

**United Kingdom-Birmingham: Non-residential property services**

OJ S 209/2017 31/10/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Birmingham City Council, Corporate Procurement Services

Postal address: PO Box 10680, 10 Woodcock Street

Town: Birmingham

NUTS code: UKG31 Birmingham

Postal code: B4 7WB

Country: United Kingdom

E-mail: [etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk)

Telephone: +44 1214648000

Fax: +44 1213037322

**Internet address(es):**Main address: [www.finditinbirmingham.com](http://www.finditinbirmingham.com)Address of the buyer profile: [www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

P0415 — Provision of Data to Maximise Business Rate Retention.

Reference number: P0415

**II.1.2. Main CPV code**

70332000 Non-residential property services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Birmingham City Council wishes to establish a contract for the provision of a service to Maximise Business Rate Retention. This contract is for Birmingham City Council only.

This work had 4 key objectives:

- To identify any non-domestic properties that are not assessed for Business Rates,
  - To identify any non-domestic properties that are under-assessed due to, for example, alterations made to the property that are not reflected in its current assessment,
  - To report these to the Valuation Office Agency and monitor to ensure they are reflected in the rating list,
  - To subsequently record and monitor the additional Business Rates income achieved as a result of the rateable value change,
- The Framework will be for up to a maximum of 4 years.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

70332000 Non-residential property services

#### **II.2.3. Place of performance**

NUTS code: UKG31 Birmingham

#### **II.2.4. Description of the procurement**

- To identify any non-domestic properties that are not assessed for Business Rates,
- To identify any non-domestic properties that are under-assessed due to, for example, alterations made to the property that are not reflected in its current assessment,
- To report these to the Valuation Office Agency and monitor to ensure they are reflected in the rating list,
- To subsequently record and monitor the additional Business Rates income achieved as a result of the rateable value change.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions for participation

##### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Details will be provided in the tender documentation.

##### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Details will be provided in the tender documentation.

Minimum level(s) of standards possibly required:

Details will be provided in the tender documentation.

##### III.1.3. Technical and professional ability

List and brief description of selection criteria:

Details will be provided in the tender documentation.

Minimum level(s) of standards possibly required:

Details will be provided in the tender documentation.

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Open procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/11/2017 Local time: 12:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

##### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 30 (from the date stated for receipt of tender)

##### IV.2.7. Conditions for opening of tenders

Date: 29/11/2017 Local time: 12:00

### Section VI: Complementary information

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant tender documentation.

If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: [cps@birmingham.gov.uk](mailto:cps@birmingham.gov.uk) or call CPS Helpdesk on 0121 464 8000.

Your completed tender documentation should be returned by noon 29.11.2017 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court of England and Wales

Postal address: Royal Courts of Justice, Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079477882

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Precise information on deadline(s) for review procedures:

Any review proceedings should be promptly brought to the attention of of Birmingham City Council and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any review proceedings must be brought within the time-scales specified by the applicable law, including, without limitation, PCR 2015. In accordance with PCR 2015, BCC will incorporate a minimum 10 calendar day standstill period from the date information on the award of the contract is communicated to tenderers.

#### **VI.5. Date of dispatch of this notice**

27/10/2017