

**United Kingdom-Cardiff: Cleaning services**  
**OJ S 209/2017 31/10/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Sport Wales  
Postal address: Sophia Gardens  
Town: Cardiff  
NUTS code: UKL12 Gwynedd  
Postal code: CF11 9SW  
Country: United Kingdom  
E-mail: [rachel.davies@sport.wales](mailto:rachel.davies@sport.wales)  
Telephone: +44 2920338236

**Internet address(es):**

Main address: <http://sport.wales/>  
Address of the buyer profile: [http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0259](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0259)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://in-tendhost.co.uk/cardiffmet/asp/Home>  
Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Cleaning Services at the National Outdoor Centre, Plas Menai.

**II.1.2. Main CPV code**

90910000 Cleaning services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

The Sport Wales National Outdoor Centre, Plas Menai is situated on the banks of the Menai Straits, three miles east of Caernarfon.

Sport Wales's current contract for the provision of cleaning services at Plas Menai expires on 31.3.2018 and they are therefore looking to tender and appoint a Contractor for this requirement for a new contract commencing 1.4.2018.

The contract will be for a 3-year period, with an option to extend for a further period of up to 24 months.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

90911300 Window-cleaning services, 90900000 Cleaning and sanitation services

### **II.2.3. Place of performance**

NUTS code: UKL12 Gwynedd

Main site or place of performance: National Outdoor Centre, Plas Menai, Llanfairisgaer, Caernarfon, Gwynedd, LL55 1UE.

### **II.2.4. Description of the procurement**

The Sport Wales National Outdoor Centre, Plas Menai is situated on the banks of the Menai Straits, three miles east of Caernarfon. It was opened in 1983.

The centre occupies a 7 acre site and has a number of facilities on site that include a 17 m swimming pool, fitness room, mountain biking skills track, high and low ropes courses, climbing wall, numerous lecture rooms and ancillary facilities.

The centre also has accommodation for 142 guests, this is split between centre based bedrooms and dormitory style houses. The site also has instructor accommodation and has 5 houses that are occupied throughout the year.

The Centre has been delivering activities since it was opened in 1983 and delivers over 20 000 student activity days annually, as well as hosting and supporting several National Governing Bodies for Sport who use the centre as their office and training bases. RYA Cymru Wales, Disability Sport Wales, Cricket Wales, Welsh Football Trust, Welsh Hockey all have staff based at the centre.

Sport Wales's current contract for the provision of cleaning services at Plas Menai expires on 31.3.2018 and we are looking to tender and appoint a Contractor for this requirement for a new contract commencing 1.4.2018.

The Centre recognises the need to provide clean and hygienic environment for all its staff, residents and visitors. The current Cleaning Team at the Centre are committed to this aim and provide a high standard of cleanliness to all users of Centre facilities.

Plas Menai hosts over 20 000 participation experiences a year and requires exceptional levels of cleanliness to support these residential and non-residential experiences. The Centre is looking for an experienced Cleaning Contractor who can provide exceptional levels of

cleanliness to meet customer requirements. The Contractor will need to demonstrate their ability in a range of cleaning areas from residential accommodation, sports facilities, meeting rooms to offices, changing rooms and toilets.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2018 End: 31/03/2021

This contract is subject to renewal: yes

Description of renewals:

Option to extend annually up to a maximum of 2 further years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

---

**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

---

**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 01/12/2017 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted** English

#### **IV.2.7. Conditions for opening of tenders** Date: 01/12/2017 Local time: 12:00

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Sport Wales has a business relationship with Cardiff Metropolitan University, which includes the University supporting Sport Wales in its procurement activity. This tender process is managed by Cardiff Metropolitan University on behalf of Sport Wales.

The tender is being conducted electronically via the Cardiff Metropolitan University e-tender site.

All bidders will need to be registered on this site to access the tender documents and submit completed tender submissions. When registering on this site, we strongly recommend that you use a generic email address (such as 'sales@' or 'contact@') rather than an individual's email address. This is to help ensure that any and all communication between you and the University is not delayed or mis-directed if the person whose email address is used is away from the workplace for any extended period of time such as leave or sickness.

This e-tender site can be found at: <https://in-tendhost.co.uk/cardiffmet/asp/Home>

This e-tender site is hosted by In-Tend. Should you have any queries with the operation of the e-tender site itself, In-Tend operate a helpline, which is available Mon-Fri 8am-6pm. The contact details are as follows:

Tel: 0845 557 8079

Email: [support@in-tend.com](mailto:support@in-tend.com)

In the event of any queries regarding the tender please utilise the messaging portal available on the e-tool to contact us. Your query will be dealt with promptly.

As this process is an electronic tender please upload your response directly to the e-tender site. Your response should address each aspect within the response requirements table and should be fully and clearly detailed. Please do not upload an attachment as a direct response to any question i.e. do not answer the question with a statement that says 'please see attached document'. Please utilise the space provided on the document. Where it is clearly not possible to answer the question fully in the space provided please continue your answer as an attachment. Clearly mark the question number as part of the file name for the document.

Note: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [http://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=72416](http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=72416)

(WA Ref:72416).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Sport Wales

Postal address: Sophia Gardens

Town: Cardiff  
Postal code: CF11 9SW  
Country: United Kingdom  
Telephone: +44 2920417310  
Internet address: <http://sport.wales/>

**VI.5. Date of dispatch of this notice**

27/10/2017