

**Belgium-Brussels: Monitoring Helpdesk**

OJ S 187/2019 27/09/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Regional and Urban Policy

Postal address: TA Cell - BU-1 00/181

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049

Country: Belgium

Contact person: Unit A3 Budget and Financial Management

E-mail: [regio-contracts@ec.europa.eu](mailto:regio-contracts@ec.europa.eu)**Internet address(es):**Main address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5476>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=5476>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Monitoring Helpdesk

Reference number: 2019CE16BAT107

**II.1.2. Main CPV code**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The subject of the contract will be to provide a service called "Monitoring Helpdesk".

#### **II.1.5. Estimated total value**

Value excluding VAT: 250 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79400000 Business and management consultancy and related services

#### **II.2.3. Place of performance**

NUTS code: BE Belgique / België

Main site or place of performance: The services will be performed mainly at the contractor's premises except for meetings and trainings in DG REGIO premises.

#### **II.2.4. Description of the procurement**

The subject of the contract will be to provide a service (called "Monitoring Helpdesk") that will support the Desk Officers and DG REGIO to make informed decision on the quality of the data submitted by Member States and performance of the Operational Programmes by providing a structured analysis in the form of Scorecards.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 250 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract is renewed automatically two times for 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations. These renewals will be subject to the adoption of the Commission Implementing Decision concerning the adoption of REGIO work programme.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/10/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 04/11/2019 Local time: 10:00

Place:

European Commission, DG REGIO, avenue de Beaulieu 5, 1160 Auderghem, Belgium (metro: Demey)

Information about authorised persons and opening procedure: See Point 3.2 of the invitation letter.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court  
Postal address: rue du Fort Niedergrünewald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: European Commission, Directorate General for Regional and Urban Policy, Unit  
Inclusive Growth, Urban and Territorial Development  
Town: Brussels  
Postal code: 1049  
Country: Belgium  
E-mail: [regio-contracts@ec.europa.eu](mailto:regio-contracts@ec.europa.eu)

##### **VI.5. Date of dispatch of this notice**

20/09/2019