

Denmark-Copenhagen: Foreign economic-aid-related services

OJ S 246/2015 19/12/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Ministry of Foreign Affairs of Denmark, Danida

Postal address: Asiatisk Plads 2

Town: Copenhagen K

Postal code: 1448

Country: Denmark

For the attention of: Mogens Strunge Larsen

E-mail: danidacontracts@um.dk

Telephone: +45 33920000

Internet address(es):

General address of the contracting authority: <http://www.danidacontracts.um.dk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Other: development assistance

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Fund Manager for the Civil Society Organisations in Burkina Faso.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Burkina Faso.

NUTS code DK Danmark

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Danish Embassy has for years accompanied the civil society in Burkina Faso in the promotion and protection of human rights. Civil society organisations (CSO) are supported through a civil society organisation fund

The Embassy is currently seeking a Fund Manager to coordinate this support, which amounts to 92 000 000 DKK. The Fund Manager will be responsible for the administrative and financial management of the funds, the monitoring and evaluation and capacity building to ensure the sustainability of the achievements of civil society organisations. The administrative guidelines for the management of the fund will be determined jointly with the Fund manager, based on the Danish Ministry of Foreign Ministry's standard cooperation agreement.

Specifically, the Fund Manager shall:

1. Ensure the overall management of funds, including quality assurance CSOs reporting, and monitoring and evaluation of the CSOs in order to measure the achievement of results.
2. Identify needs for capacity building in relevant areas and to ensure the sustainability of their activities.
3. Ensure the capitalisation of CSO experiences in human rights, citizen engagement and prevention of the rise of radicalism.

The staff provided by the Fund Manager will be mobilised May 2016 and cover a period of 55 months. It will include 260 man months of both long term and short term and international and national technical assistance. The areas to be covered include management, capacity building of CSO, human rights, justice, corruption, water and sanitation, etc.

The Fund Manager shall have proven experience from administrating similar funds and financing civil society organisations; from capacity building of civil society organisations; from monitoring and evaluation of similar projects; and have strong skills in reporting and in capitalising results.

II.1.6. CPV code(s)

75211200 Foreign economic-aid-related services, 79200000 Accounting, auditing and fiscal services, 79412000 Financial management consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

A 55 (33 + 22) month contract for no more than DKK 12 000 000.

II.2.2. Information about options

Options: yes

Description of options: Two years extension optional to the Client.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 55 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Requirements will appear in the tender dossier.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Financing conditions and payment arrangements will appear in the tender dossier.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

- A group of economic operators will be required to enter a joint venture agreement;
- where a joint venture is proposed, the Ministry of Foreign Affairs of Denmark will require that all members of the joint venture are jointly and severally liable;
- applicants who apply as a joint venture shall each provide the documentation required under III.2.1) below;
- if the Candidate is a joint venture, the joint venture shall, as a whole, meet the minimum conditions related to economic and financial standing and technical and professional ability required under III.2.2 and III.2.3) below.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The Consultant will be required to perform the services in compliance with the Danida Anti-corruption Code of Conduct and the principles of the UN Global Compact.

The winner of the contract will be required to take out before commencement and maintain for the duration of the liability period, at its own cost, a Professional Risk Indemnity Insurance equal to the total contract amount or otherwise defined in the tender dossier.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — No restrictions on nationality;

- in situations where conflict of interest occurs, Candidates will be excluded from participation, e.g. any Candidate (if a joint venture any of the members) or expert participating in the preparation of a project must be excluded from participation in the tender, unless the involvement does not constitute unfair competition;
- any Candidate who has been the subject of a conviction by final judgment of which the contracting authority is aware for one or more of the reasons listed in Article 45, 1 in the Directive shall be excluded;
- any Candidate may be excluded from participation in a contract if any of the cases specified in Article 45, 2 apply to that Candidate or Tenderer;
- the Candidate, and in the case of the Candidate being a joint venture each member and other legal entities, shall furthermore sign a Solemn Declaration (annex B in the Application Form for Expression of Interest) providing sufficient evidence that none of the cases specified

in Article 45, 2, (e) and (f) in the Directive applies to any of the legal entities making this application.

III.2.2. Economic and financial ability

List and brief description of conditions: If the candidate is a joint venture, the joint venture shall, as a whole, meet the minimum conditions related to economic and financial standing
(a) Annual turnover of the Candidate for the last 3 years.

Minimum level(s) of standards possibly required: (a) DKK 12 000 000 each accounting year.

III.2.3. Technical and professional ability

List and brief description of conditions:

If the candidate is a joint venture, the joint venture shall, as a whole, meet the minimum conditions related to technical and professional ability:

(a) List of most relevant project references from the last 3 years;

(b) Technicians or technical bodies;

(c) Measures for ensuring quality;

(d) Capacities for production, studies, and/or research;

(e) Education and professional qualifications;

(f) Environmental management measures;

(g) Average annual manpower;

(h) Tools/plants etc.;

(i) Subcontracting;

(j) Products supplied.

Minimum level(s) of standards possibly required:

(a) The applicant must show by way of project references that they have entered or finalized at least two relevant contracts in the last three years, of these:

— Minimum 1 relevant contract for fund management.

— Minimum 1 relevant contract for management of contract above 10 000 000 DKK in French speaking West Africa.

The required country experience may also be covered by a project reference for the first requirement.

(b) Not applicable.

(c) An EN ISO 9001 certification or similar, or an acceptable operating quality assurance and management system.

(d) Not applicable.

(e) Management has relevant technical and management experience.

(f) Not applicable.

(g) List of average manpower divided on Management staff and other staff. Minimum those required for the assignment.

(h) Not applicable.

(i) The major part of the services must be rendered by the Tenderer.

(j) Not applicable.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Selected on the basis of most relevant project references (entered or finalized) from the past 3 years.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2015-50386

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

19.1.2016 - 09:30

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

26.1.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted

English. French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

— Tender procedures are subject to the law of Denmark and the rules applicable hereunder. Any legal entity may only submit one application.

— The applications shall be submitted using the standard application form available under 'Contract Documents' on www.danidacontracts.um.dk Please download current version.

Applications not using the standard application form will not be accepted.

— If a pre-qualified Tenderer's technical proposal is eligible, their candidate for the team leader position will be invited for an interview. Failure to comply with this will lead to disqualification of the Tenderer. Interviews will take place in Ouagadougou for national and regional candidates and in Copenhagen for international candidates.

— A Candidate may, where appropriate and for a particular contract, rely on the capacities of other entities (to meet possible minimum requirements concerning economic and financial standing, and technical and/or professional ability as specified in the Contract Notice), regardless of the legal nature of the links, which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary, for example, by producing an undertaking by those entities to that effect. Such entities, for instance the parent company of the candidate, must respect the same rules of eligibility, and must comply with the conditions as stated in the contract notice.

— The Ministry reserves the right — but is not obliged — to use the remedies provided for in Section 12 of the Danish statutory order on procedures for the award of public supply contracts, public service contracts and public construction contracts (Order no. 712 and 15 June, 2011), if applications or tenders do not fulfil the formalities of the tender documents.

— The Client opposes exclusive agreements with local sub-consultants, be they organisations or individuals.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenævnet for Udbud, Erhvervsstyrelsen (The Complaints Board for Public Procurement, Danish Commerce and Companies Agency)

Postal address: Dahlerups Pakhus Langelinie Alle 17

Town: Copenhagen Ø

Postal code: 2100

Country: Denmark

E-mail: klfu@erst.dk

Telephone: +45 35291095

Internet address: <http://www.klfu.dk>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Konkurrence- og Forbrugerstyrelsen (Danish Competition and Consumer Authority)

Postal address: Carl Jacobsens vej 35

Town: Valby

Postal code: 2500
Country: Denmark
E-mail: kfst@kfst.dk
Telephone: +45 41715000
Internet address: <http://www.kfst.dk>

VI.5. Date of dispatch of this notice

16.12.2015