

**United Kingdom-Bathgate: Legal services**  
**OJ S 217/2017 11/11/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Weslo Housing Management Ltd

Postal address: 66 North Bridge Street

Town: Bathgate

NUTS code: UKM Scotland

Postal code: EH48 4PP

Country: United Kingdom

Contact person: Donna Henderson

E-mail: [donna.henderson@weslohm.co.uk](mailto:donna.henderson@weslohm.co.uk)

Telephone: +44 1506634060

**Internet address(es):**

Main address: <http://www.weslo-housing.org/>

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19402](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19402)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Legal Services.

**II.1.2. Main CPV code**

79100000 Legal services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

It is expected that service provision will commence in March 2018. It is expected that the contract will last for 3 years to the March 2020, with the possibility of a further 2 single years extensions through to March 2022. The extension of the contract will be at the discretion of Weslo Executive Team. The principal requirement is for the provision legal services, to provide regular briefings and prompt updates on any changes to legislation or regulation that may have an impact and to attend quarterly review meetings with key personnel. The successful provider should have an extensive knowledge and experience of Scots Law and be expected to give representation in any court hearings and pre meeting as required.

### **II.1.5. Estimated total value**

Value excluding VAT: 300 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79100000 Legal services

### **II.2.3. Place of performance**

NUTS code: UKM78 West Lothian

Main site or place of performance: Offices and properties of Weslo Housing Management.

### **II.2.4. Description of the procurement**

It is expected that service provision will commence in March 2018. It is expected that the contract will last for 3 years to the March 2020, with the possibility of a further 2 single years extensions through to March 2022. The extension of the contract will be at the discretion of Weslo Executive Team. The principal requirement is for the provision legal services, to provide regular briefings and prompt updates on any changes to legislation or regulation that may have an impact and to attend quarterly review meetings with key personnel. The successful provider should have an extensive knowledge and experience of Scots Law and be expected to give representation in any court hearings and pre meeting as required. The legal services will include, but not be limited to Property and conveyancing, Procurement and contract management, Litigation and dispute resolution, Anti-social behaviour, Housing management services, Development and construction, Corporate governance, Factoring, Funding and treasury management, Regulatory compliance, Data protection and Company secretary services.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 80

Cost criterion - Name: Price / Weighting: 20

### **II.2.6. Estimated value**

Value excluding VAT: 300 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

It is expected that the contract will last for 3 years to the March 2020, with the possibility of a further 2 single years extensions through to March 2022. The extension of the contract will be at the discretion of Weslo Executive Team.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6  
Objective criteria for choosing the limited number of candidates:

As outlined in the project particulars and ESPD Guidance requirements for Legal Services.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As outlined in the Project Particulars and ESPD Guidance requirements for Legal Services attached to this notice.

**III.1.2. Economic and financial standing**

List and brief description of selection criteria:

As outlined in the Project Particulars and ESPD Guidance requirements for Legal Services attached to this notice.

**III.1.3. Technical and professional ability**

List and brief description of selection criteria:

As outlined in the Project Particulars and ESPD Guidance requirements for Legal Services attached to this notice.

**III.2. Conditions related to the contract**

**III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession  
Reference to the relevant law, regulation or administrative provision:

All interested suppliers must hold the required legal accreditations.

**III.2.2. Contract performance conditions**

KPI's will be outlined and provided at the ITT and Quality stage of the process.

**III.2.3.**

## Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Restricted procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 11/12/2017 Local time: 12:00

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 20/12/2017

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

##### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

### Section VI: Complementary information

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#### VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Oct/Nov 2022.

#### VI.3. Additional information

Please ensure that you comprehensively read and follow the specific instructions provided in the attached Project Particulars and ESPD Guidance Requirements document. Failure to provide the required details may result in removal from the procurement process.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=518434](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=518434)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Details will be outlined at stage 2 of this process  
(SC Ref:518434)

Download the ESPD document here: [http://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=518434](http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=518434)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Weslo Housing Management Ltd

Postal address: 66 North Bridge Street

Town: Bathgate

Postal code: EH48 4PP

Country: United Kingdom

Telephone: +44 1506634060

Internet address: <http://www.weslo-housing.org/>

##### **VI.5. Date of dispatch of this notice**

10/11/2017