

United Kingdom-Clydebank: Cleaning services

OJ S 242/2015 15/12/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Knowes Housing Association Ltd

Postal address: 10 Field Road, Faifley

Town: Clydebank

Postal code: G81 5BX

Country: United Kingdom

Contact person: Housing Services

For the attention of: Mr Kenny McGinty

E-mail: kmcginty@knowes.org

Telephone: +44 1389877752

Internet address(es):General address of the contracting authority: www.knowes.orgAddress of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11062Electronic access to information: <http://www.publiccontractsscotland.gov.uk/>Electronic submission of tenders and requests to participate: <http://www.publiccontractsscotland.gov.uk/>**Additional information can be obtained from:**

Official name: Knowes Housing Association Ltd

Postal address: 10 Field Road, Faifley

Town: Clydebank

Postal code: G81 5BX

Country: United Kingdom

Contact person: Housing Department

For the attention of: Mr Kenny McGinty

E-mail: kmcginty@knowes.org

Telephone: +44 1389877752

Internet address: www.knowes.org**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Knowes Housing Association Ltd

Postal address: 10 Field Road, Faifley

Town: Clydebank

Postal code: G81 5BX

Country: United Kingdom

Contact person: Housing Department

For the attention of: Mr Kenny McGinty

E-mail: kmcginty@knowes.org

Telephone: +44 1389877752

Internet address: www.knowes.org

Tenders or requests to participate must be submitted: Official name: Knowes Housing Association Ltd
Postal address: 10 Field Road, Faifley
Town: Clydebank
Postal code: G81 5BX
Country: United Kingdom
Contact person: Housing Department
For the attention of: Mr Kenny McGinty
E-mail: kmcginty@knowes.org
Telephone: +44 1389877752
Internet address: www.knowes.org

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Close Cleaning Contract-2016-2021.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Various locations within Faifley, Clydebank.

NUTS code UKM31 East Dunbartonshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cleaning to close areas and other communal areas on a weekly basis. Close cleaning will be to approximately 90 closes of mixed tenure of owners and tenants.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=423722

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

85 394,00 GBP per annum.

Estimated value excluding VAT: 426 970 GBP

II.2.2. Information about options

Options: yes

Description of options: Contract Duration of 24 months with a possible extension of 36 months to be reviewed annually.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2016. Completion 31.3.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

12 Monthly payments upon completion of work.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Each consortium member is jointly and severally liable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money

- laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process;
- (3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;
 - (4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;
 - (5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register;
 - (6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process;
 - (7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation;
 - (8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established;
 - (9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank;

- (2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance;
- (3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice;
- (4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years;
- (2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;
- (3) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001;
- (4) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided;

- (5) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;
- (6) An indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (7) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;
- (8) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: As per qualification criteria through PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

10101

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

11.1.2016 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

22.1.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(SC Ref: 423722).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Pierre De Fence (Director)

Postal address: 10 Field Road, Faifley

Town: Clydebank

Postal code: G81 5BX

Country: United Kingdom

Telephone: +44 1389877752

Internet address: www.knowes.org

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.12.2015