

**United Kingdom-Harrogate: Security services**

**OJ S 180/2020 16/09/2020**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Harrogate Borough Council

Postal address: Civic Centre, St Luke's Avenue

Town: Harrogate

NUTS code: UKE2 North Yorkshire

Postal code: HG1 2AE

Country: United Kingdom

Contact person: Mrs Jayne Kempen

E-mail: [procurement@harrogate.gov.uk](mailto:procurement@harrogate.gov.uk)

Telephone: +44 1423500600

**Internet address(es):**

Main address: <http://www.harrogate.gov.uk/>

Address of the buyer profile: <http://www.harrogate.gov.uk/>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.yortender.co.uk](http://www.yortender.co.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.yortender.co.uk/>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Corporate Security Services for Harrogate Borough Council including Harrogate Convention Centre

Reference number: DN485954

**II.1.2. Main CPV code**

79710000 Security services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Council wishes to award a contract for the provision of Corporate Security Services. The Council is seeking an organisation to provide security services for all of its corporate requirements. The requirements have been split into the following lots:

I. Lot 1 Harrogate Convention Centre (HCC)

II. Lot 2 Static guarding for temporary accommodation hostels

III. Lot 3 Mobile Security.

Bidders may submit a tender for 1 or more lots.

### **II.1.5. Estimated total value**

Value excluding VAT: 2 061 600,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Premises Security for Harrogate Convention Centre, Kings Road, Harrogate, HG1 5LA  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

75241000 Public security services, 79710000 Security services

### **II.2.3. Place of performance**

NUTS code: UKE2 North Yorkshire

### **II.2.4. Description of the procurement**

The Council requires the contractor to provide site security services for Harrogate Convention Centre (HCC). A 24 hour, 7/365 Security Service across the whole site including the Royal Hall, Ripon Road, Harrogate HG1 2SY. The requirement does not include stewarding or event specific security.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Delivery of the contract / Weighting: 30

Quality criterion - Name: Dealing with the public and safeguarding / Weighting: 15

Quality criterion - Name: Management information and reporting / Weighting: 10

Quality criterion - Name: Gain share / Weighting: 5

Price - Weighting: 40

### **II.2.6. Estimated value**

Value excluding VAT: 865 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Static Guarding for Temporary Accommodation Hostels Currently Based at Cavendish House,  
Robert Street, Harrogate, HG1 1HP  
Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

##### **II.2.3. Place of performance**

NUTS code: UKE2 North Yorkshire

##### **II.2.4. Description of the procurement**

A contractor is required to provide security cover for the Council's temporary accommodation /hostels. The contractor will be required to assess the right calibre of the guard, must have experience with working with vulnerable people and dealing with issues surrounding anti-social behaviour.

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Delivery of the contract / Weighting: 30

Quality criterion - Name: Dealing with the public and safeguarding / Weighting: 15

Quality criterion - Name: Management information and reporting / Weighting: 10

Quality criterion - Name: Gain share / Weighting: 5

Price - Weighting: 40

##### **II.2.6. Estimated value**

Value excluding VAT: 1 046 600,00 GBP

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Mobile Security Security Patrols for Parks and Gardens with Regular Patrols in the Valley Gardens, Valley Drive, Harrogate, HG1 2SZ and Other Parks and Gardens across the District  
Lot No: 3

### **II.2.2. Additional CPV code(s)**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3. Place of performance**

NUTS code: UKE2 North Yorkshire

### **II.2.4. Description of the procurement**

A contractor is required to provide mobile security services to Harrogate Borough Council for security patrols for parks and gardens with regular patrols in the Valley Gardens, Valley Drive, Harrogate, HG1 2SZ and other parks and gardens across the district as required. In addition the contractor will be required to provide a parks security service.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Delivery of the contract / Weighting: 30

Quality criterion - Name: Dealing with the public and safeguarding / Weighting: 15

Quality criterion - Name: Management information and reporting / Weighting: 10

Quality criterion - Name: Gain share / Weighting: 5

Price - Weighting: 40

### **II.2.6. Estimated value**

Value excluding VAT: 150 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## Section IV: Procedure

---

### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 23/10/2020 Local time: 11:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7. Conditions for opening of tenders

Date: 23/10/2020 Local time: 11:00

Place:

Civic Centre, St Luke's Avenue, Harrogate, HG1 2AE.

Information about authorised persons and opening procedure: An independent member of the procurement and contract management section will verify the tenders through our e-tendering system (YORtender).

## Section VI: Complementary information

---

### VI.1. Information about recurrence

This is a recurrent procurement: yes

### VI.3. Additional information

To access the tender documents you must register your organisation details on the YORtender (ProContract) system at <https://procontract.due-north.com/Login/> by creating a username, password and company profile.

To view details of this opportunity click on the Find Opportunities icon within the Opportunities section. Select North Yorkshire County Council from the Organisations drop down in the filter section and click update. The Opportunity should then be displayed on the page. Alternatively use the Find Opportunities icon and

- change the all data drop down to reference number in the search drop down;
- enter the contract ID: DN485594;
- click Go, and the details of this contract should be displayed.

Once you have selected the opportunity by clicking on the project title, you will need to express your interest by clicking the register interest in this opportunity button. This will then allow you to download any documentation required, complete and upload the documents to the system. This must be done in advance of the deadline date.

If you require further information, guidance or support using YORtender (ProContract) please visit the supplier help centre: <https://supplierhelp.due-north.com/> If you have specific system issues please log a support call using the following link: <http://proactis.kayako.com/procontractv3/Core/Default/Index> Alternatively you can log your call by emailing [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com). For critical and time-sensitive issues (requiring resolution within 60 minutes) please call 0330 005 0352.'

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court of England and Wales  
Postal address: Strand, City of Westminster  
Town: London  
Country: United Kingdom

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Harrogate Borough Council shall in accordance with the Public Contracts (Amendment) Regulations 2015, incorporate a minimum 10 day standstill period commencing at the point that information on the intention to award the contract is sent to tenderers.

The Council shall, as soon as possible after the decision has been made, inform the tenderers and candidates of its decision and shall do so by notice in writing by the most rapid means of communication practicable.

Should additional information be required, please contact the person cited in paragraph I.1) of this form. If an appeal regarding the award of a contract has not been successfully resolved, Public Contracts Regulations 2015 (SI 2015 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England and Wales).

Any such action must be started within 30 days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting the proceedings had arisen. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the 10 day standstill period, if no further debriefing has been requested, the Court may only award damages once the contract has been entered into.'

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: High Court of England and Wales  
Postal address: Strand, City of Westminster  
Town: London  
Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

11/09/2020