

Spain-Barcelona: Technical assistance services

OJ S 136/2023 18/07/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Secretariat of the Union for the Mediterranean (UfM Secretariat)

National registration number: V65362691

Town: Barcelona

NUTS code: ES511 Barcelona

Postal code: 08034

Country: Spain

Contact person: Procurement Service

E-mail: procurement@ufmsecretariat.org

Internet address(es):

Main address: <https://ufmsecretariat.org/work-with-us/procurement/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://ufmsecretariat.org/work-with-us/procurement/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: Procurement Service

National registration number: V65362691

Town: Barcelona

Postal code: 08034

Country: Spain

Contact person: Procurement Service

E-mail: procurement@ufmsecretariat.org

NUTS code: ES511 Barcelona

Internet address(es):

Main address: <https://ufmsecretariat.org/work-with-us/procurement/>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Activities aimed at strengthening cooperation and regional integration between Euro-Mediterranean countries

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

II.1.2. Main CPV code

71356200 Technical assistance services

II.1.3. Type of contract

Services

II.1.4. Short description

Technical assistance to compile and manage all projects, results and activities related to the Plastic Busters Initiative, and identify funding opportunities, present the initiative in meetings and keep the communication material and database updated

II.1.5. Estimated total value

Value excluding VAT: 40 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

o Requested services

Over the time of implementation of the contract (2023-2025), the Contractor is expected to:

- Compiling all the Plastic Busters (PB) related projects, relevant outcomes, deliverables and activities under the overall PB Initiative.
- Capture and keep an overall, close and coherent look on Plastic Busters developments over time, updating any related information and dissemination package; collecting and structuring the information, documentation, policy paper, capacity building and training material into relevant communication packages, web news, PPTS etc to be – among others – placed on the Plastic Busters and UfM news; adapt accordingly websites texts, power points presentation, speeches and whatever relevant.
- Identify concrete opportunities for supporting/funding marine litter actions, through current /upcoming funding windows (call for proposals or tenders or similar such as the InterregMed Euro Med; the Interreg Next Med; EU; etc) and any other relevant one; in close cooperation with the promoters and the UfM Secretariat, select the best-suited funding opportunity and assisting in preparing high quality technical documentation, according to the requirements, rules and templates of the donors/agency approached within the set deadlines (templates, forms, proposals etc..).
- participating to meetings and present the Plastic Busters Initiative (vision, initiative and package of activities) as one, when so requested.
- Keep on integrating the policy paper with the latest political, policy and legal developments (ex-international legally binding agreement, ..) as well as scientific findings and developments.
- Fine-tune and update the communication material and database.

Details of activities will be defined at inception phase and progressively, during project implementation.

o Required outputs

The Contractor shall produce:

1. Inception report (short work plan and tentative detailed work plan)

2. Mid-term reports, with the status of the advancement of the activities of the agreed work plan, plus annexes (communication and dissemination material, tender dossiers, etc.)
3. Final report with the description of the support provided, plus all annexes including the specific work carried out.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 30/09/2023 End: 15/12/2023

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

- the average annual turnover of the tenderer must exceed the annualised maximum budget of the contract. The reference period which will be taken into account will be the last 3 years for which accounts have been closed

Minimum level(s) of standards possibly required:

Professional capacity

At least 1 staff currently work for the applicant in fields related to the proposed contract (For legal entities) • has worked as expert in fields related to the proposed contract (for natural person).

Technical capacity

The tenderer has provided services under at least 2 contracts in fields related to this contract which were implemented at any moment during the reference period implemented at any moment during the reference period: 5 years prior to the submission deadline.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 14/09/2023 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 21/09/2023 Local time: 12:00

Information about authorised persons and opening procedure: The opening of tenders /proposals are conducted in camera

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Arbitral de Barcelona (TAB) [Barcelona Arbitration Court], of the Associació Catalana per a l'Arbitratge [Catalan Arbitration Association]

Town: Barcelona

Postal code: 08034

Country: Spain

E-mail: procurement@ufmsecretariat.org

VI.5. Date of dispatch of this notice

13/07/2023