

**United Kingdom-Carmarthen: Development consultancy services**

OJ S 151/2022 08/08/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: University of Wales Trinity Saint David

Postal address: Carmarthen Campus

Town: Carmarthen

NUTS code: UKL18 Swansea

Postal code: SA31 3EP

Country: United Kingdom

E-mail: [heidi.davies@uwtsd.ac.uk](mailto:heidi.davies@uwtsd.ac.uk)

Telephone: +44 1267676767

**Internet address(es):**Main address: <http://www.tsd.ac.uk>Address of the buyer profile: [https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0343](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0343)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.sell2wales.gov.wales>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.sell2wales.gov.wales>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.sell2wales.gov.wales>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Proposal Development and Bid Writing Services Framework

Reference number: UWTS2122/178

**II.1.2. Main CPV code**

73220000 Development consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The UWTSD Group is now seeking to appoint suitably qualified and experienced Bid Writers /Consultants, to conduct:

Lot 1: Proposal Writing & Bid Development Support for Research Council Applications.

Lot 2: Proposal Writing & Bid Development Support for General Grant Applications.

Lot 3: Proposal Writing Support & Bid Development for Commercial (Tender) Submissions.

**II.1.5. Estimated total value**

Value excluding VAT: 500 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

**II.2. Description****II.2.1. Title**

: Proposal Writing and Bid Development Support for Research Council Applications:

Lot No: 1

**II.2.2. Additional CPV code(s)**

79411100 Business development consultancy services, 79418000 Procurement consultancy services, 79419000 Evaluation consultancy services

**II.2.3. Place of performance**

NUTS code: UKL18 Swansea

Main site or place of performance: Swansea

**II.2.4. Description of the procurement**

The UWTSD Group is now seeking to appoint suitably qualified and experienced Bid Writers /Consultants, to conduct:

1. Lot 1: Proposal Writing and Bid Development Support for Research Council Applications:

The University has recently received the outcome of its Research Excellence Framework submission and is currently finalising its Research and Innovation Strategy (schedule for approval and publication - July 2022). The University is in the process of investing in its research capacity and aims over the next 3-5 years to significantly increase its research income. To achieve the university's aims and objectives, bid writers/consultants with a successful track record in submitting applications for Research Council consideration are required to fulfil this Lot.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The Framework Agreement will last for a duration of 2 years, with further +1 Year +1 Year extension.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

As and when required

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project: whatever funds become available

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Proposal Writing and Bid Development Support for General Grant Applications

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79411100 Business development consultancy services, 73220000 Development consultancy services, 79418000 Procurement consultancy services, 79419000 Evaluation consultancy services

##### **II.2.3. Place of performance**

NUTS code: UKL18 Swansea

Main site or place of performance: Swansea

##### **II.2.4. Description of the procurement**

To date, the University has been very successful in winning grants from the European Structural Funds (ESF). Following Brexit and with the maturing status of the devolved Welsh Government, the statutory funding regime has started to change with the advent of City Deals (e.g., in Cardiff and Swansea), Growth Deals (e.g., Mid Wales), and the Shared Prosperity Fund. In addition, the University more recently has successfully applied to private trusts for financial support, and we aim to further develop this area. To achieve the university's aims and objectives, bid writers/consultants with experience and a successful track record in submitting applications for general grant funding applications are required to fulfil this Lot.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The Framework Agreement will last for a duration of 2 years, with further +1 Year +1 Year extension.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Whatever is required

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: whatever funds become available

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Proposal Writing Support for Commercial (Tender/Quotation) Submissions

Lot No: 3

**II.2.2. Additional CPV code(s)**

79411100 Business development consultancy services, 73220000 Development consultancy services, 79418000 Procurement consultancy services, 79419000 Evaluation consultancy services

**II.2.3. Place of performance**

NUTS code: UKL18 Swansea

Main site or place of performance: Swansea

**II.2.4. Description of the procurement**

: Proposal Writing Support for Commercial (Tender/Quotation) Submissions: As a means of diversifying the University's income portfolio, the University has successfully submitted commercial tender applications to various public and private entities across Wales and the UK. Increasing the University's activity in the commercial space is another area where specialised bid and proposal development support is required to capture these opportunities in Wales, the UK, and Internationally. Bid writers/consultants with experience and a successful track record in making such competitive submissions are required to fulfil this Lot.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The Framework Agreement will last for a duration of 2 years, with further +1 Year +1 Year extension.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Whatever is required

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: whatever funds become available

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 21

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 15/09/2022 Local time: 12:00

**IV.2.3.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 15/09/2022 Local time: 12:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=123579](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=123579).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (WA Ref:123579)

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: High Court

Postal address: Royal Courts of Justice, The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079477501

**VI.5. Date of dispatch of this notice**

03/08/2022