

454438-2026 - Competition

Belgium – Payroll management services – Services de secrétariat social et HRIS

OJ S 125/2026 02/07/2026

Contract or concession notice – standard regime - Change notice
Services

1. Buyer

1.1. Buyer

Official name: Union Nationale des Mutualités Libres

Email: procurement.services@mloz.be

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Social protection

2. Procedure

2.1. Procedure

Title: Services de secrétariat social et HRIS

Description: L'accord-cadre concerne, d'une part, des services de secrétariat social incluant le payroll et, d'autre part, une plateforme de gestion des données et processus liés aux ressources humaines (HRIS).

Procedure identifier: 5574785e-2662-466e-8251-deafea5b3b0a

Internal identifier: T2025.013

Type of procedure: Negotiated with prior publication of a call for competition / competitive with negotiation

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

Additional classification (cpv): 79414000 Human resources management consultancy services
, 48450000 Time accounting or human resources software package

2.1.2. Place of performance

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.5. Terms of procurement

Terms of submission:

Maximum number of lots for which one tenderer can submit tenders: 2

Terms of contract:

Maximum number of lots for which contracts can be awarded to one tenderer: 1

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: Services de secrétariat social

Description: Le lot 1 porte sur les services et le support en matière de secrétariat social et de traitement payroll pour le PA et les PU.

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

Additional classification (cpv): 79414000 Human resources management consultancy services , 48450000 Time accounting or human resources software package

5.1.2. Place of performance

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

5.1.3. Estimated duration

Duration: 72 Months

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: L'accord-cadre peut être reconduit tacitement deux (2) fois par période de douze (12) mois après la période initiale de quarante-huit (48) mois. Dans le cadre du présent marché, la durée totale de l'accord-cadre est supérieure à quarante-huit (48) mois.

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

Information about the second stage of a two-stage procedure:

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/general>

Languages in which tenders or requests to participate may be submitted: Dutch, French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of requests to participate: 07/08/2026 09:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 50

Justification for the duration of the framework agreement: Pour le lot 1, ayant une durée totale de septante-deux (72) mois, la complexité du marché et de l'investissement initial nécessaire tant au PA qu'à l'adjudicataire. La mise en place de services de secrétariat social, incluant le payroll, nécessite des processus complexes s'étalant sur une période relativement longue. De plus, l'implémentation des opérations de payroll implique le fonctionnement en parallèle de plusieurs systèmes, indispensables pour permettre au nouveau dispositif d'être opérationnel dès le début de son exécution, ce qui en accroît encore la complexité. L'extension de l'accord-cadre à septante-deux (72) mois se justifie donc par l'investissement en temps, argent et personnel nécessaire et le fait que le retour sur investissement ne peut pas se faire entièrement sur quatre (4) années.

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Tribunal de première instance de Bruxelles

Information about review deadlines: 60 jours

5.1. Lot: LOT-0002

Title: HRIS

Description: Le lot 2 porte sur une suite d'outils relatifs à la gestion des ressources humaines.

Internal identifier: 2

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

Additional classification (cpv): 79414000 Human resources management consultancy services , 48450000 Time accounting or human resources software package

5.1.2. Place of performance

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

5.1.3. Estimated duration

Duration: 108 Months

5.1.4. Renewal

Maximum renewals: 5

Other information about renewals: L'accord-cadre peut être reconduit tacitement cinq (5) fois par période de douze (12) mois après la période initiale de quarante-huit (48) mois. Dans le cadre du présent marché, la durée totale de l'accord-cadre est supérieure à quarante-huit (48) mois.

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

Information about the second stage of a two-stage procedure:

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.11. Procurement documents

Address of the procurement documents: <https://www.publicprocurement.be/publication-workspaces/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/documents>

Ad hoc communication channel:

URL: <https://www.publicprocurement.be/publication-workspaces/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/forum>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be/supplier/enterprises/0/tendering-workspaces/publication-workspace-detail/dc323ed6-fe06-4b2e-8b3b-7ae59ddb102d/general>

Languages in which tenders or requests to participate may be submitted: Dutch, French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of requests to participate: 07/08/2026 09:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 50

Justification for the duration of the framework agreement: Pour le lot 2, ayant une durée totale de cent huit (108) mois, la complexité du marché et de l'investissement initial nécessaire tant au PA qu'à l'adjudicataire. Le déploiement prévoit des développements importants réalisés en plusieurs étapes et couvrant différents modules. Il est essentiel de garantir la stabilité des outils structurants sur une période suffisamment longue, avec un déploiement progressif des

services HRIS au sein de l'organisation, assurant ainsi une continuité durable de la solution. L'extension de l'accord-cadre à cent huit (108) mois se justifie donc par l'investissement en temps, argent et personnel nécessaire et le fait que le retour sur investissement ne peut pas se faire entièrement sur quatre (4) années

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Tribunal de première instance de Bruxelles

Information about review deadlines: 60 jours

8. Organisations

8.1. ORG-0001

Official name: Union Nationale des Mutualités Libres

Registration number: 0411766483_1744

Postal address: Route de Lennik 788A

Town: Anderlecht

Postcode: 1070

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: procurement.services@mloz.be

Telephone: +32 27789211

Internet address: <http://www.mloz.be>

Buyer profile: <https://www.publicprocurement.be/bda?organisationIds=1744&includeOrganisationChildren=true>

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: SPF Stratégie et Appui

Registration number: BE001

Postal address: Boulevard Simon Bolivar 30 Bte1

Town: Bruxelles

Postcode: 1000

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: revise@publicprocurement.be

Telephone: +32 2 740 80 00

Internet address: <https://bosa.belgium.be>

Roles of this organisation:

TED eSender

8.1. ORG-0003

Official name: Tribunal de première instance de Bruxelles

Registration number: 0308.357.753

Town: Bruxelles

Postcode: 1000

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Roles of this organisation:

10. Change

Version of the previous notice to be changed

:

560a3830-2338-45f4-afab-75f72ae3ea13-01

Main reason for change

:

Information updated

10.1. Change

Section identifier: PROCEDURE

The procurement documents were changed on: 01/07/2026

Notice information

Notice identifier/version: 346e714d-694a-4711-8974-410c8b01b836 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 01/07/2026 00:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Notice dispatch date (eSender): 01/07/2026 00:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: French, Dutch

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