

United Kingdom-Ruislip: Technical training services

OJ S 247/2014 23/12/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Ministry of Defence, Agencies/Misc

Postal address: HQ BFPO, West End Road

Town: Ruislip

Postal code: HA4 6DQ

Country: United Kingdom

Contact person: Commercial Manager

For the attention of: Terry Byfield

E-mail: terence.byfield280@mod.uk

Telephone: +44 2085893376

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Defence

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Provision of Training for Regulated Air Cargo Security (RACS) and X-ray Operator Competency Tests.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKI23 Outer London - West and North West

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 153 000 GBP

II.1.5. Short description of the contract or purchase(s)

Technical training services. The Contracting Authority has a requirement for the provision of externally-delivered Air Cargo Security training for Defence Postal staff, in order that BFPO may continue to comply with Department for Transport (DfT) regulatory requirements and retain its status as a DfT authorised Regulated Air Cargo Agent. The training, which is detailed later in this Notice, shall be provided for all staff who manage, handle, sort, or transport mails as part of clearance for Air Despatch. All training shall be provided on-site at HQ BFPO, to Day shift and Night shift staff during their normal working hours (i.e. 7:00 to 15:00 and 22:00 to 6:00).

II.1.6. CPV code(s)

80531200 Technical training services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Participation will be limited to those service providers that are approved by the DfT to provide both of the following categories of training:

- i. Air Cargo Security Known Consignor (Levels A, D, E, F, G, and including X-ray);
- ii. Cargo NXCT.

Training will be role specific, namely:

- i. Level A — Security Awareness (Min level);
- ii. Level D — Min level for mail driver, courier, handler (Includes level A);
- iii. Level E — Min level for X-ray screening Operator (Includes levels A & D);
- iv. Level F — Supervisor (includes levels A, D & E);
- v. Level G — Security Manager (Includes levels A, D, E & F).

The training courses will be 'pass or fail' with the broad format of ongoing individual requirement being:

- i. On-site, classroom style, new entrant full modular training — Levels A to G;
- ii. On-site, classroom style, modular bi-annual refresher training — Levels A to G;
- iii. Annual, on-site, National X-ray Competence Test (NXCT) — Levels E to G;
- iv. Monthly, on-line, Image Recognition Training (6 hours in 6 months) — Levels E to G.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Electronic Trading.

Suppliers must note the mandatory requirement for electronic trading using the Authority's standard Purchase to Payment (P2P) system operating under the Defence Electronic Commerce Service, which shall be a special condition for the performance of any contract.

You can find details on the P2P system at www.d2btrade.com

Any Contractor shall be required to sign DEFFORM 30 (Electronic Transaction Agreements) and unconditionally accept DEFCON 5J (Unique Identifiers), DEFCON 129J (The Use of Electronic Business Delivery Form); and DEFCON 522J (Payment under P2P).

Please note that the requirement to which this Notice relates comes under Logistics Commodities and Services (LCS), formed on 1.8.2011. LCS is determining the future strategy for all commodities and services within its remit and may in the future place a contract for the supply of services which may include the provision of services which are covered by this notice. In this event the Authority may satisfy its requirement from the LCS service contract and no further orders will be placed against any framework arising from this notice.

Alternatively the Authority may appoint a managing agent to operate the framework/contract arising from this notice; novate the framework/contract to a managing agent or third party; or assign the benefit of the framework/contract to a managing agent. Further details will be provided in the ITT.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible

and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

Participation will be limited to those service providers that are approved by the DfT to provide both of the following categories of training:

- i. Air Cargo Security Known Consignor (Levels A, D, E, F, G, and including X-ray);
- ii. Cargo NXCT.

All requests to participate must be accompanied by a statement confirming that the service provider is accredited as above.

III.2.2. Economic and financial ability

List and brief description of conditions: (c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CB/BFPO/00024

IV.3.2. Previous publication concerning this procedure

no

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.1.2015 - 10:00

IV.3.4. Time limit for receipt of tenders or requests to participate

4.2.2015 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 4.2.2015 - 10:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs).

However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the lowest price tender.

Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at www.contracts.mod.uk

The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

On 2.4.2014 the Government introduced its new Government Security Classifications Policy (GSC) to replace the current Government Protective Marking Scheme. A key aspect of this was the reduction in the number of security classifications used. All suppliers to the Department are encouraged to make themselves aware of the changes as it may impact on this Requirement. The link below to the Gov.uk website provides information on the new GSC.

<https://www.gov.uk/government/publications/government-security-classifications>

The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by instructions on safeguarding classified information (e.g. a Security Aspects Letter), the Authority reserves the right to amend the terms of these instructions to reflect any changes in national law or government policy, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies, or otherwise.

Advertising Regime OJEU: This contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and www.contracts.mod.uk GO Reference: GO-20141218-DCB-6239518.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Ministry of Defence, Agencies/Misc

Postal address: HQ BFPO, West End Road

Town: Ruislip

Postal code: HA4 6DQ

Country: United Kingdom

Telephone: +44 2085893376

Body responsible for mediation procedures

Official name: Ministry of Defence, Agencies/Misc

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Ministry of Defence, Agencies/Misc

VI.5. Date of dispatch of this notice

18.12.2014