

**United Kingdom-London: Recruitment services**

OJ S 238/2016 09/12/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Churchmarketplace Ltd

Postal address: Vaughan House, 46 Francis Street, Westminster

Town: London

NUTS code: UK United Kingdom

Postal code: SW1P 1QN

Country: United Kingdom

E-mail: [hr-tender@churchmarketplace.org.uk](mailto:hr-tender@churchmarketplace.org.uk)**Internet address(es):**Main address: [www.churchmarketplace.org.uk](http://www.churchmarketplace.org.uk)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

[www.please\\_contact\\_us\\_via\\_the\\_email\\_address\\_provided\\_above.com](http://www.please_contact_us_via_the_email_address_provided_above.com)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: National Buying Group representing customers governed by Public Law

**I.5. Main activity**

Other activity: Buying Group for Catholic Education Establishments (CEE)

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Human Resources Services for CEEs and Dioceses.

**II.1.2. Main CPV code**

79600000 Recruitment services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Churchmarketplace continues to develop a National Procurement Strategy with the aim of promoting better buying within (CEE) Catholic Education Establishments (including Academies, Schools, Further Education and Higher Education institutions) and Dioceses in England and Wales. The main aim of this strategy will be to ensure that CEEs and Dioceses obtain the best value for money from the services which they purchase, in particular Human Resources Services.

**II.1.5. Estimated total value**

Value excluding VAT: 15 000 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

**II.2. Description**

**II.2.1. Title**

Human Resources Services for CEEs

Lot No: 1

**II.2.2. Additional CPV code(s)**

79610000 Placement services of personnel, 79621000 Supply services of office personnel, 79631000 Personnel and payroll services, 79632000 Personnel-training services, 79633000 Staff development services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: England & Wales.

**II.2.4. Description of the procurement**

Human Resources Services for CEEs.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

CMP intends to establish a Framework Agreement with an initial term of two (2) years, and the ability to extend by one or more periods up to a further aggregate of two (2) years.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 3

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Human Resources Services for Dioceses  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79610000 Placement services of personnel, 79621000 Supply services of office personnel, 79631000 Personnel and payroll services, 79632000 Personnel-training services, 79633000 Staff development services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom  
Main site or place of performance: England & Wales.

##### **II.2.4. Description of the procurement**

Human Resources Services for Dioceses.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48  
This contract is subject to renewal: yes  
Description of renewals:  
CMP intends to establish a Framework Agreement with an initial term of two (2) years, and the ability to extend by one or more periods up to a further aggregate of two (2) years.

##### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 3

##### **II.2.10. Information about variants**

Variants will be accepted: no

##### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Potential Suppliers for this Human Resources services framework are expected to use personnel that are licensed and registered with CIPD, HRCI or other relevant accreditation bodies. Bids from third party brokers / intermediaries offering to solicit service offers from registered suppliers are discouraged.

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/01/2017 Local time: 17:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Please note that all potential bidders can express their interest and receive the Tender documentation by sending an email at: [hr-tender@churchmarketplace.org.uk](mailto:hr-tender@churchmarketplace.org.uk)

Anticipated number of operators per Lot: 3.

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Churchmarketplace Ltd

Town: London

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

07/12/2016