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**United Kingdom-Sheffield: Hotel meeting and conference services  
2020/S 179-433270**

**Prior information notice**

**This notice is for prior information only**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: The Police and Crime Commissioner for South Yorkshire

National registration number: n/a

Postal address: South Yorkshire Police HQ, Carbrook House, 5 Ca

Town: Sheffield, South Yorkshire

NUTS code: UK UNITED KINGDOM

Postal code: S9 2EH

Country: United Kingdom

Contact person: Claire Cuttell

E-mail: [claire.cuttell@southyorks.pnn.police.uk](mailto:claire.cuttell@southyorks.pnn.police.uk)

**Internet address(es):**

Main address: [www.southyorks.police.uk](http://www.southyorks.police.uk)

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=34520&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=34520&B=BLUELIGHT)

Additional information can be obtained from the abovementioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

South Yorkshire Police Firearms Training Course and Accommodation Provision

Reference number: 2271-2020

**II.1.2) Main CPV code**

55120000 Hotel meeting and conference services

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

South Yorkshire Police require a venue to deliver this training from April 2021.

The majority of the courses will be delivered indoors in a classroom environment however some outdoor space may be required. The venue must also have suitable outside space available which is away from the general public. The venue must also provide free onsite parking.

Courses are booked up to 12 months in advance but can be cancelled at short notice, however, numbers are typically confirmed one month in advance. Accommodation refreshments and lunch must also be provided by the venue.

There are several courses lasting a duration of three weeks four times per year.

The venue must be within a 10mile radius of postcode S66 8LB.

The classrooms must be suitable for up to 12 delegates and 3-4 trainers/staff.

South Yorkshire Police are assessing the market interest to inform their procurement strategy.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

55100000 Hotel services

55110000 Hotel accommodation services

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

Main site or place of performance:

Sheffield, South Yorkshire, S9 2EH.

II.2.4) **Description of the procurement:**

South Yorkshire Police require a venue to deliver this training from April 2021. The training will take place between 9 a.m. and 5 p.m. Monday to Friday and the courses vary in length.

The majority of the courses will be delivered indoors in a classroom environment however some outdoor space may be required for demonstration/ role play purposes, 'live' ammunition will not be used for this. Therefore, the venue must also have suitable outside space available which is away from the general public so as not to cause disturbance (this will be for occasions when there is no availability at The Lifewise Centre). The venue must also provide free onsite parking.

Courses are booked up to 12 months in advance but can be cancelled at short notice, however, numbers are typically confirmed one month in advance. Accommodation facilities will be required as these courses attract officers from all over the UK who could require accommodation; refreshments and lunch must also be provided by the venue.

There are several courses lasting a duration of three weeks four times per year with a maximum of twelve delegates per course.

The venue must be within a 10mile radius of the Lifewise Centre at Rotherham, address:

The Lifewise Centre, Kea Park Close, Rotherham, S66 8LB.

The classrooms must be suitable for up to 12 delegates and 3-4 trainers/staff. There must also be a provision to seat up to 17 in comfort classroom style formation with tables, projector, smartboard, audio equipment, appropriate lighting and air conditioning/climate control. Rooms will need to be private and sound proofed to reduce noise level/ disturbance to other guests at the venue.

II.2.14) **Additional information**

II.3) **Estimated date of publication of contract notice:**

02/11/2020

**Section IV: Procedure**

IV.1) **Description**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**Section VI: Complementary information**

VI.3) **Additional information:**

VI.5) **Date of dispatch of this notice:**

10/09/2020