of tenders or requests to participate

9.2.2015 - 12:00

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 090 (from the date stated for receipt of tender)

#### IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

17.12.2014