

United Kingdom-Norwich: Health services

OJ S 241/2015 12/12/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Norfolk Community Health and Care NHS Trust

Postal address: Woodlands House, Norwich Community Hospital

Town: Norwich

Postal code: NR2 3TU

Country: United Kingdom

For the attention of: Senior Responsible Officer

E-mail: neil.bloomfield@nchc.nhs.uk

Telephone: +44 1603786855

Internet address(es):

General address of the contracting authority: www.norfolkcommunityhealthandcare.nhs.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework Agreement for the provision of Specialist Advice and Associated Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Norfolk (East of England).

NUTS code UKH13 Norfolk

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

The procurement involves the setting up of a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years:
Not Applicable.

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 600 000 GBP

II.1.5. Short description of the contract or purchase(s)

— Specialist advice and associated services to the trusts executive team on clinical and related business activities.

— Suppliers operational staff must have clinical professional qualification and a higher education business qualification.

II.1.6. CPV code(s)

85100000 Health services, 79400000 Business and management consultancy and related services, 72224000 Project management consultancy services, 72221000 Business analysis consultancy services, 73210000 Research consultancy services, 79419000 Evaluation consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

— Estimated Annual Value (excluding VAT) of 200 000 GBP.
— 3 Year Contract.

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Legal form to be taken by the grouping of suppliers, contractors or service providers to whom legal contract is awarded. If applying on behalf of a consortium, all names must be submitted. Any contract will be entered into with nominated lead organisation and all members of the consortium, who will in these circumstances each be required to execute said contract together with all ancillary documentation, evidencing their joint and severally liability in respect of the obligations and liabilities of the contract. It will be for the members of the consortium to sort out their respective duties and liabilities amongst each other and noted before contract commencement. All associated documentation will be made to the nominated lead organisation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Service provider staff must possess a clinical professional qualification and a business qualification.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions:

How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once):
 - Browse to the eSourcing Portal: <https://eoecph.bravosolution.co.uk> and click the link to 'Register';
 - Accept the terms and conditions and click 'Continue';
 - Enter your correct business and user details;
 - Note the username you chose and click 'Save' when complete;
 - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the Tender:
 - Login to the portal with the username/password;
 - Click the 'PQQs/ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier);
 - Click on the relevant PQQ/ITT to access the content;
 - Click the 'Express Interest' button at the top of the page;
 - This will move the PQQ/ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your projects only);
 - You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box.
3. Responding to the Tender:
 - Click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (Please give a reason, if declining);
 - You can now use the 'Messages' function to communicate with the buyer and seek any clarification;
 - Note the deadline for completion, then follow the on screen instructions to complete the PQQ/ITT;
 - There may be a mixture of online and offline actions for you to perform (There is detailed online help available);
 - You must then submit your reply using the 'Submit Response' button at the top of the page.

If you require any further assistance, please consult the online help or contact the eTendering help desk.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

Please see ITT documentation in regard to specific requirements.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision:

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Proc/1-2015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

29.1.2016 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 4 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

9.12.2015