

Spain-Madrid: Office supplies

OJ S 247/2014 23/12/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Tribunal de Cuentas

Postal address: c/ Fuencarral, 81

Town: Madrid

Postal code: 28004

Country: Spain

Contact person: Registro General

E-mail: contratacion.gerencia@tcu.es

Telephone: +34 914478701

Fax: +34 914467600

Internet address(es):

General address of the contracting authority: <https://sede.tcu.es>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: Control externo gasto público

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Suministro de material de oficina ordinario e informático, no inventariable, para el Tribunal de Cuentas en el año 2015.

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: Madrid.

NUTS code ES300 Madrid

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Suministro de material de oficina ordinario e informático, no inventariable para el Tribunal de Cuentas en el año 2015.

II.1.6. CPV code(s)

30192000 Office supplies

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Un año prorrogable por igual período.

Estimated value excluding VAT: 278 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Material de oficina, embalaje y papelería

1) Short description

2) CPV code(s)

30192000 Office supplies

3) Quantity or scope

Un año prorrogable por igual período.

Estimated value excluding VAT: 30 000 EUR

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Papel de fotocopiadora e impresora

- 1) Short description**
- 2) CPV code(s)**
30192000 Office supplies
- 3) Quantity or scope**
Un año prorrogable por igual período.
Estimated value excluding VAT: 19 000 EUR
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 3

Lot title: Cajas de archivo definitivo

- 1) Short description**
- 2) CPV code(s)**
30192000 Office supplies
- 3) Quantity or scope**
Un año prorrogable por igual período.
Estimated value excluding VAT: 20 000 EUR
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: Consumibles de informática

- 1) Short description**
- 2) CPV code(s)**
30192000 Office supplies
- 3) Quantity or scope**
Un año prorrogable por igual período.
Estimated value excluding VAT: 70 000 EUR
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Garantía definitiva: 5 % del importe de adjudicación, de cada uno de los lotes, excluido el Impuesto sobre el Valor Añadido.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Las previstas en el pliego de cláusulas administrativas particulares.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Las previstas en el pliego de cláusulas administrativas particulares.

III.2.2. Economic and financial ability

List and brief description of conditions: Las previstas en el pliego de cláusulas administrativas particulares.

III.2.3. Technical and professional ability

List and brief description of conditions:

Las previstas en el pliego de cláusulas administrativas particulares.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

04/15

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 4.2.2015 - 14:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.2.2015 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Spanish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 26.4.2015

IV.3.8. Conditions for opening of tenders

Date: 26.2.2015 - 10:00

Place:

Tribunal de Cuentas, calle Fuencarral, 81, 28004 Madrid.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Acto público.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

19.12.2014