

United Kingdom-Uxbridge: Event services

OJ S 250/2014 30/12/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Brunel University

Postal address: Kingston Lane

Town: Uxbridge

Postal code: UB8 3PH

Country: United Kingdom

For the attention of: Mayele Yambila

E-mail: mayele.yambila@brunel.ac.uk

Telephone: +44 1895265795

Internet address(es):

General address of the contracting authority: <http://www.brunel.ac.uk>

Address of the buyer profile: <https://in-tendhost.co.uk/bruneluniversity>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Graduation Production Services to Brunel University London.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The University is seeking to appoint a company to provide its Graduation Production Services for 2015, 2016 and 2017, with possible annual extension to 2018.

Graduation ceremonies are one of the most important, high-profile events in the University calendar and the University is keen to continue the success of the ceremonies over the last 4 years on campus. In order to create a suitable venue for the graduation ceremonies, the successful contractor will need to construct a 'purpose-built theatre' within the existing Indoor Athletics Centre (IAC) on the University's campus at Uxbridge.

II.1.6. CPV code(s)

79952000 Event services, 45212322 Theatre construction work

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The successful contractor will need to construct a "purpose-built theatre" within the existing Indoor Athletics Centre (IAC) on the University's campus at Uxbridge.

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

N/A.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As stated in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As stated in the tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: As stated in the tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:
As stated in the tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

BU/14/33

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 30.1.2015 - 17:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

3.2.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Suppliers are required to register and express interest via the University's electronic tendering site at the following URL <https://in-tendhost.co.uk/bruneluniversity> Registration and use of the e-tendering portal is free of charge and places suppliers under no obligation to participate. The University reserves the right to amend, suspend or cancel the process at any stage. The University does not accept any liability for any costs incurred in the procurement process. Please note all final submissions must be made electronically via the In-tend portal.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Brunel University will incorporate a minimum 10 calendar day standstill period starting from the date when the award decision notification is dispatched to bidders. This period allows unsuccessful bidders to seek further debrief form Brunel University before the contract is entered into. Applicants have until midnight of the second working day of the standstill period for their additional debriefing requests to reach Brunel University. A response to such a request must be provided to the bidder by a minimum 3 working days before the expiry of the standstill period. If an appeal regarding the award of the contract has not been successfully resolved, Regulations 47 of the Public Contracts Regulations 2006 provide for aggrieved parties who have been harmed, or are at risk of harm as a consequence of a breach of the procurement rules to bring an action in the High Court. Any such action must be brought promptly and in any event within 3 months of the date when the grounds of complaint first arose. Where a contract has not been entered into, the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into, the court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the court to set aside the award decision before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.12.2014