

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:440830-2020:TEXT:EN:HTML>

**United Kingdom-London: Web page editing software development services
2020/S 182-440830**

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Official name: PSHE Association

Postal address: CAN Mezzanine, 7-14 Great Dover Street

Town: London

NUTS code: UK UNITED KINGDOM

Postal code: SE1 4YR

Country: United Kingdom

E-mail: info@pshe-association.org.uk

Telephone: +44 2079227950

Internet address(es):

Main address: <https://www.pshe-association.org.uk/>

Address of the buyer profile: https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42926

I.2) Information about joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at: <https://mytenders.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://mytenders.co.uk>

I.4) Type of the contracting authority

Other type: UK registered charity

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Rebuild of Website, Provision of New CMS and CRM and On-going Support

II.1.2) Main CPV code

72212224 Web page editing software development services

II.1.3) Type of contract

Services

II.1.4) Short description:

Rebuild of website, provision of new Content management system (CMS) and Customer relationship management tool (CRM) and on-going support, maintenance and development.

- II.1.5) **Estimated total value**
Value excluding VAT: 212 250.00 GBP
- II.1.6) **Information about lots**
This contract is divided into lots: no
- II.2) **Description**
- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**
48000000 Software package and information systems
48224000 Web page editing software package
72212222 Web server software development services
72212224 Web page editing software development services
- II.2.3) **Place of performance**
NUTS code: UKI LONDON
Main site or place of performance:
Can be done remotely, although supplier expected to attend as required at PSHE Association Head Office (or online depending on the ongoing situation with the coronavirus pandemic).
- II.2.4) **Description of the procurement:**
For a full description, please refer to the publicly available PQQ.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 212 250.00 GBP
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Start: 04/01/2021
End: 31/03/2023
This contract is subject to renewal: yes
Description of renewals:
It is envisaged that we will want to extend or renew the contract for the purposes of support, maintenance and on-going development from 1 April 2023 on an annual basis, so may re-tender at that point in time.
- II.2.9) **Information about the limits on the number of candidates to be invited**
Envisaged number of candidates: 5
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- Section III: Legal, economic, financial and technical information**
- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

- III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Restricted procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: yes
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: 16/10/2020
Local time: 17:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
Date: 23/10/2020
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 3 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: yes
Estimated timing for further notices to be published:
It is envisaged that we will want to extend or renew the contract for the purposes of support, maintenance and on-going development from 1 April 2023 on an annual basis, so may re-tender at that point in time.
- VI.2) **Information about electronic workflows**
Electronic invoicing will be accepted
Electronic payment will be used
- VI.3) **Additional information:**

Shortlisted suppliers from this initial PQQ exercise will be asked to complete a Request for proposal (RFP) and then present key components on this to PSHE Association.

RFP criteria will be as follows:

- your vision for our project;
- why you'd be a good fit for our organisation;
- technical solution;
- approach and methodology;
- how you will meet our users needs;
- how you will meet our functional requirements;
- how you will meet our non-functional requirements;
- estimated timeframes and costs over the duration of the contract term;
- the risks perceived and how they will be managed;
- team structure and qualifications;
- managing training, support and on-going development;
- recommendation for hosting and managing deployments;
- case study;
- work History;
- how you will work as a team with our organisation and other suppliers;
- demonstrate a commitment to collaborative and transparent working;
- where appropriate, your response will need to detail any third party suppliers or resources you would use to deliver this project, the costs associated with them, and how you would contract them.

Presentations will likely be timetabled for the week of 30 November 2020.

Your presentations can be structured as to your preference, but there must be clearly identifiable sections which cover the following:

- why PSHE Association should choose us;
- vision for delivering on PSHE Association's digital objectives;
- case study;
- approach and methodology;
- timeline and budget.

Note: to register your interest in this notice and obtain any additional information please visit the myTenders Web Site at https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=220602.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:220602)

Download the ESPD document here: https://www.mytenders.co.uk/ESPD/ESPD_Download.aspx?id=220602

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Public Procurement Review Service
Postal address: Cabinet Office
Town: London
Country: United Kingdom
E-mail: publicprocurementreview@cabinetoffice.gov.uk
Telephone: +44 3450103503
Internet address: <https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**
15/09/2020