

Latvia-Riga: HR technical assistance and language training services

OJ S 218/2017 14/11/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: BEREC Office

Postal address: Z. A. Meierovica bulv. 14, 2nd floor

Town: Riga

NUTS code: LV006 Rīga

Postal code: 1050

Country: Latvia

Contact person: Procurement Team

E-mail: procurement@berec.europa.eu**Internet address(es):**Main address: <http://berec.europa.eu/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=3051>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: BEREC Office

Postal address: Z. A. Meierovica Bulvaris 14, 2nd floor

Town: Riga

Postal code: 1050

Country: Latvia

Contact person: Procurement Team

E-mail: procurement@berec.europa.eu

NUTS code: LV006 Rīga

Internet address(es):Main address: <http://berec.europa.eu/>**I.4. Type of the contracting authority**

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

HR technical assistance and language training services.

Reference number: BEREC/2017/07/OT.

II.1.2. Main CPV code

79500000 Office-support services

II.1.3. Type of contract

Services

II.1.4. Short description

Provision of HR technical assistance and language training services for the BEREC Office.

II.1.5. Estimated total value

Value excluding VAT: 800 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2. Description

II.2.1. Title

HR technical assistance

Lot No: 1

II.2.2. Additional CPV code(s)

79621000 Supply services of office personnel

II.2.3. Place of performance

NUTS code: LV006 Rīga

Main site or place of performance: BEREC Office premises.

II.2.4. Description of the procurement

HR technical assistance, including the relevant additional administrative assistance related to the HR activities of the BEREC Office in order to fulfil the annual and multiannual targets.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 600 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Automatically renewable up to 3 times. Maximum duration should not exceed 48 months.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Language training services
Lot No: 2

II.2.2. Additional CPV code(s)

80580000 Provision of language courses

II.2.3. Place of performance

NUTS code: LV006 Rīga

Main site or place of performance: BEREC Office premises or at the premises of the contractor if requested by the BEREC Office.

II.2.4. Description of the procurement

The language training services shall come in 3 different packages based on their formats according to the audience, time, frequency, location, target objectives and outputs.

— Package I: group language training at BEREC Office premises.

— Package II: one-to-one, or two-to-one language training at BEREC Office premises or at the premises of the contractor if requested by the BEREC Office.

— Package III: additional linguistic services.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 200 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in days: 12

This contract is subject to renewal: yes

Description of renewals:

Automatically renewable up to 3 times. Maximum duration should not exceed 48 months.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 14/12/2017

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 04/01/2018 Local time: 11:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

VI.5. Date of dispatch of this notice

02/11/2017