

Norway-Oslo: Catering services  
OJ S 238/2016 09/12/2016  
Contract notice  
Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Statens arbeidsmiljøinstitutt [The National Institute of Occupational Health]

National registration number: 874 761 222

Postal address: Postboks 8149 Dep

Town: Oslo

Postal code: 0033

Country: Norway

Contact person: Procurement

For the attention of: Roy Pettersen

E-mail: [roy@innkjopskontoret.no](mailto:roy@innkjopskontoret.no)

#### Internet address(es):

Electronic access to information: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Docs)

[UniqueId=afabigtew&GoTo=Docs](https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Docs)

Electronic submission of tenders and requests to participate: [https://tendsign.no/doc.aspx?](https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Tender)

[UniqueId=afabigtew&GoTo=Tender](https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Tender)

#### Additional information can be obtained from:

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=QA>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Docs>

**Tenders or requests to participate must be submitted:** Official name: TendSign

Internet address: <https://tendsign.no/doc.aspx?UniqueId=afabigtew&GoTo=Tender>

### I.2. Type of the contracting authority

Other

### I.3. Main activity

General public services

Other

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Seminar and meeting food, framework agreement.

### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 2

### **II.1.5. Short description of the contract or purchase(s)**

The scope and purpose of the procurement

STAMI shall enter into a framework agreement for the purchase of seminar and meeting food.

The food shall be delivered to Gydas vei 8, Majorstuen, Oslo.

The framework agreement includes catering service in connection with meetings, seminars, courses and so forth, preferably within normal office hours; 8:00-16:00. The major part of the catering service will be deliveries of cold food. Food for overtime work is not included in the tender contest.

The estimated annual value of catering services for Stami is 400 000 NOK excluding VAT.

STAMI expects that the volume will be approximately identical per annum during the agreement period. This is only an estimate and is not binding for the Contracting Authority.

See part 2, requirement specifications, for further information.

### **II.1.6. CPV code(s)**

55520000 Catering services, 55523000 Catering services for other enterprises or other institutions

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

### **II.1.9. Information about variants**

#### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: yes

Description of options: Option for extension of 1 year + 1 year to a total of 4 years.

#### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tax and VAT certificates (statutory)

The tenderer shall have settled conditions in relation to payment of taxes and VAT.

Documentation: A certificate showing paid VAT, taxes and social security contributions is required. The certificate shall be issued by the competent authority in the country where the tenderer is established (the Norwegian certificate for tax and VAT is common and can be ordered from altinn.no, former RF-1244) in accordance with the laws and regulations in the country of origin. The certificate must not be more than 6 months from the deadline for receipt of tenders.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Economic and financial position (mandatory)

Requirements regarding the tenderer's economic and financial position: The financial capacity to fulfil the contract is required.

Documentation: The Contracting Authority will assess finances through the company and accounting information system Proff Forvalt ([www.forvalt.no](http://www.forvalt.no)). Tenderers are asked to submit other information they believe is relevant. The contracting Authority reserves the right to obtain supplementary information about the tenderer's finances.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

The tenderer's technical and professional qualifications (non-statutory)

Qualification requirement: The tenderer shall be professionally qualified.

Documentation: If the tenderer is dependent on a sub-provider to fulfil the contract, a statement of obligation shall be attached, which shows that the tenderer has access to the required resources (the Public Procurement Regulations § 17-9 (2)).

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

16/136

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

13.1.2017 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 13.3.2017

##### **IV.3.8. Conditions for opening of tenders**

Date: 13.1.2017 - 12:01

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

Visma notice: <https://opic.com/id/afabigttew>

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

5.12.2016