

**Norway-Molde: Janitorial services**

OJ S 247/2016 22/12/2016

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: The Norwegian Public Roads Administration, Region Mid

National registration number: 971032081

Postal address: Julsundvegen 9

Town: Molde

Postal code: 6412

Country: Norway

E-mail: [firmapost-midt@vegvesen.no](mailto:firmapost-midt@vegvesen.no)

Telephone: +47 02030

**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1111>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/150141>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

A framework agreement for Janitorial services Region mid, Møre and Romsdal.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Møre og Romsdal.

NUTS code NO053 Møre og Romsdal

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 4

#### **II.1.5. Short description of the contract or purchase(s)**

The contracting authority would like tenders for Janitorial services and property administration. The objective of the contract is professional operation and administration of own and hired properties.

#### **II.1.6. CPV code(s)**

98341130 Janitorial services, 70330000 Property management services of real estate on a fee or contract basis

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The contracting authority manages large buildings and is responsible for the operation, maintenance and development of the property portfolio. The starting point for the procurement's size is a non-binding estimate for operational services and variable services within the other disciplines, altogether 300 hours per annum.

The assignment will have the following primary assignments:

- Janitor services.
- Suggest necessary measures.
- Execute necessary measures.
- Execute repairs.
- Fire protection, including control, organisation and monitoring.

See the tender documentation for further information on the agreement.

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 024 (from the award of the contract)

### **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

See the tender documentation.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See the tender documentation.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See the tender documentation.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The company's tax affairs must be in order in relation to payment of tax and duties. Tenderers shall enclose a tax and VAT certificate.

Norwegian companies: the certificate shall be as recent as possible and not older than 6 months old from the tender deadline. The certificate shall be issued by the Norwegian Tax Administration and it can be ordered in Altinn or at the tax collector or the Norwegian Tax Administration.

Foreign companies: in the case of foreign tenderers, certificates shall be presented which substantiate the fact that the tenderer has met the obligations in relation to the payment of tax and duties.

The tenderer is required to be a legally established company. This shall be documented by a company registration certificate.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The tenderer's Annual Financial Statement for 2015 with auditor's report.

Minimum level(s) of standards possibly required: The tenderer must have the financial capacity to implement the contract.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

A resource list of the personnel that the tenderer will use. A minimum of 2 (maximum 5) reference persons shall be stated. The form in E.3.2 shall be filled in.

A list of the company's most important deliveries and services performed in the past 3 years, including information on the value, date, as well as the name of the public or private recipient.

A minimum of 3 (maximum 5) reference assignments must be described.

Where the tenderer is dependent on other service providers in order to qualify, a declaration of joint and several liability to the contracting authority and third parties must be submitted with the tender.

Furthermore, each individual participating company in the working partnership must provide information on their company, as is required in the tender documentation. Working partnerships will be assessed collectively for all the qualification requirements.

Where the tenderer is dependent on a sub provider in order to be qualified, the tenderer must document for the contracting authority that the tenderer will have authority over the necessary

resources.

This can be documented by the tenderer presenting a commitment statement or equivalent.

Minimum level(s) of standards possibly required:

The tenderer shall have own suitable HR with varied competence and experience in Janitorial services.

The tenderer shall have competence and experience in the relevant work and shall have carried out assignments of the same nature.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

16/184255

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.2.2017 - 10:00

##### **IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 10.5.2017

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

19.12.2016