

United Kingdom-Penrith: Cleaning services

OJ S 239/2015 10/12/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cumbria Constabulary — Office of the Police and Crime Commissioner

National registration number: N/A

Postal address: Police Headquarters, Carleton Hall, Cumbria

Town: Penrith

Postal code: CA10 2AU

Country: United Kingdom

For the attention of: Keith Hewitt

E-mail: keith.hewitt@cumbria.police.uk

Telephone: +44 3001240113

Internet address(es):General address of the contracting authority: <http://www.cumbria.police.uk>Address of the buyer profile: <https://uk.eu-supply.com/ctm/Supplier/CompanyInformation/Index/34578>Electronic access to information: https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=14235&B=BLUELIGHTElectronic submission of tenders and requests to participate: https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=14235&B=BLUELIGHT**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision for Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Penrith, Cumbria.

NUTS code UKD1 Cumbria

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The provision of building cleaning services will be to Commissioners locations which are within the county of Cumbria. (The West Basic Command Unit Headquarters at Workington is excluded, as this is subject to Facilities Management under a PFI Contract). For management purposes, the building cleaning service is currently split into the Headquarters and 3 geographic areas (number and locations of stations subject to continual reviews may reduce over time): West Area, North Area and South Area. Please see following plan. There are also specialised buildings, e.g. Custody Suites and Dog Training Unit, etc. The Commissioner will not consider bids for individual locations/buildings or cleaning tasks, however a sub-contracting approach will be considered, subject to the bidder providing satisfactory evidence of performance control arrangements.

Building cleaning services will be required to cover the following:

1. General office accommodation and public areas;
2. Toilets, bathrooms, showers and drying rooms;
3. Kitchens, meal rooms, brew stations;
4. Custody Suites including medical rooms;
5. Sports hall, multi-gym, fitness rooms;
6. Firing range offices;
7. Internal and external window cleaning;
8. Periodic deep cleaning, e.g. kitchens, carpets.

The contract will include:

1. Cleaning materials and equipment;
 2. Wash room, i.e. toilet rolls, soap and dispensers (excluding hand towels) and kitchen cleaning consumables, i.e. washing up liquid, cloths, soap dispensers and paper towels.
- A service will be required 365/366 days of the year. This will mainly be to cover services required for Custody Suites although other areas may be involved.

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Scope:

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The contract will include:

1. Cleaning materials and equipment;
2. Wash room, i.e. toilet rolls, soap and dispensers (excluding hand towels) and kitchen cleaning consumables, i.e. washing up liquid, cloths, soap dispensers and paper towels.

A service will be required 365/366 days of the year. This will mainly be to cover services required for Custody Suites although other areas may be involved.

Buildings may be used 24 hours a day and therefore non-emergency call-out services will be required to fit in with local operational requirements. Although the majority of locations will only require a cleaning service: Monday-Friday. There are buildings/locations which will require a service: Saturdays and Sundays. A service on Public Holidays is required for certain areas. Potential providers will be required to demonstrate commercial advantage, stability, innovation, technical capability and the capacity to deliver the requisite quality of service competitively.

Also to demonstrate ability and willingness to:

- Be flexible and cooperative in satisfying the service requirements of the Commissioner;
- Work collaboratively with the Commissioner to deliver continuous improvement throughout the life of the contract;
- Strive to add value to the work of the Commissioner;
- Manage the Contract and work in partnership with the Commissioner;
- Measure performance to demonstrate target achievement;
- Provide clear, auditable processes.

3. Contract Term:

The contract will be for a period of 4 years — 1.7.2016 to 30.6.2020. Which is a contract term of 3 years with the option to extend for 1 further year at the discretion of the Commissioner and with the agreement of the Supplier.

Estimated value excluding VAT:

Range: between 1 100 000 and 1 250 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please refer to the Invitation to Tender Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The Police and Crime Commissioner for Cumbria reserves the right to require groupings or entities to take a particular form or to require 1 party to undertake legal liability or to require each party undertakes joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Evaluation of the completed Economic Operator Questionnaire in accordance with the scoring methodology described in the Invitation to Tender.

III.2.2. Economic and financial ability

List and brief description of conditions: Evaluation of the completed Economic Operator Questionnaire in accordance with the scoring methodology described in the Invitation to Tender.

Minimum level(s) of standards possibly required: As stated in the Invitation to Tender (ITT).

III.2.3. Technical and professional ability

List and brief description of conditions:

Evaluation of the completed Economic Operator Questionnaire in accordance with the scoring methodology described in the Invitation to Tender.

Minimum level(s) of standards possibly required:

As stated in the Invitation to Tender (ITT).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Internal Reference 22335

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.1.2016 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Director of Legal Services, Cumbria Constabulary, Police Headquarters, Carleton Hall, Penrith, CA10 2AU, United Kingdom.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Suppliers wishing to express an interest and obtain the Invitation to Tender should go to www.bluelight.gov.uk and click on new opportunities which are within the 'Suppliers Area Box' on the left of the screen. Click the blue link for the contract title to view the opportunity. To express interest, you will need to log in. If you are not already registered on www.bluelight.gov.uk you will need to return to the home page and click on 'Register Company' link in the supplier area box on the left. Registration is free of charge and your username and password will be emailed to you.

VI.4. Procedures for review**VI.4.1. Review body****Body responsible for mediation procedures**

Official name: Royal Court of Justice Postal code: WC2A 2LL

VI.4.2. Review procedure**VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

5.12.2015