

**United Kingdom-Birmingham: School catering services**  
**OJ S 193/2018 06/10/2018**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Hodge Hill Girls' School  
Postal address: Bromford Road, Hodge Hill  
Town: Birmingham  
NUTS code: UKG31 Birmingham  
Postal code: B336 8EY  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.hodgehgs.bham.sch.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.litmuspartnership.co.uk/project/hodge\\_hill\\_girls\\_school\\_restricted\\_accelerated\\_procedure](https://www.litmuspartnership.co.uk/project/hodge_hill_girls_school_restricted_accelerated_procedure)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Hodge Hill Girls' School ~ Tender for Catering Services

**II.1.2. Main CPV code**

55524000 School catering services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Hodge Hill Girls' School is a secondary school located in the Hodge Hill area of Birmingham, in the West Midlands. Formerly a grammar School, today it is a non-selective community School administered by Birmingham City Council.

As a small school with strong community values, Hodge Hill Girls' School know and care for every pupil as an individual and strive to meet the needs of each member of the school community, celebrating diversity and always striving for equality in the school family and the wider world. The school ethos encourages mutual respect and support to enable every pupil to make the greatest personal, social and academic progress during their time at Hodge Hill Girls' School, preparing them for successful careers and fulfilling lives.

(Further information is provided in the SQ Documentation.)

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 150 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKG31 Birmingham

Main site or place of performance: Hodge Hill Girls' School Birmingham United Kingdom

#### **II.2.4. Description of the procurement**

The contract being tendered is for three years in duration from 1.1.2019 until 31.12.2021, with the option to extend the contract term for a further term of up to 2 years and will operate as a guaranteed performance contract, with the successful supplier offering the school a guaranteed return/cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the school for the duration of this contract.

The academic year is based on a calendar of 195 days. 5 days are to be used for staff professional development which means that the school will be open to receive students for the legal minimum of 190 days.

Whilst the school prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The tender project is seeking to appoint a supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the teaching and support staff and students on roll, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and dietary requirements. The school would wish the successful Supplier to review the current range of services offered and make recommendations accordingly.

The contract offered covers the scope for the provision of all Halal catering services within the school, which currently includes breakfast, morning break, lunch, minimal hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost

The school expects the successful supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The school expects the successful supplier to evidence, through their bid, how they shall support and complement its values and support the principles of Keeping Children Safe in Education.

The school believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are

differentiated to meet the needs of all students. As a result, the school are very enthusiastic regarding work experience and apprenticeship proposals and would welcome the input of the successful supplier.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the supplier's tender submission would be welcomed. The school would wish for the supplier to look at making this investment within the existing dining areas, with attention being given to the counter layouts and furnishings and the implementation of a procedure that would assist in producing a reduction of current queuing times.

Hodge Hill Girls' School objectives:

- to further increase the standards of Halal fresh food provision,
- to further increase the standard of service for all customers,
- to receive a consistently high-quality catering provision,
- to generate an improved dining environment for all students,
- to receive proactive management support for the catering team, in order to achieve and maintain a full complement of motivated staff,
- to hold regular review meetings with the successful supplier,
- to achieve overall value for money.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 150 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2019 End: 31/12/2023

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure Accelerated procedure Justification:

Mutual dissatisfaction with the current operation, leading to early termination of the contract.

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 23/10/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 02/11/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The selection questionnaire and associated documents can be obtained at: [https://www.litmuspartnership.co.uk/project/hodge\\_hill\\_girls\\_school\\_restricted\\_accelerated\\_procedure](https://www.litmuspartnership.co.uk/project/hodge_hill_girls_school_restricted_accelerated_procedure)

The closing date for receipt of the Selection Questionnaire is 23.10.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Ltd, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Hodge Hill Girls' School

Town: Birmingham

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

01/10/2018