

Spain-Noáin: Insurance agency services

OJ S 213/2017 07/11/2017

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Ayuntamiento de Noáin (Valle de Elorz)

National registration number: P3108700J

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

Contact person: Secretaría del Ayuntamiento de Noáin (Valle de Elorz)

For the attention of: Isabel García Layana

E-mail: ayuntamiento@noain.es

Telephone: +34 948317203

Fax: +34 948318467

Internet address(es):General address of the contracting authority: <http://www.noain.es/es/tablon/>**Additional information can be obtained from:**

Official name: Portal de Contratación de Navarra

Postal address: av. Carlos III, nº 4

Town: Pamplona

Postal code: 31002

Country: Spain

Internet address: [https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=171103134410BBBE7E11)[Cod=171103134410BBBE7E11](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=171103134410BBBE7E11)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es/es>**Tenders or requests to participate must be submitted:** Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es/es>**I.2. Type of the contracting authority**

Regional or local agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Contratación de las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz) para el ejercicio 2018.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Contratación de todas las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz), sede principal Plaza de los Fueros, nº 3, de Noáin, ejercicio 2018.

NUTS code ES220 Navarra

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Pliego de cláusulas administrativas particulares y prescripciones técnicas que regirán el procedimiento abierto con publicidad comunitaria, para la contratación de las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz), para el ejercicio 2018.

II.1.6. CPV code(s)

66518200 Insurance agency services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

251 033,12 EUR.

Estimated value excluding VAT: 251 033,12 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 48 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.2.2018. Completion 31.1.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Garantía definitiva del 4 % del importe del valor real estimado del contrato. (Base nº 15.1 del Pliego).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

El pago de la prima del contrato se abonará anualmente dentro del plazo de 30 días naturales siguientes, contados desde la presentación y conformidad del correspondiente documento cobratorio (cláusula nº 5).

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Unión Temporal de Empresas (U.T.E.) — Cláusula nº 10.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Las incluidas en el Pliego de condiciones que regula el procedimiento.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Acreditación de estar en posesión, como mínimo, de las autorizaciones administrativas correspondientes para operar en los ramos objeto del contrato e inscripción en el Registro Especial de Entidades Aseguradoras.

III.2.2. Economic and financial ability

List and brief description of conditions: Cláusula 7 del Pliego: La solvencia económica y financiera se efectuará por el siguiente medio:

1. Declaraciones formuladas por entidades financieras acreditativo de la solvencia económico y financiera del licitador para la ejecución del contrato. Anexo IV.

Si por una razón justificada el licitador no se encuentra en condiciones de presentar las referencias solicitadas, podrá acreditar su solvencia económica y financiera por medio de cualquier otro documento que la entidad contratante considere adecuado. En este caso, se atenderá a la concurrencia o no de los requisitos materiales de fondos.

III.2.3. Technical and professional ability

List and brief description of conditions:

Cláusula 7 del Pliego de condiciones: La solvencia técnica o profesional del contrato se acreditará por los 2 medios que se señalan:

1. Relación de los principales servicios efectuados durante los 3 últimos años en la que se indique el importe, la fecha y el destinatario, público o privado, avalada por cualquier prueba, admisible en derecho, con certificados de buena ejecución, en los que figuren, al menos, 5 pólizas colectivas de los ramos del contrato, los 5 con certificado de buena ejecución.
2. Declaración indicando los medios, material y personal técnico de que disponga el empresario para la prestación del servicio.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Compañías aseguradoras.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.12.2017 - 23:59

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.12.2017

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
Spanish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Cualquier representante de los licitadores, al ser un acto público.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 años.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

La que consta en el Anexo A: Publicación en Portal de Contratación de Navarra.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Junta de Contratación Pública

Postal address: calle Yanguas y Miranda, nº 27, 1º

Town: Pamplona

Postal code: 31002

Country: Spain

E-mail: junta.contratacion@navarra.es

Telephone: +34 848422971

Fax: +34 848422978

Internet address: <http://www.contrataciones.navarra.es>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: 10 días naturales.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

E-mail: ayuntamiento@noain.es

Telephone: +34 948317203

Fax: +34 948318467

Internet address: <http://www.noain.es>

VI.5. Date of dispatch of this notice

3.11.2017