

**Ireland-Dublin: Provision of a Managed Print Services Solution**

OJ S 183/2019 23/09/2019

**Contract notice  
Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Eurofound — European Foundation for the Improvement of Living and Working Conditions

Postal address: Wyattville Road, Loughlinstown

Town: Dublin

NUTS code: IE061 Dublin

Postal code: D18 KP65

Country: Ireland

Contact person: Lidia Jankowska

E-mail: [OSUTenders@eurofound.europa.eu](mailto:OSUTenders@eurofound.europa.eu)

Telephone: +353 12043100

Fax: +353 12826456

**Internet address(es):**

Main address: <http://www.eurofound.europa.eu>

Address of the buyer profile: <http://www.eurofound.europa.eu/about-eurofound/procurement/opportunities/open>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5460>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

Other activity: Social Policy

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Provision of a Managed Print Services Solution

Reference number: 171904/5178

**II.1.2. Main CPV code**

30120000 Photocopying and offset printing equipment

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Eurofound is seeking to put in place a managed print services solution (MPS) following the expiry of the contract with the current service provider.

### **II.1.5. Estimated total value**

Value excluding VAT: 250 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79800000 Printing and related services, 30000000 Office and computing machinery, equipment and supplies except furniture and software packages

### **II.2.3. Place of performance**

NUTS code: IE061 Dublin

Main site or place of performance: Eurofound premises.

### **II.2.4. Description of the procurement**

Future contractor will be expected to provide:

- a fully managed print services solution including management software for Eurofound's main office in Dublin and in corresponding office in Brussels,
- multifunctional (printing/copying/scanning) devices — MFDs (including installation and configuration,
- consumables for MFDs,
- maintenance and proactive support of devices for restocking of consumables,
- reporting system providing data on all MFDs usage.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 250 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract is renewed automatically 3 times for 12 months each.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions for participation

##### III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

##### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.2. Conditions related to the contract

##### III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Open procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 21/10/2019 Local time: 18:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

##### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

##### IV.2.7. Conditions for opening of tenders

Date: 22/10/2019 Local time: 10:30

Place:

Office No LH5, Eurofound premises.

Information about authorised persons and opening procedure: One person representing the tenderer may be present at the opening; participation will be restricted to an observer role.

Please communicate the full name and ID or passport number of your representative to Ms Lidia Jankowska in advance if you intend to be present at the opening of tenders.

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

Please note that English is the working language of Eurofound. We would appreciate if the tender proposal is in English.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

#### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of notification of the outcome of the procedure (award decision), tenderers may launch an action for its annulment. Any request tenderers may make and any reply from Eurofound, or any complaint for maladministration, will have neither the purpose nor the effect of suspending the time-limit for launching an action for annulment nor open a new period for launching an action for annulment. The body responsible for hearing annulment procedures is indicated under Heading VI.4.1 of the contract notice.

### VI.5. Date of dispatch of this notice

16/09/2019