

451102-2026 - Competition

Estonia – Payroll management services – Välisesindajate töötasu- ja maksuarvestus

OJ S 124/2026 01/07/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Ettevõtluse ja Innovatsiooni Sihtasutus

Email: eis@eis.ee

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Economic affairs

2. Procedure

2.1. Procedure

Title: Välisesindajate töötasu- ja maksuarvestus

Description: Hanke esemeks on töötasu- ja maksuarvestus, tööjõuga seotud maksuarvestus ja deklareerimine ning tööjõuga seotud maksualase konsultatsiooniteenuse osutamine välisriigis (kaasates vajadusel välisriigi koostööpartneri(d)). / Kõrvaldamise alused ja

kvalifitseerimistingimused: Vaata hanke alusdokumentidest

Procedure identifier: 30336cdb-76f4-4cd5-bdcf-3899d751b7a8

Internal identifier: 312187-0000

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: Avatud hankemenetlus

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

Additional classification (cpv): 79221000 Tax consultancy services

2.1.2. Place of performance

Country subdivision (NUTS): Kirde-Eesti (EE00A)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

2.1.2. Place of performance

Country subdivision (NUTS): Kesk-Eesti (EE009)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

2.1.2. Place of performance

Country subdivision (NUTS): Lõuna-Eesti (EE008)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

2.1.2. Place of performance

Country subdivision (NUTS): Lääne-Eesti (EE004)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

2.1.2. Place of performance

Country subdivision (NUTS): Põhja-Eesti (EE001)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

2.1.3. Value

Estimated value excluding VAT: 800 000,00 EUR

2.1.4. General information

Additional information: Riigihange ei ole ühe menetluse raames osadeks jaotatud, sest hanklepingu esemeks on funktsionaalselt koos toimivad ja sama eesmärgi saavutamiseks vajalikud teenused.

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD), European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0000

Title: Välisesindajate töötasu- ja maksuarvestus

Description: Hanke esemeks on töötasu- ja maksuarvestus, tööjõuga seotud maksuarvestus ja deklareerimine ning tööjõuga seotud maksualase konsultatsiooniteenuse osutamine välisriigis (kaasates vajadusel välisriigi koostööpartneri(d)). / Kõrvaldamise alused ja kvalifitseerimistingimused: Vaata hanke alusdokumentidest
Internal identifier: 312187-0000

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

Additional classification (cpv): 79221000 Tax consultancy services

5.1.2. Place of performance

Country subdivision (NUTS): Kirde-Eesti (EE00A)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

5.1.2. Place of performance

Country subdivision (NUTS): Kesk-Eesti (EE009)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

5.1.2. Place of performance

Country subdivision (NUTS): Lõuna-Eesti (EE008)

Country: Estonia

Additional information: Vastavalt tehnilisele kirjeldusele

5.1.2. Place of performance

Country subdivision (NUTS): Lääne-Eesti (EE004)
Country: Estonia
Additional information: Vastavalt tehnilisele kirjeldusele

5.1.2. Place of performance

Country subdivision (NUTS): Põhja-Eesti (EE001)
Country: Estonia
Additional information: Vastavalt tehnilisele kirjeldusele

5.1.3. Estimated duration

Duration: 48 Months

5.1.5. Value

Estimated value excluding VAT: 800 000,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

The names and professional qualifications of the staff assigned to perform the contract must be given: Not required

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

Additional information: Riigihange ei ole ühe menetluse raames osadeks jaotatud, sest hankelingu esemeks on funktsionaalselt koos toimivad ja sama eesmärgi saavutamiseks vajalikud teenused.

5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are included

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.10. Award criteria

Criterion:

Type: Price

Description: Vaata hanke alusdokumentidest

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

Criterion:

Type: Cost

Description: Vaata hanke alusdokumentidest

Category of award weight criterion: Weight (points, exact)

Award criterion number: 20

Criterion:

Type: Cost

Description: Vaata hanke alusdokumentidest

Category of award weight criterion: Weight (points, exact)

Award criterion number: 15

Criterion:

Type: Cost

Description: Vaata hanke alusdokumentidest

Category of award weight criterion: Weight (points, exact)

5.1.11. Procurement documents

Address of the procurement documents: <https://riigihanked.riik.ee/rhr-web/#/procurement/10474404/documents?group=B>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://riigihanked.riik.ee/rhr-web/#/procurement/10474404/tenders>

Languages in which tenders or requests to participate may be submitted: Estonian, English

Electronic catalogue: Not allowed

Variants: Not allowed

Deadline for receipt of tenders: 12/08/2026 10:00:00 (UTC+03:00) Eastern European Summer Time, İstanbul, Mayotte

Duration during which the tender must remain valid: 4 Months

Information about public opening:

Opening date: 12/08/2026 11:00:00 (UTC+03:00) Eastern European Summer Time, İstanbul, Mayotte

Place: <https://riigihanked.riik.ee/rhr-web/#/>

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Mediation organisation: Riigihangete vaidlustuskomisjon

Review organisation: Riigihangete vaidlustuskomisjon

Information about review deadlines: <https://fin.ee/riigihanked-riigiabi-osalused/riigihanked/vaidlustusmenetlus>

Organisation providing additional information about the procurement procedure: Ettevõtluse ja Innovatsiooni Sihtasutus

Organisation receiving requests to participate: Ettevõtluse ja Innovatsiooni Sihtasutus

8. Organisations

8.1. ORG-0001

Official name: Ettevõtluse ja Innovatsiooni Sihtasutus

Registration number: 90006012

Postal address: Sepise tn 7

Town: Tallinn

Postcode: 11415

Country subdivision (NUTS): Põhja-Eesti (EE001)

Country: Estonia
Contact point: SIGRIT HIIKIVI
Email: eis@eis.ee
Telephone: +372 5298002
Internet address: www.eis.ee
Buyer profile: www.eis.ee

Roles of this organisation:

Buyer
Organisation providing additional information about the procurement procedure
Organisation receiving requests to participate

8.1. ORG-0002

Official name: Riigihangete vaidlustuskomisjon
Registration number: 1000123
Postal address: Tartu mnt 85
Town: Tallinn
Postcode: 10115
Country subdivision (NUTS): Extra-Regio NUTS 3 (EEZZZ)
Country: Estonia
Email: vako@fin.ee
Telephone: +3726113713

Roles of this organisation:

Review organisation
Mediation organisation

8.1. ORG-0003

Official name: Riigihangete register
Registration number: TED64
Postal address: Lökke tn 4
Town: Tallinn
Postcode: 10122
Country subdivision (NUTS): Extra-Regio NUTS 3 (EEZZZ)
Country: Estonia
Email: register@riigihanked.riik.ee
Telephone: +3726113693

Roles of this organisation:

TED eSender

Notice information

Notice identifier/version: 9d21e407-5684-44ed-bc6d-3581c504680a - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice subtype: 16
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