

Norway-Oslo: Business and management consultancy and related services

OJ S 246/2016 21/12/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Stortingets Administrasjon [The Norwegian Parliament Administration]

Postal address: Karl Johans gate 22

Town: Oslo

Postal code: 0026

Country: Norway

For the attention of: Gunn Anny Lauvnes

E-mail: gunn-anny.lauvnes@stortinget.no**Internet address(es):**Electronic access to information: <http://permalink.mercell.com/62240828.aspx>Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/62240828.aspx>**Additional information can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/62240828.aspx>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/62240828.aspx>**Tenders or requests to participate must be submitted:** Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: support@mercell.comInternet address: <http://permalink.mercell.com/62240828.aspx>**I.2. Type of the contracting authority**

Other: Stortinget [The Norwegian Parliament]

I.3. Main activity

Other: Stortinget [The Norwegian Parliament]

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Employee collaboration and management development.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 5

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

The Administration of The Norwegian Parliament intends to sign parallel framework agreements in the discipline of Employee collaboration, management, interaction and organisation.

The strategy for The Norwegian Parliament's administration 2014-2018, the HR strategy 2015-2018, as well as ethical guidelines are the basis for the procurements. The objective of the framework agreement is to assist in adherence of the principle of the strategy 'An attractive, competent organisation with a good working environment'.

For further information about the competition, refer to point 3 'About the Procurement' of the tender documentation.

The Contracting Authority uses Merccell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. [[<http://permalink.merccell.com/62240828.aspx>]]. Then follow the instructions on the website.

II.1.6. CPV code(s)

79400000 Business and management consultancy and related services, 79410000 Business and management consultancy services, 79411000 General management consultancy services , 79411100 Business development consultancy services, 79420000 Management-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Previous call-offs in the agreement area are around 8 000 000 NOK over 4 years. It is anticipated that future call-offs will be less. NB that it is The Norwegian Parliament administration's need that is the determining factor for call-offs.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tax and VAT certificate. Requirement: Tenderers shall have their tax, employer contribution and VAT payments in order. Documentation requirement: Tax and VAT certificate. The certificate shall not be older than 6 months from the deadline for receipt of tenders. The certificate can be obtained electronically from Altinn. For further information, see Skatteetaten.no. Foreign tenderers: Foreign tenderers must submit equivalent certificates from their own country that show that their tax and duty payments are in order. If the authorities in the relevant country do not issue such certificates, the tenderer shall submit a statement which verifies that all taxes and duties have been paid. The declaration shall be approved and signed by the tenderer's Financial Director/ person responsible for Finance. Conduct. Requirement: The tenderer shall have a good conduct. Documentation: Tenderers shall present a self-declaration confirming that the requirements in the Annex 'Self-Declaration on Conduct' are fulfilled.

Requirement: Legally established company. Documentation: Company Registration Certificate from the Brønnøysund register.

III.2.2. Economic and financial ability

List and brief description of conditions: Requirement: Tenderers shall have the economic and financial capacity to execute the contract. The credit rating must show that the tenderer is credit worthy without security. Tenderers with a rating lower than this (i.e. not credit worthy or credit worthy with security) will be rejected. Documentation Requirement: Credit worthy, carried out by a certified credit company shall be enclosed with the tender offer. The credit assessment shall be a rating (include a credit rating, part judgement and historical rating). The credit report shall be based on the last known accounting figures. The credit rating shall not be older than 6 months from the tender deadline.

Minimum level(s) of standards possibly required: The credit rating must show that the tenderer is credit worthy without security.

III.2.3. Technical and professional ability

List and brief description of conditions:

Quality assurance. Requirement: The tenderer shall have satisfactory quality assurance procedures. Documentation: A description of the tenderer's quality assurance methods. If the tenderer is certified in accordance with ISO 9001 or equivalent standards, it is sufficient to present a copy of a valid certificate.

Environment. Requirement: The tenderer is required to have an environmental focus.

Documentation: Tenderers shall enclose documentation confirming that the assignment will be implemented in an environmentally responsible manner. This can be documented by a report of existing routines or a valid certificate from a third party verified system (for example Eco-lighthouse, ISO 14001, EMAS), a copy of the table of contents in the tenderer's environmental management system and a description of the system.

Ethics policy Requirement: The tenderer shall have an ethics policy. Documentation:

Description of the company's ethical guidelines and principles, including — Integrity — Objectivity — Professional competence and proper conduct — Confidentiality — Professional conduct.

Reference project Minimum Requirement and documentation: The competition consists of six delivery areas. Tenderers should enclose descriptions of five relevant reference projects within a minimum of two selected delivery areas. The description should not exceed 0.5 pages per reference project. See the attached template. The reference projects should be from 2010 and onward. Delivery area: 1. Manager and employee collaboration, 'Active employee collaboration' 2. Management group and team development, interaction, conflict management 3. Cultural development 4. Guidelines and coaching 5. Analysis and evaluation 6. Organisation structure and work processes, changing and making more efficient.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2016/2501

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 13.2.2017 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

13.2.2017 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 13.2.2017 - 12:00

Place:

Oslo

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: The appeals board for Public Procurements.

Country: Norway

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.12.2016