

**United Kingdom-Clydebank: Quantity surveying services**

OJ S 244/2016 17/12/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Knowes Housing Association Ltd

Postal address: 10 Field Road, Faifley

Town: Clydebank

NUTS code: UKM31 East Dunbartonshire

Postal code: G81 5BX

Country: United Kingdom

E-mail: [pfrench@knowes.org](mailto:pfrench@knowes.org)

Telephone: +44 1389877752

**Internet address(es):**Main address: [www.knowes.org](http://www.knowes.org)Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11062](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11062)**I.1. Name and addresses**

Official name: Clydebank Housing Association

Postal address: 77-83 Kilbowie Road

Town: Clydebank

NUTS code: UKM31 East Dunbartonshire

Postal code: G81 1BL

Country: United Kingdom

E-mail: [info@clydebank-ha.org.uk](mailto:info@clydebank-ha.org.uk)

Telephone: +44 1419411044

**Internet address(es):**Main address: [www.clydebank-ha.org.uk](http://www.clydebank-ha.org.uk)Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16462](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16462)**I.2. Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law:

Clydebank Housing Association.

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

**Section II: Object**

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**II.1. Scope of the procurement**

**II.1.1. Title**

Quantity Surveying and Principal Designer and CDM2015 Advisor Services Procurement.

**II.1.2. Main CPV code**

71324000 Quantity surveying services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Quantity Surveying and Principal Designer and CDM2015 Advisor Services Procurement.

**II.1.5. Estimated total value**

Value excluding VAT: 200 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

71324000 Quantity surveying services

**II.2.3. Place of performance**

NUTS code: UKM31 East Dunbartonshire

Main site or place of performance: West Dunbartonshire.

**II.2.4. Description of the procurement**

Clydebank Housing Association and Knowes Housing Association (the Employers) wish to enter into a joint procurement to appoint between one and three consultancies who have the required knowledge, skill, experience and qualifications to act as Quantity Surveyors, Principal Designers and CDM2015 Advisers to a Framework Agreement to provide these services for their Planned Maintenance Programme. The term of the Framework Agreement will be four years from April 2017 to March 2021.

The main categories of planned maintenance works which will be required are:

Window Replacement, Central Heating and Bathroom Replacement Works.

Bidders require to have experience of working on similar contracts in

an occupied housing environment. Experience of procuring public contracts for their Clients using a publicly available web portal and a good knowledge of current public procurement legislation. The consultant will for most contracts to be procured be the only consultant appointed to the project.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting / Weighting: 70

Price - Weighting: 30

#### **II.2.6. Estimated value**

Value excluding VAT: 200 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5  
Objective criteria for choosing the limited number of candidates:

This Procurement will be conducted through the use of the Restricted Procedure. All queries about this procurement must be made via the PCS messaging system.

The process we will apply will be:

— Statements including the specific requirements can be found within Section III.1.1, III.1.2 and III.1.3 of the Contract Notice.

— Bidder's must pass the minimum standards sections of the ESPD (Scotland).

Part III. and Section B of Part IV will be scored on a pass/fail basis, and Section C of Part IV of the ESPD (Scotland) will be scored in the following way:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate previous experience/capacity/capability relevant to this criterion.

1 — Poor. Response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains

insufficient/limited detail or explanation to demonstrate previous relevant experience/ capacity/capability.

2 — Acceptable. Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

4 — Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

— The responses to the questions of Section III.1.3 of the Contract

Notice will be weighted the following way: Please see ESPD (Scotland) Question 4C.1.2: 65 %, 4C.6: 20 %, 4C.8.1: 5 %, 4C.8.2: 5 %, 4C.10: 5 %.  
— We will take the five highest scoring bidders through and they will be invited to submit a tender.  
Bidders must score a minimum of 2 for each question otherwise they will be disqualified from the competition.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

The Employers may require additional quantity surveying, Employer's Agent or Principal Designer/CDM Adviser services for other projects not of a planned maintenance nature and may negotiate fees for such work with the appointed consultancy(s).

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

If required by the member state, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

Where it is required within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

##### **III.1.2. Economic and financial standing**

Minimum level(s) of standards possibly required:

Bidders will be required to have a minimum 'general' yearly turnover of 400 000 for the last 3 years.

Where turnover information is not available for the time period requested the bidder will be required to state the date which they were set up/started trading.

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract

the types and levels of insurance indicated below:  
Employer's (Compulsory) Liability Insurance — 10 000 000 GBP  
Public Liability — 5 000 000 GBP  
Professional Indemnity Insurance — 2 000 000 GBP.

### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of this OJEU Contract Notice.

Responses should be limited to a maximum of 5 projects and 750 words per project.

a) Bidders will be required to confirm that they have the following relevant educational and professional qualifications:

Relevant Professional qualifications and Professional Memberships; for example membership of the Royal Institution of Chartered Surveyors, Association for Project Safety or equivalent.

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract. Bidders who do not require to subcontract will score higher marks.

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent) or alternatively in response to the questions in section 4D bidders may supply the information as set out in ESPD (Scotland) Standard Statement v 1.8.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/01/2017 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 13/02/2017

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=474943](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=474943).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The Contracting Authority does not intend to include a sub-contract clause in this contract. (SC Ref:474943)

Download the ESPD document here: [http://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=474943](http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=474943)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Knowes Housing Association Ltd

Postal address: 10 Field Road, Faifley

Town: Clydebank

Postal code: G81 5BX

Country: United Kingdom

Telephone: +44 1389877752

Internet address: [www.knowes.org](http://www.knowes.org)

##### **VI.5. Date of dispatch of this notice**

14/12/2016