

Denmark-Copenhagen: Financial management consultancy services

OJ S 171/2021 03/09/2021

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Ministry of Foreign Affairs of Denmark

National registration number: 43271911

Postal address: Asiatisk Plads 2

Town: Copenhagen

NUTS code: DK Danmark

Postal code: 1448

Country: Denmark

Contact person: Mille Døllner Fjeldsted

E-mail: mildol@um.dk**Internet address(es):**Main address: <https://www.ethics.dk/ethics/eo#/65616db1-af94-42a3-84c3-2dc94390738d/homepage>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.ethics.dk/ethics/eo#/65616db1-af94-42a3-84c3-2dc94390738d/publicMaterial>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.ethics.dk/ethics/eo#/65616db1-af94-42a3-84c3-2dc94390738d/homepage>

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.ethics.dk/ethics/eo#/65616db1-af94-42a3-84c3-2dc94390738d/homepage>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Other activity: Development assistance

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

The Global Engagement, Sustainability, Education and Cooperation fund

Reference number: 2019-16816

II.1.2. Main CPV code

79412000 Financial management consultancy services

II.1.3. Type of contract

Services

II.1.4. Short description

The Global Engagement, Sustainability, Education and Cooperation fund (GLOBUS puljen in Danish) is a new fund aiming to engage Danish students and apprentices in the SDGs and in international development cooperation alongside partners in the Global South. This engagement is to be fostered through two types of interventions; (i) educational exchange, in the spirit of partnership among equals, between, on the one hand, educational establishments and other actors in Denmark and, on the other, partner entities in developing countries working for sustainable development by means of education and (ii) circular economy projects, which collect, renovate and deliver reused quality equipment in relation to education. Both formal and informal education, in Denmark as well as in the South, fall within the scope of this purpose.

II.1.5. Estimated total value

Value excluding VAT: 25 000 000,00 DKK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

75211200 Foreign economic-aid-related services, 79211100 Bookkeeping services, 79212200 Internal audit services, 79313000 Performance review services, 79419000 Evaluation consultancy services, 79421100 Project-supervision services other than for construction work

II.2.3. Place of performance

NUTS code: DK Danmark

Main site or place of performance: Denmark

II.2.4. Description of the procurement

The Department of Humanitarian Action, Migration and Engagement (HCE) of the Danish MFA intends to contract a fund manager who is able to establish and implement the new funding mechanism from December 2021 until December 2025

The objective of this tender is to select a fund manager to implement and operate the new fund GLOBUS. Once the procurement is completed, the MFA will enter into a fund management agreement with the new fund manager.

The fund manager must implement and operate GLOBUS according to the fund's objective of:

- Engaging Danish students and the educational sector in the UN Sustainable Development Goals, in international development cooperation, and in circular economy projects alongside partners in the Global South
- Facilitating cross-sectoral partnerships and projects in Denmark and the Global South related to sustainable development and circular economy, thus boosting local capacity and contributing towards fulfilling the Sustainable Development Goals
- Contributing to achieving the objectives of Denmark's Strategy for Development Cooperation 2021-2025 "Fælles om verden", focusing on the green economy transition, efforts to fulfil the UN Sustainable Development Goals and the aspiration to involve young people as agents of change

- Improving, inspiring and strengthening education in the South, as highlighted in the “White Paper on Job Creation and Skills Development in Africa” published by the Danish MFA
- The role, functions and services requested for the new fund manager include, but are not limited to the following:
- (i) Ensure sound, efficient and transparent fund management
 - Manage public funds in accordance with applying MFA guidelines (financial, progress- and results reporting etc.)
 - Develop grant guidelines, procedures and assessment criterions in alignment with the fund’s concept and objectives taking into account other already existing funds supported by the MFA
 - Provide necessary administrative assistance and advice for applicants and grantees e.g. courses, website, learning material
 - (ii) Facilitate and promote educational and cross-sectoral partnerships on SDGs and development cooperation
 - Facilitate partnerships between Danish educational institutions and other relevant Danish and South partners incl. advising on educational opportunities and requirements (internships, exchange, study visits etc.)
 - Facilitate partnerships between Danish CSOs (also those with existing projects) and relevant Danish educational institutions
 - Facilitate partnerships between existing RfD-users and educational institutions in Denmark or in South
 - Share and promote knowledge on sustainable development, SDGs and Danish development cooperation
 - (iii) Facilitate current and new renovation workshops and ensure sustainability of used equipment
 - Ensure that current RfD renovation workshops continue, and efforts are made to establish new workshops incl. reaching out to new suppliers of equipment
 - Ensure, together with renovation workshops, that used equipment is demand-driven, of high quality and properly treated when its life cycle expires
 - Ensure that climate gains/impacts when shipping used equipment are accounted for

II.2.5. Award criteria

Criteria below

Cost criterion - Name: Price / Weighting: 10

Cost criterion - Name: Quality / Weighting: 90

II.2.6. Estimated value

Value excluding VAT: 25 000 000,00 DKK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 15/12/2021 End: 31/12/2025

This contract is subject to renewal: yes

Description of renewals:

The contract can be extended several times for a maximum of 4 years. This, however, may depend on a positive, external review which should be scheduled and commissioned by the MFA well ahead of the expected end-date of the fund manager role in December 2025.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5
Objective criteria for choosing the limited number of candidates:

Candidates will be selected on the basis of the information concerning technical and professional ability, cf. section III.1.3), in relation to the object of this contract, cf. sections II.1.4) and II.2.4).

In the selection, the contracting authority will specifically emphasise:

- The number of relevant contracts, as defined in section III.1.3)
- The extent to which the performed contracts compare to the description of this procurement
- The extent to which the contracts are performed for clients comparable to the Ministry of Foreign Affairs of Denmark (e.g. a European institution/agency or international organisation, a Ministry or any other national or federal authority, including their regional or local subdivisions, or a national or federal agency/office)

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

The contract includes an option for additional services similar to the services and deliveries specified in the scope of services.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Of the amount that the Consultant has actually allocated to projects on an annual basis (within a calendar year), the Consultant's maximum compensation is 7% to cover general administration, 3% to cover programme support and 10% to cover engagement, sustainability, education and cooperation programme support. Tenders will be rejected if the quoted percentages exceed the above.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

In Part III.A-C of the ESPD, economic operators must answer whether they are subject to exclusion grounds.

An economic operator is excluded from the procurement procedure if the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein has been convicted by final judgement or fined within the last 4 years for any of the exclusion grounds relating to the criminal convictions listed in section 135(1) of the Danish Public Procurement Act.

An economic operator is excluded from the procurement procedure if it has unpaid overdue debt of DKK 100 000 or more to public authorities in relation to payment of taxes and payment of social security, cf. section 135(3) of the Danish Public Procurement Act. An economic operator is, however, not excluded where the economic operator has agreed on a repayment scheme with the collection authority and that scheme is observed, cf. section 135(4), or where the economic operator provides guarantee of payment of the part of the debt which constitutes DKK 100 000.00 or more, cf. section 135(5).

An economic operator is excluded from the procurement procedure if it is subject to any of the exclusion grounds listed in sections 136(1)(1) and 136(1)(2) of the Danish Public Procurement Act.

An economic operator is excluded from the procurement procedure if it within the last 2 years has been subject to any of the exclusion grounds listed in sections 136(1)(3) and 137(1)(2-3) of the Danish Public Procurement Act.

The contracting authority can accept the following documentation in relation to the exclusion grounds in sections 135(1), 135(3) and 137(1)(2) of the Danish Public Procurement Act (in order of priority):

(1) Extracts from the relevant register or similar documents issued by a competent judicial or administrative authority or certificates issued by the competent authority in the country referred to as documentation that the tenderer is not subject to the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2);

(2) A declaration on oath (only if such extracts, certificates or similar documents are not issued in the country where the economic operator is established, or where the documentation does not cover all the grounds for exclusion stipulated in sections 135(1), 135(3) and 137(1)(2) entirely);

(3) A solemn declaration made by the person concerned before a competent judicial or administrative authority, a notary or a competent professional or trade body, in the country of origin or in the country where the economic operator is established (only if there is no provision for declarations on oath in the country where the economic operator is established). Thus, the contracting authority cannot accept e.g. a solemn declaration made before a notary if there can be issued a certificate by the competent authority in the country where the economic operator is established. Moreover, the contracting authority cannot accept self-declarations or similar declarations issued by the economic operator or the person concerned as documentation in relation to the exclusion grounds.

Economic operators can identify the relevant documentation using the online platform e-Certis: <https://ec.europa.eu/tools/ecertis>

Economic operators are encouraged to submit all necessary documentation as early as possible.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

In Part IV.B of the ESPD, the economic operator must fill in its average yearly turnover for the last 2 financial years available (where the economic operator can present annual reports).

If the economic operator consists of a group of economic operators (e.g. a consortia or joint venture) or if the economic operator relies on the capacity of other entities, each involved economic operator or entity must submit a completed ESPD.

When an economic operator is participating in the procurement procedure together with others (e.g. a consortia or joint venture) or if the economic operator relies on the economic and financial standing of other entities, the participating economic operators or the entities referred to are subject to joint and severable liability for the performance of the contract.

The contracting authority can accept annual reports or excerpts hereof or relevant statements from a bank or certified accountant as documentation in relation to the economic and financial standing.

When an economic operator is participating in the procurement procedure together with others or when an economic operator relies on the economic and financial standing of other entities, the economic operator must also provide statements of support or other documentation proving that the economic operator has access to the necessary economic and financial standing. The statements of support must establish a legal obligation for the party concerned

and state that the involved economic operators or entities are subject to joint and severable liability for the performance of the contract.

Economic operators are encouraged to submit all necessary documentation as early as possible.

Minimum level(s) of standards possibly required:

The economic operator is required to have an average yearly turnover of minimum DKK 16 Million for the last 2 financial years available.

When the economic operator is participating in the procurement procedure together with others (e.g. a consortia or joint venture) or if the economic operator relies on the capacity of other entities, it is required that the participating economic operators or the economic operator and the entities referred to altogether meet the selection criteria.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

In Part IV.C of the ESPD, the economic operator must fill in a list of maximum 5 contracts entered into, ongoing or finalized within the last 3 years stating a description of the contract (nature and quantity of services from the economic operator and how they compare to the description of this procurement), amount (contract fee received by the economic operator), start date, end date and recipient (name and contact information).

The number of performed contracts is determined based on all submitted ESPDs (i.e. from all involved economic operators in a group of economic operators and/or other supporting entities).

If an economic operator has listed more than 5 contracts, the contracting authority will only read and assess the 5 most recent contracts listed (first based on end date, and then based on start date).

If the economic operator consists of a group of economic operators (e.g. a consortia or joint venture) or if the economic operator relies on the capacity of other entities, each involved economic operator or entity must submit a completed ESPD.

When an economic operator is participating in the procurement procedure together with others (e.g. a consortia or joint venture) or if the economic operator relies on the technical and professional abilities of other entities, the specific parts of the contract must be performed by the economic operators or entities with the required technical and professional abilities.

The contracting authority reserves the right to contact the recipients of services or require statements from the recipients, confirming that the economic operator has performed the listed contracts, as documentation in relation to the technical and professional ability.

When an economic operator is formed by a group of economic operators or relies on the technical and professional abilities of other entities, the economic operator must also provide statements of support or other documentation proving that the economic operator has access to the necessary technical and professional abilities. The statements of support must establish a legal obligation for the party concerned and state the parts of the contract to be performed by the party concerned.

Economic operators are encouraged to submit all necessary documentation as early as possible.

Minimum level(s) of standards possibly required:

Within the last three years the economic operator is required to have performed (entered into, ongoing or finalized) minimum the following:

- one (1) contract regarding management of a fund of more than DKK 10,000,000, and
- one (1) contract regarding cooperation with civil society organisations.

A single contract may include one, more or all of the above-mentioned topics (e.g. the requirement is fulfilled if a single contract concerns management of a fund of more than DKK 10,000,000 with civil society organisations).

When the economic operator is participating in the procurement procedure together with others (e.g. a consortia or joint venture) or if the economic operator relies on the capacity of other entities, it is required that the participating economic operators or the economic operator and the entities referred to altogether meet the selection criteria.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Prior to the signing of the contract, the economic operator must present statements of availability from all non-permanent staff (e.g. project specific consultants or freelance consultants).

When an economic operator is participating in the procurement procedure together with others, the economic operator must present a joint statement from all the participating economic operators which identifies the member of the group who can act as an agent on behalf of the group with mandate to establish a legal obligation on behalf of the group in relation to the contracting authority.

The winning tenderer is to perform the contract in compliance with the Danida Anti-Corruption Policy and the principles of the UN Global Compact.

Economic operators can find more information on:

<http://um.dk/en/danida-en/about-danida/Danida-transparency/anti-corruption/>
<https://www.unglobalcompact.org/what-is-gc/mission/principles>

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 01/10/2021 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 20/10/2021

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The tender procedure is governed by Danish law and the rules applicable hereunder.

An English translation of the Danish Public Procurement Act is available on: <https://www.kfst.dk/media/54435/the-public-procurement-act.pdf>

Access to the procurement procedure requires online registration.

Guidance (in Danish and English) on the use of the tendering system can be found at:

<https://mercell.atlassian.net/servicedesk/customer/portal/3/article/177996038?src=1869524006>

Local time in section IV is according to Central European Time (CET) in Denmark.

Economic operators may only submit one application or tender.

Economic operators must submit a European Single Procurement Document (ESPD) as preliminary evidence that the economic operator is not subject to exclusion grounds and that the economic operator fulfils the requirements for economic and financial standing and technical and professional ability.

When the economic operator is participating together with others or if the economic operator relies on the capacity of other entities, each participating economic operator must provide a separate ESPD.

Before the time limit for receipt of tenders, the candidates, which the contracting authority has invited to tender, must present documentation of the information provided in the ESPD.

This contract has not been divided into lots, cf. section II.1.6), due to market and economic considerations.

Economic operators will not receive remuneration for their participation in the procedure.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenævnet for Udbud

Postal address: Toldboden 2

Town: Viborg

Postal code: 8800

Country: Denmark

E-mail: klfu@naevneneshus.dk

Telephone: +45 72405600

Internet address: <https://naevneneshus.dk/start-din-klage/klagenaevnet-for-udbud/>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Actions regarding requests to participate and selection must be submitted within 20 calendar days from the day after the contracting authority has notified the economic operators of the decisions regarding selection.

Other actions regarding the procedure (e.g. decisions regarding award of contract) must be submitted within:

45 calendar days from the day after the publication of a contract award notice in the Official Journal of the EU,

Complaint guidelines (in English) can be found at: <https://naevneneshus.dk/media/9802/complaint-guidelines.pdf>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Konkurrence- og Forbrugerstyrelsen

Postal address: Carl Jacobsens Vej 35

Town: Valby

Postal code: 2500

Country: Denmark

E-mail: kfst@kfst.dk

Telephone: +45 41715000

Internet address: www.kfst.dk

VI.5. Date of dispatch of this notice

31/08/2021