

United Kingdom-Nottingham: Internal audit services

OJ S 250/2014 30/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Nottinghamshire

Postal address: Arnot Hill House, Arnot Hill Park, Arnold, Nottinghamshire

Town: Nottingham

Postal code: NG5 6LU

Country: United Kingdom

For the attention of: Mr Paul Whitehall

E-mail: paul.whitehall@emscu.pnn.police.uk

Telephone: +44 3001224683

Internet address(es):General address of the contracting authority: www.bluelight.gov.ukAddress of the buyer profile: www.bluelight.gov.uk**Additional information can be obtained from:**

Official name: Internal Audit Services

Postal address: All correspondence to be submitted via bluelight @ www.bluelight.gov.uk, reference 9RLG - QNES17

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Internal Audit Services

Postal address: All correspondence to be submitted via bluelight @ www.bluelight.gov.uk, reference 9RLG - QNES17

Tenders or requests to participate must be submitted: Official name: Internal Audit Services

Postal address: All correspondence to be submitted via bluelight @ www.bluelight.gov.uk, reference 9RLG - QNES17

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Internal Audit Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: The East Midlands Region of Police and Crime Commissioners for Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire.

NUTS code UKF East Midlands (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

II.1.5. Short description of the contract or purchase(s)

Provision of Internal Audit Services to the East Midlands Region of Police & Crime Commissioners for Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire, as per the ITT requirements and terms.

II.1.6. CPV code(s)

79212200 Internal audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Police and Crime Commissioner for Nottinghamshire is looking to establish a single supplier Framework Agreement for the Police and Crime Commissioners of Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire. Call-Off Contracts by means of Direct Award will then be entered into by each of the participating Police & Crime Commissioners, against the requirements and terms set out in the Invitation to Tender documentation.

Estimated value excluding VAT: 1 180 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

To be detailed as part of the Invitation to Tender information as applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be detailed as part of the Invitation to Tender information as applicable.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

To be detailed as part of the Invitation to Tender information as applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Such Key Performance Indicators as detailed within the Invitation to Tender documentation. Neither can the service be tendered for / carried out by any organisation already acting as external auditor for any one or more of the police forces referred to in this Notice.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Any supplier may be disqualified who:

- (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;
- (b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
- (c) has been convicted by a judgement which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;
- (d) has been guilty of grave professional misconduct proven by any means which the contract authorities can demonstrate;
- (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;
- (h) has been the subject of a conviction for participation in a criminal organization, as defined in Article 2(1) of Council Joint Action 98/733/JHA;
- (i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;
- (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
- (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the

purpose of money laundering.

Refer to the PQQ documentation for further detail.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;

(b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information of these turnovers is available.

Refer to the PQQ documentation for further detail.

Minimum level(s) of standards possibly required: Refer to the PQQ documentation for further detail.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) a list of the works carried out over the past 5 years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;

(b) a list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: — where the recipient was a contracting authority, in the form of certificates issues or countersigned by the competent authority, — where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;

(e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capabilities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;

(f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(g) for public works contracts and public services contracts, and only in appropriate cases, and indication of the environmental management measures that the economic operator will be able to apply when performing the contract;

(h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years;

- (i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contracts;
- (j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (k) with regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so request; (ii) certificates drawn up by official quality control institutes or agencies of recognized competence attesting the conformity of products clearly identified by references to specifications or standards. Refer to the PQQ documentation for further detail.
Minimum level(s) of standards possibly required:
Refer to the PQQ documentation for further detail.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Internal Audit Services will need to be carried out by appropriately qualified persons.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5
Objective criteria for choosing the limited number of candidates: Refer to the PQQ documentation for further detail.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SOR1000248

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

26.1.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

30.1.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 6.3.2015 - 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Police and Crime Commissioners for Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire, will enter direct into contracts but with a single appointed service provider common to all 5 Police and Crime Commissioners. Each Police and Crime Commissioner will be billed monthly @ 1/12th of the overall annual sum due to be reimbursed to the appointed service provider in respect of each Police and Crime Commissioner.

VI.4. Procedures for review

VI.4.1. Review body

Official name: East Midlands Strategic Commercial Unit

Postal address: Derbyshire Constabulary Police, Headquarters, Butterley Hall

Town: Ripley

Postal code: DE5 3RS

Country: United Kingdom

E-mail: paul.whitehall@emscu.pnn.police.uk

Telephone: +44 3001224683

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: East Midlands Strategic Commercial Unit

Postal address: Derbyshire Constabulary Police, Headquarters, Butterley Hall

Town: Ripley

Postal code: DE5 3RS
Country: United Kingdom
E-mail: paul.whitehall@emscu.pnn.police.uk
Telephone: +44 3001224683

VI.5. Date of dispatch of this notice

24.12.2014