

**United Kingdom-Milton Keynes: School cleaning services**  
**OJ S 209/2017 31/10/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: EMLC Academy Trust  
Postal address: Bridge House, Bridge Street, Olney  
Town: Milton Keynes  
NUTS code: UKJ12 Milton Keynes  
Postal code: MK46 4AB  
Country: United Kingdom  
Contact person: The Litmus Partnership Ltd  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://emlcacademytrust.co.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/emlc\\_academy\\_trust](http://www.litmuspartnership.co.uk/project/emlc_academy_trust)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

EMLC Academy Trust — Tender for Cleaning Services.

**II.1.2. Main CPV code**

90919300 School cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The successful Supplier will be required to provide cleaning services for the EMLC Academy Trust (the Client) at the following schools:

- Northampton International Academy (NIA), NN2 6AX.
- Stimpson Avenue Academy, NN1 4LR.
- Prince William School, PE8 4BS.

EMLC is a Multi Academy Trust which includes the above schools, where the successful Supplier will be required to deliver a service and meet the requirements of the specification from the contract commencement.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 110 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKF2 Leicestershire, Rutland and Northamptonshire

Main site or place of performance: Northampton International Academy, Stimpson Avenue Academy, Prince William School, Northamptonshire, United Kingdom.

#### **II.2.4. Description of the procurement**

The contract being tendered is for 3 years in duration from 1.4.2018 until 31.3.2021, with the option to extend for a further term of 3 years and will be fixed price in nature, with the Supplier invoicing the Client for 1/12th of the annual cost on a monthly basis.

The basis and rationale that the Client requires the successful Supplier to operate to at all times, is being able to provide an environment that is fit for purpose and that the Supplier is proactive in the management of the contract, thus ensuring that all specifications are achieved within all schools and that the frequency of service delivered is as detailed within the tender specification.

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of services to the EMLC Academy Trust. The high quality service levels proposed should maintain excellent standards throughout the contract term, with a firm focus being on the quality of service being delivered.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

The Trust is expected to grow in the number of schools becoming part of the Trust during this contract period, and the provision of cleaning services within these schools when they have joined the Trust may fall under the scope of this contract. The successful Supplier will be expected to provide this service within these schools using the same costing model, ratios etc., that they applied to their successful tender submission for the Trust at the point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust. The current annual value of the contract is approximately 185 000 GBP plus VAT per annum. However, depending on the number of schools that join the Trust and the growth within NIA, it is anticipated that this annual value will increase over the contract term.

Please Note: Further properties may be added to the contract during the tender process and during the life of the contract as detailed however there is no guarantee that additional schools will be added to this contract during this contract term.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 110 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2018 End: 31/03/2024

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/12/2017 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 13/12/2017

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The Selection Questionnaire and associated documents can be obtained at: [http://www.litmuspartnership.co.uk/project/emlc\\_academy\\_trust](http://www.litmuspartnership.co.uk/project/emlc_academy_trust)

The closing date for receipt of the Selection Questionnaire is 4.12.2017 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk), by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: EMLC Academy Trust

Town: Milton Keynes

Country: United Kingdom

**VI.4.2. Body responsible for mediation procedures**

Official name: EMLC Academy Trust

Town: Milton Keynes

Country: United Kingdom

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: EMLC Academy Trust

Town: Milton Keynes

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

30/10/2017